

CHAPTER 21 - BUSINESS PARK COMMISSION

21.01 ESTABLISHMENT OF BUSINESS PARK COMMISSION

A business park commission is hereby established in and for the Village.

21.02 DEFINITIONS

For the purposes of this chapter, the following terms, phrases, words, and their derivations shall have the meaning given herein.

(1) Chair. "Chair" is the chair of the Business Park Commission. There may be co-chairs of the Business Park Commission.

(2) Village. "Village" is the Village of Deerfield, Dane County, Wisconsin.

(3) Commission. "Commission" is the Business Park Commission of the Village.

(4) Village Board. "Village Board" is the Village Board of trustees of the Village of Deerfield, Dane County, Wisconsin.

(5) Secretary. "Secretary" is the secretary of the Business Park Commission.

21.03 MEMBERS OF THE COMMISSION

(1) Composition. The commission shall be made up of the seven (7) members of the Planning Commission.

(2) Appointment. All appointments to the Commission shall be made at the Village Board meeting in May, in odd-numbered years.

(3) Term of Office. All members of the Commission shall hold office for two years commencing June 1 of the year of their appointment.

(4) Compensation. All members shall serve without pay, but the Village Board shall allow reasonable travel and subsistence expenses for out-of-village meetings.

(5) Removal. Commission members may be removed from office as provided by section 2.02(2) of this code. A Commission member's unexcused absence from two consecutive Commission meetings shall be considered just cause for removal.

21.04 COMMISSION PROCEEDINGS.

(1) Election of Officers. Within ten days after their appointment, the members of the Commission shall meet in regular session and organize by electing from their members a chair and secretary to serve until the first Village Board meeting of the following May or until a successor has been appointed.

(2) Rules and Procedures. The Commission shall adopt a set of rules to govern its own meetings and procedures. The rules may be amended from time to time, but only upon notice to all members that the proposed amendments shall be acted upon at a specified meeting. A majority vote of all the Commission shall be required for the approval of the proposed amendment.

(3) Meetings.

(a) The Commission shall meet regularly at least once each month at a time to be selected by the Commission as a body.

(b) Written notice of special meetings shall be given to all members at least three days prior to the meeting; provided however, that the written notice may be waived by the members of the Commission in the minutes of the meeting by a majority of a quorum of the Commission.

21.05 DUTIES OF OFFICERS.

(1) Chair. It shall be the duty of the chair to preside over all meetings of the Commission. In his absence, a vice-chair may be elected to preside.

(2) Secretary. It shall be the duty of the secretary to keep a record of all proceedings of the Commission, transmit its recommendations to the Village Board, and perform such other duties as are usually performed by the secretary of a deliberative body.

21.06 POWERS AND DUTIES OF COMMISSION

(1) Powers and Duties. The Business Park Commission shall have the following power and duties:

(a) To confer with and advise the Village Board and Planning Commission on all matters concerning the business development of the Village;

(b) To advertise the business advantages and opportunities of the Village within

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the means provided by any appropriations made therefor by the Village Board;

(c) To collect data and information as to the type of industries best suited to the Village;

(d) To develop, compile and coordinate information regarding available areas suitable for business development.

(e) To encourage the proper zoning and orderly development of areas suitable for business development and to promote the interest of industrialization of such areas of the Village;

(f) To aid the Village Board and Planning Commission in the attraction of new industries and in the encouragement of expansion by existing industries and businesses;

(g) To cooperate with all community groups which are dedicated to orderly business and economic expansion of the Village, and to furnish them such aid and advice as is deemed appropriate;

(h) To cooperate with all industries and businesses in the Village in the solution of any community problems which they might have, and to encourage the management of such concerns to have a healthy and constructive interest in the Village's welfare;

(i) To periodically survey the overall condition of the Village from the standpoint of determining whether the city has a community climate and furnishes such services and facilities as are conducive to business and economic expansion;

(j) To recommend to the Village Board the leasing, sale or use of village-owned properties for business purposes, and rules and regulations governing the use of all lands in the Village business park.

(2) Advisory Capacity. Except as may otherwise be provided by ordinance, the powers and duties of the Business Park Commission are of an advisory nature only, and the Commission shall not have any powers or duties which conflict with or supersede the powers and duties of other Village commissions or boards.

(3) Village Officials to Cooperate. All officers and division heads of the Village shall cooperate with the Commission and render all reasonable assistance.

(4) Power to Incur Liability Limited. Neither the Commission nor any member thereof shall incur any financial liability in the name of the Village.

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(5) Annual Report. The Commission shall render annually a full report of its work to the Village Board.