

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
JANUARY 10, 2011 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Tebon, Frutiger, Smythe-Eagle, Schreiber, Kiefer and Smith (7:17pm) present, Wilkinson absent. Also present: Village Administrator Patrick Vander Sanden, Public Works Director John Doyle, Don, Christopher and Nicholas Kositzke and Duane Erschen.

CONSENT AGENDA

Motion by Tebon, second by Frutiger to approve the January 10, 2011 agenda with the addition of EMS under committee reports. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM DECEMBER 13, 2010

Motion by Tebon, second by Smythe-Eagle to approve the December 13, 2010 minutes as amended. All ayes, Frutiger abstained, motion carried.

B. APPROVAL OF VOUCHERS

The Finance Committee reviewed and recommended approval of the January 10, 2011 vouchers as presented. The Board reviewed the vouchers.

Motion by Frutiger, second by Tebon to approve payment of check #44714 to #44797 totaling \$1,531,351.20. All ayes, motion carried.

C. COMMITTEE REPORTS

1. CAMBRIDGE/DEERFIELD POLICE COMMISSION 12/14/10

The Cambridge/Deerfield Police commission discussed the Judges salary for 2011 and that Cambridge is working on a loitering ordinance.

2. FIRE COMMISSION 12/14/2010

The Fire Commission discussed volunteers signing up for snow removal around fire hydrants, removal of trees at the Fire Station, and a Hold Harmless agreement. The pancake breakfast with Santa was postponed due to the weather.

3. LIBRARY BOARD 12/17/10

No report given.

4. COMMUNITY CENTER 01/03/11

The Community Center finalized their budget and is moving forward with personnel issues.

5. CABLE TV 01/05/11

Cable discussed the ongoing problem of the temperature in the control room, revenue concerns with broadcasting games live and equipment needs. Cable is looking for a non-partisan group to host a forum for the candidates running for Village and School board and if interested to contact them.

6. PUBLIC WORKS 01/10/11

Two firms attended the Public Works meeting and gave a presentation on establishing a Storm Water Utility. Public Works also reviewed two (2) requests for sewer forgiveness, discussed the pay amount for being On Call and an update on the pavilion being built in Firemen's Park was given.

7. FINANCE 01/10/11

Finance approved two (2) Operator's licenses and the November 2010 treasurer's report was given.

8. EMS 12/15/10

EMS introduced their new legal counsel, Dan Barker from Melli Law. They also discussed charging for lift assists and initially approved the resignation of Dr. Laura Zakowski as Medical Director. The EMT's were all given a \$25.00 gift certificate in appreciation for volunteering their time to Deer/Grove EMS.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR ISSUANCE OF AN "OPERATORS" LICENSE FOR THE PERIOD OF JANUARY 10, 2011 – JUNE 30, 2011 TO LORI ANN BURGER AND CASSIE J. TIPTON

Finance reviewed the Operator's License applications submitted and recommended the approval of issuance for the period of January 10, 2011 to June 30, 2011 to Lori Ann Burger and Cassie J. Tipton.

Motion by Tebon, second by Schreiber to approve the issuance of an Operator's license for the period of January 10, 2011 to June 30, 2011 to Lori Ann Burger and Cassie J. Tipton. All ayes, motion carried.

C. REVIEW & ACTION:

1. RATIFICATION OF DR. PETER STIER AS MEDICAL DIRECTOR FOR DEER-GROVE EMS

Deer-Grove's EMS chief Duane Erschen informed the Board that a new Medical Director needs to be appointed due to the resignation of Dr. Laura Zakowski and that this action requires approval by all four (4) municipalities. Erschen explained the pros of having our own Director versus defaulting to Dane County and is recommended that the Board approve Dr. Peter Stier as the new Medical Director for Deer-Grove EMS.

Motion by Tebon, second by Smythe-Eagle to approve appointing Dr. Peter Stier as Medical Director for Deer-Grove EMS. All ayes, motion carried.

2. PAVILLION IN FIREMAN'S PARK – UPDATE

Vander Sanden stated that, after a polling of the Board, approval was given for Don Tierney to proceed with the construction of a pavilion in the Firemen's park similar to the one in Savannah Park. As of today the four corner posts are up.

3. SEWER BILL FOREGIVENESS REQUESTS – ROY AITCHISON, 6 LAKE STREET & HAZEL KELLER, 211 S MAIN STREET

Roy Aitchison, 6 Lake Street submitted a letter requesting an adjustment to his sewer bill due to water usage circumstances out of his control. A Public Works employee investigated the request and determined that the water did not enter the sewer system for processing. Tebon informed the Board that Aitchison's request meets all the requirements of the Village's policy for forgiveness and that the Public Works committee, based on the average usage for 6 Lake Street, forgave 4,790 sewer gallons totaling \$34.58.

Motion by Tebon, second by Schreiber to approve forgiving 4,790 gallons of water that was not processed by the sewer utility system and to credit the corresponding amount of \$34.58 to Roy Aitchison's sewer utility bill at 6 Lake Street. All ayes, motion carried.

Hazel Keller, 211 S. Main Street submitted a letter requesting an adjustment to her sewer bill due to water usage circumstances out of her control. A Public Works employee investigated the request and determined that the usage was due to a faulty hot water heater in Keller's basement which is dirt so the water did not enter the sewer system for processing. Tebon informed the Board that Keller's request meets all the necessary requirements of the Village's policy for forgiveness and that the Public Works committee, based on the average usage for 211 S. Main Street, forgave 70,078 sewer gallons totaling \$505.96.

Motion by Tebon, second by Frutiger to approve forgiving 70,078 gallons of water that was not processed by the sewer utility system and to credit the corresponding amount of \$505.96 to Hazel Keller's sewer utility bill at 211 S. Main Street. All ayes, motion carried.

4. APPOINTMENT OF JEFF QUAMME TO THE DEERFIELD PLANNING & ECONOMIC DEVELOPMENT COMMISSION

Due to the resignation of Rebecca Schultz from the Planning & Economic Development Commission a vacancy needed to be filled. Jeff Quame, who had previously sat on this Commission, agreed to fill the vacancy.

Motion by Tebon, second by Frutiger, to appoint Jeff Quamme to the Deerfield Planning & Economic Development Commission. All ayes, motion carried.

5. LEAGUE OF MUNICIPALITIES MUTUAL INSURANCE – DVD VIEWING

Vander Sanden informed the Board that the League of Municipalities Mutual Insurance Company will reimburse the Village \$510.00 if our Elected Officials and Department Heads watch a DVD on Public Officials' Liability. The Board agreed that this is a good idea.

6. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO §19.85(A)(C) FOR THE CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES (PUBLIC WORKS ON-CALL PAY)

Motion by Frutiger, second by Tebon to move to closed session pursuant to §19.85(A)(C) for the consideration of promotion, compensation or performance evaluation data for Village employees (Public Works On-Call pay). Roll call vote: Tebon aye, Smith aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried.

7. MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY ON THE CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES (PUBLIC WORKS ON-CALL PAY)

Motion by Tebon, second by Schreiber to move to open session to take action, if any, on the consideration of promotion, compensation or performance evaluation data for Village employees (Public Works On-Call pay). Roll call vote: Tebon aye, Smith aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried.

Motion by Schreiber, second by Frutiger to approve changing the weekly On-Call pay from \$80.00 to \$145.00. Roll call vote: Tebon aye, Smith nay, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried.

ORDINANCES

COMMUNICATIONS

Smythe-Eagle commented on the Village's web-site looking good.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sanden reported that the 2011 Community Development Trust Fund applications are due February 1, 2011 and that the four (4) incumbents have turned in their nomination papers.

The Board was also informed that Bob Ohlsen, the Dane County Clerk will be retiring and that his last day is February 4th.

ADJOURN

Motion by Smith, second by Tebon to adjourn at 8:05 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer