

**BUSINESS IMPROVEMENT DISTRICT BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE BUSINESS IMPROVEMENT DISTRICT BOARD OF THE VILLAGE OF
DEERFIELD HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD,
WISCONSIN ON WEDNESDAY MAY 12, 2010 AT 5:30 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 5:33 PM by President Kiefer. Roll call: Wilkinson Brown, Brice and Kiefer present Bringe absent. Also present: Village Administrator Patrick Vander Sanden and Public Works Director John Doyle.

CONSENT AGENDA

Motion by Wilkinson, second by Brice to approve the May 12, 2010 agenda as presented. All ayes, motion carried.

APPROVAL OF MINUTES FOR MARCH 16, 2010

Motion by Kiefer, second by Wilkinson to approve the March 16, 2010 minutes as amended. All ayes, motion carried.

PUBLIC APPEARANCES - NONE

PUBLIC COMMENTS - NONE

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON:

1. DOWNTOWN LIGHT POLES

Doyle explained to the Committee that he has only one (1) decorative street light pole left in inventory and that there is only one (1) company that makes them. Doyle stated that he tries to keep a few extra poles around in order to replace damaged or deteriorating ones and that by ordering at least three (3) at a time the Village gets a better deal. The Committee questioned if there was a less expensive type of pole that could be used and Doyle stated that we could replace them with fiberglass poles which are less expense and required less maintenance but they would not look exactly the same as the ones we have now. Doyle was requested to get samples of fiberglass poles and the costs associated with the purchasing and installing them. Doyle recommended that if new ones are purchased they have a pedestal which contains a breakaway pole which would prevent having to break up the concrete every time a pole needs to be replaced. The Committee also discussed the look of the metal trash cans located in the downtown area of Main Street, which are in desperate need of maintenance, and asked Doyle to find out how many we have and the cost of replacing them.

2. DEERFIELD DIRECTIONAL SIGNS

Vander Sanden informed the members that he received approval from the Department of Transportation (DOT) for the directional signs and their placement. A few corrections need to be made which will be given to Main Street Lettering. The signs, which are metal with painting on one side, will be placed one per pole that will be start at both ends of the Village and continue as you come into town. Doyle suggested that breakaway poles be purchased so that replacement will mean just sliding the new pole into a base that has been anchored in the ground or concrete. Doyle was instructed to work with Donna from Main Street Lettering to determine the correct type of pole, height and placement.

NEW BUSINESS

A. RESOLUTIONS - NONE

B. LICENSES & PERMITS – NONE

C. REVIEW & ACTION - NONE

ORDINANCES - NONE

COMMUNICATIONS

Jerry Brown asked the members to reconsider a request for grant funds that he had previously applied for. The grant request was for the installation of an awning at his place of business located at 633 S. Main Street. He submitted the request but nothing happened and now Brown is asking that the grant be revisited and that it be retroactive as he has already installed the awning.

STAFF REPORTS - NONE

ADJOURN

The members agreed to have their next meeting on June 7, 2010 at 5:30 PM.

Motion by Brown, second by Wilkinson to adjourn at 6:25 PM. All ayes, motion carried.

S/ Elizabeth McCredie
Village Clerk/Treasurer