

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD BE HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, JANUARY 23, 2012 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Tebon, Frutiger, Smythe-Eagle, Schreiber and Kiefer present, Smith absent. Also present: Village Administrator Patrick Vander Sanden, John Doyle, Warren Myers, Kaia Fry, Leak Fritsch, Brenda Ingersoll, Dave Wilkinson and Dave and Sheri Lemke.

**CONSENT AGENDA**

Motion by Wilkinson, second by Tebon to approve the January 23, 2012 agenda with the amendment of item #3, under Review & Action, being discussed after the Committee reports and with addition of “January 9, 2012 at the end of “Approval of Minutes From”. All ayes, motion carried.

**APPROVAL OF MINUTES FROM JANUARY 9, 2012**

Motion by Smythe-Eagle, second by Frutiger to approve the minutes from January 9, 2012 as written. All ayes, Wilkinson abstained. Motion carried

**APPROVAL OF VOUCHERS**

Board members reviewed the list of checks scheduled to be paid on January 23, 2012.

Motion by Wilkinson, second by Tebon to approve payment of check #45816 to #45885 totaling \$115,850.19. All ayes, motion carried.

**COMMITTEE REPORTS**

**1. PUBLIC WORKS 01/16/12**

Public works discussed the proposed Street and Utility infrastructure projects and the borrowing for these projects including some equipment purchases for 2012. Eugene Laschinger also gave a presentation on ways to implement a Sewer rate increase.

**2. EMS 01/19/12**

Frutiger reported that the staffing level at Deerfield was at 71%, Life Quest gave a presentation on a proposed three (3) phase collection plan which will result in a savings to EMS, the concealed carry policy was passed, the amount allowed to be charged on the EMS's Visa charge card was increased to \$3,500.00, the final run fees for 2011 were lower than budgeted but there was enough in the fund to cover the deficit and an official withdrawal letter was received from the Town of Deerfield.

**3. LIBRARY BOARD 01/20/12**

Leah Fritsche reported that her first Library Board meeting went well. The Library Board signed the Dane County contract, reviewed the 2012 budget and discussed their property and signage policy.

**4. PERSONNEL 01/23/12**

Personnel discussed the need to change some of the verbiage in the Personnel Manual due to recent enacted laws and went into closed session to discuss employee issues.

**5. FINANCE 01/23/12**

Finance approved payment of the January 23, 2012 vouchers and the issuance of an Operator's licensed.

**PUBLIC APPEARANCES**

Brenda Ingersoll came before the Board to express her concern with how the “Recall Walker” sign placement issue was handled. Kiefer thanked Ingersoll for her input.

**PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**RESOLUTIONS**

**1. RESOLUTION R2012-01: 2012 FEES RESOLUTION**

The Finance committee reviewed and approved resolution R2012-01 2012 Fees with the addition of charges to rent the Savannah Park shelter and the reduction in the garbage and recycling collection fees.

Motion by Tebon, second by Frutiger to approve resolution R2012-01, 2012 Fees Resolution. All ayes, motion carried.

**2. RESOLUTION R2012-03: A RESOLUTION IN SUPPORT OF H.R.1746 THE COMMUNITY ACCESS PRESERVATION ACT (THE CAP ACT)**

At the last Board meeting a representative, Mary Cardona, came before the Board to express her concern with the 2007 State Legislature passed law forbidding the collection of PEG fees. Resolution R2012-03 supports the CAP Act.

Motion by Smythe-Eagle, second by Schreiber to approve resolution R2012-03 in support of J.R. 1746 the CAP Act. All ayes, motion carried.

**3. RESOLUTION R2012-04: A RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$1,570,000 GENERAL OBLIGATION PROMISSORY NOTES**

This resolution allows for our financial advisors to proceed with the requirements necessary allowing the Village of Deerfield to borrow approximately \$1,570,000.00 in G.O. obligation promissory notes. The funds borrowed will be used to fund the

2012 Street and Utility projects and to purchase a Wood Chipper and a lawn mower.

Motion by Tebon, second by Frutiger to approve resolution R2012-04, a resolution providing for the sale of approximately \$1,570,000.00 in G.O. obligation promissory notes. All ayes, motion carried.

**B. LICENSES & PERMITS**

**1. CONSIDER REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JANUARY 23, 2012 TO JUNE 30, 2012 TO CASSIDY J GROW**

The Finance Committee reviewed and approved the issuance of an Operator's license for Cassidy J. Grow.

Motion by Schreiber, second by Tebon to approve the issuance of an Operator's license for the period of January 23, 2012 to June 30, 2012 to Cassidy J. Grow. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. DEERFIELD SEWER UTILITY RATES**

Town & Country Engineering was hired by the Village to perform a Sewer Utility rate study and reported their findings at the last Public Works meeting. The study confirmed that a rate increase is necessary. The Board requested that the community be given notice about the rate increase, through the Village's website, Facebook and the local newspaper, and to be brought back next month for approval.

**2. CONSIDERATION OF REQUEST BY VERIDIAN HOMES TO AMEND THE DEVELOPMENT AGREEMENT TO THE HERITAGE**

Jeff Rosenberg, of Veridian Homes, is requesting the Village to amend The Heritage's current development agreement. The agreement, which is currently in compliance, was to be completed by December 31, 2010. Rosenberg is requesting that the Village extend the deadline to developed phase 3A until December 31, 2014 and to have it expanded to include parts of phase 3B. They are also requesting the Village to release a bond, worth \$391,171.35, that we are holding. The bond would allow the Village to complete their project if they are not able to do so. The Board had expressed concerns with the lack of trees planted and the length of time the streets have only had a binder in the development. Vander Sanden was instructed to relay these concerns to Rosenberg and bring back this issue to the next Board meeting.

**3. PROCLAMATION "TO RECOGNIZE KAIA FRY FOR HER YEARS OF SERVICE TO THE VILLAGE OF DEERFIELD"**

Kiefer presented a proclamation to Kaia Fry for her years of service to the Village of Deerfield and thanked her for all her hard work and time invested in the Library. Fry thanked the Board.

**4. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(C) TO CONSIDER THE EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION. (VILLAGE ADMINISTRATOR EVALUATION)**

Motion by Smythe-Eagle, second by Schreiber to move to closed session pursuant to §19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction. Roll call: Wilkinson aye, Tebon aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried

**5. MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(C) TO CONSIDER THE EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION. (VILLAGE ADMINISTRATOR EVALUATION)**

Motion by Schreiber, second by Wilkinson to move to open session pursuant to §19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction. Roll call: Wilkinson aye, Tebon aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

Vander Sanden reminded residents that it is important to shovel around fire hydrants when the snow falls. Even though the snowfall has been way below average this winter, it is important have hydrants clear in case they are needed in an emergency.

Vander Sanden also mentioned that it was time for anyone interested in applying for Deerfield Community Trust Fund grants to fill out applications. The applications are due to the Village hall on February 1, 2012.

**ADJOURN**

Motion by Tebon, second by Smythe-Eagle to adjourn at 8:37 pm. Motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer