

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JANUARY 14, 2013 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:00 pm. Roll call: Wilkinson, Tebon, McMullen, Schreiber and Kiefer present, Fritz and Frutiger absent. Also present: Village Administrator, Patrick Vander Sanden and as listed on the January 14, 2013 sign in sheet on file in the Clerk's office.

CONSENT AGENDA/SIGN IN SHEET

Motion by Wilkinson, second by Tebon to approve the January 14, 2013 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM DECEMBER 10, 2012

Motion by McMullen, second by Tebon to approve the minutes from December 10, 2012 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Finance Committee reviewed and approved the vouchers presented.

Motion by Wilkinson, second by McMullen to approve check #46977 to #47134 totaling \$1,632,340.34. All ayes, motion carried.

C. COMMITTEE REPORTS

1. JOINT POLICE COMMISSION 12/11/12

Wilkinson reported that the Joint Police Commission discussed applying for a Deerfield Community Development Trust Fund (DCDTF) grant to purchase a speed notification sign, the reduction in the amount of complaints received relating to the bar scene in Deerfield and the necessity to start looking at purchasing a new squad car in 2014. Their next meeting is scheduled for February 12, 2013.

2. FIRE COMMISSION 12/11/12

The Fire Commission discussed their budget and ironed out all the concerns regarding the Fire Protection agreement. Duane Erschen also was present at to answer any questions with the agreement.

3. CABLE 01/02/13

Lemke reported that the Cable Commission approved the purchase of an elaborate software package which will assist in stream lining on-line productions. Cable is also going to be applying for a DCDTF grant to update cameras. Their next meeting will be February 6, 2013 at 4:30 pm.

4. JOINT INTERACTIVE 01/07/13

The school representative reported that the old referendum expense has been paid off but they are looking at creating a committee to work on a new referendum which will probably go to vote in 2014. The school also questioned where mutual aid would come from if 911 was called.

5. PUBLIC WORKS 01/14/13

Tebon reported that a representative from the Cable Commission came to the Public Works meeting to see about the possibility of installing cameras in the Village Hall meeting room; they will be coming back with additional information. Public Works also discussed and approved the installation of "Road Closed" signs on N. High Street due to the road condition. The signs can be removed if necessary and closing the road will prevent traffic from using it which will minimize the Village maintenance expenses. The next Public Works meeting is scheduled for January 28, 2013.

6. FINANCE 01/14/13

Kiefer reported that Finance reviewed and approved the vouchers and an Operator's license, both of which are on the Board agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. DEERFIELD FIRE PROTECTION AGREEMENT

The Fire Protection agreement was approved by the Fire Commission at their December meeting and a copy of the latest version is in the Board packet. Kevin Nelson stated that the only remaining issue was #3G from his email which refers to "other than the Village President or Town Chairman". Nelson was informed that the correction was on our copy. The Commission also approve that Greg Frutiger would continue to be a commission member and a board member unless he should give up either position, and then he would not be able to assume both again.

Motion by McMullen, second by Tebon to approve the Deerfield Fire Protection agreement with the changes contingent upon Attorney Anderson's approval. All ayes, motion carried.

2. USE OF SURPLUS BONDING FOR PLOW TRUCK

Vander Sanden reminded the Board that the street projects came in under cost leaving a surplus of funds. Public Works is requesting the purchase of a new plow truck and per Jim Mann this would be an allowable use of the surplus. The Public Works Committee approved and forwarded the purchase of a new plow truck to the Village Board for discussion. Doyle stated a new truck is needed because the truck he is currently using is a 1998 Ford L800 which was purchased used and is unsafe to be on the road any more. The chassis and cab of the new truck will be built by International and will take around 6 to 8 months to complete. The plow, box, plumbing, tarp and tire chains will come through Monroe Trucking and that will take another month to complete so Doyle expects to receive the truck in October. Wilkinson questioned some of the truck's specification and Doyle explained that the only extras requested for the truck were a heated windshield and tire chains otherwise the rest are standard items.

Motion by Tebon, second by McMullen to approve the purchase of a new plow truck through Capital City International, per their bid date January 9, 2013, for \$85,061.28 plus \$45,307.00, per quote #1513333 from Monroe Truck Equipment, for all the other accessories needed totaling \$130,368.28. All ayes, motion carried.

3. DISCUSSION ON USE OF SURPLUS BONDING

Vander Sanden provided an updated spreadsheet showing the status of the 2012 borrowing and asked for any ideas that the remaining balance could be used for. Vander Sander also reminded the Board that the Village has three (3) years to either spend the excess funds or use them to reduce the deficit. The Board suggested that the surplus could be used to offset the Village share of the new EMS Ambulance and/or to purchase a new squad car.

4. SECOND APPOINTMENT TO DEER-GROVE EMS COMMISSION

Per the new DGEMS agreement each municipality provides two (2) representatives to sit on the Commission. McMullen agreed to take this position on a temporary basis.

Motion by Kiefer, second by Wilkinson to appoint Jerry McMullen to fill the second appointment to the Deer-Grove EMS Commission on a temporary basis until the April 2013 election. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JANUARY 14, 2013 TO JUNE 30, 2013 FOR MECHELLE L. SMITH

Kiefer stated that the Finance Committee reviewed the application from Mechelle L. Smith and had no concerns or issues with it.

Motion by Tebon, second Schreiber to approve an Operator's license for the period of January 14, 2013 to June 30, 2013 for Mechelle L. Smith. All ayes, motion carried.

C. REVIEW & ACTION:

1. LT. DAN BOLCH, DANE COUNTY SHERIFF'S DEPT – MED DROP STATUS

Lt. Bolch explained to the Board that unfortunately the opportunity to apply for a grant to cover the expense of offering a med drop at the police station was missed. Bolch also inform the Board that the amount of people using the drop off is low and suggested that the times open for drop offs be reduced to once a month. In order to keep the program going, as is, the Village would be responsible for a cost of \$250.00 if Safe Communities will match this amount. Bolch will talk with Safe Communities to see if this acceptable and will get back to the Village.

Motion by McMullen, second by Schreiber to approve spending \$250.00 in order to keep the Med Drop program active for 2013 contingent upon Safe Communities making a matching contribution. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sanden reported that the Parks committee approved a Park impact fee and forwarded the information to the Attorney for review which will hopefully be ready for final approval at the January 28, 2013 Board meeting; the Village's application for the "Connect Communities" program was awarded as one of 20 in the State of Wisconsin and he will work with the BID & Chamber to cover the \$200.00 fee; Leah Fritsche will be meeting with the Realtor, who has the property located behind the Library for sale, to review the site and would like to know if anyone else wished to be present and that he met with the Dane County Treasurer regarding the property known as the "Hilleque property" and will provide updates as they continue.

ADJOURN

Motion by McMullen, second by Tebon to adjourn at 7:43 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer