

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE  
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, JANUARY 28, 2013 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Tebon, Fritz, Schreiber and Kiefer present, McMullen and Frutiger absent. Also present: Village Administrator, Patrick Vander Sanden and as listed on the January 28, 2013 sign in sheet on file in the Clerk's office.

**CONSENT AGENDA/SIGN IN SHEET**

Motion by Wilkinson, second by Fritz to approve the January 28, 2013 agenda as presented. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM JANUARY 14, 2013**

Motion by Kiefer, second by Tebon to approve the minutes from January 14, 2013 as amended. All ayes, Fritz abstained, motion carried.

**B. APPROVAL OF VOUCHERS**

Kiefer stated that the Finance committee reviewed and approved the vouchers presented.

Motion by Wilkinson, second by Schreiber to approve check #47135 to #47190 totaling \$58,665.98. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. EMS 01/17/13**

Tabled

**2. LIBRARY 01/18/13**

Fritsche reported that the Library Board accepted the resignation of Board member Bob Korb and discussed the need of a new air conditioner. Fritsche informed the Board that the Library's annual trivia contest is scheduled for February 23<sup>rd</sup>, 7:00 pm at Double Days in Cottage Grove and that she has been asked to speak at the National Library meeting in Chicago sponsored by Demco.

**3. BID 01/21/13**

Kiefer reported that BID approved paying the Connect Communities program fee of \$200.00 and that they discussed the installation of a railing by the sidewalk located between 27 and 33 N. Main Street for safety reasons.

**4. PUBLIC WORKS 01/28/13**

Tebon informed the Board that Public Works discussed the height and location of a recently installed retaining wall and agreed that the Village should install a Stop Sign, for safety reasons, by the sidewalk. Public Works also discussed a request for forgiveness of a snow removal bill which was denied. Mark Barden from Town and Country Engineering was also present and addressed a sidewalk encroachment issue for three (3) properties located on the south west end of Greenwood Street. Barden was instructed to either get easements from the property owners for the encroachment or remove/replace the sidewalk. If the sidewalk needs to be removed/replaced Town and Country be responsible for the expense as this was their error.

**5. FINANCE 01/28/13**

Finance approved the vouchers and McCredie presented the Treasurer reports for November and December.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**A. RESOLUTIONS**

**1. RESOLUTION R2013-01: 2013 FEES RESOLUTION**

Vander Sanden stated that resolution R2013-01 establishes the 2013 fees and that the only changes, for this year, are the garbage and recycling rates. Fritz suggested that in the future the acronyms be defined.

Motion by Wilkinson, second by Tebon to approve resolution R2013-01: Fees Resolution. All ayes, motion carried.

**2. RESOLUTION R2013-02: AUTHORIZING THE VILLAGE TO APPLY FOR A DNR WI PLANT RECOVERY INITIATIVE GRANT (WAM)**

Vander Sanden informed the Board that this resolution is tied to the property located at 40 W. Nelson, in dealing with its contamination issue and is a requirement for the Village in the application of a WAM grant and approval of it allows for its submittal. Other interested parties, in purchasing the property, have come forward since the initial request from Darin Moran which might alter the plan. Basically what would happen is the County would seize the property and then deed it to the Village who in turn could work with the interested buyer on an agreement. The buyer would have the responsibility of any clean up since, state law prohibits the Village from being liable for any contamination on the property no matter who owns it.

Motion by Schreiber, second by Tebon to approve resolution R2013-02 authorizing the Village to apply for a DNR Wisconsin Plant Recovery Initiative Grant (WAM). All ayes, motion carried.

**LICENSES & PERMITS**

**REVIEW & ACTION:**

**1. APPOINTMENT OF WENDY COLE TO DEERFIELD LIBRARY BOARD**

Cole stated that she has lived in the Township for 16 years, has 2 children and loves to read. Fritsch stated that Cole would be

replacing Bob Korb, the previous Town representative, who has resigned. Kiefer thanked Cole for coming forward and accepting the position.

Motion by Wilkinson, second by Kiefer to appoint Wendy Cole, as the Town representative, to the Deerfield Library Board. All ayes, motion carried

**2. STEVE KELLER – 215 S. MAIN STREET, PROPERTY MAINTENANCE ISSUES**

Steve Keller was informed that his property is in violation of the Village's property maintenance ordinance. Keller was provided with a copy of the Inspection reports submitted by the Village's Building Inspector. Kiefer informed Keller to contact the Inspector if he had any questions and that the Village would revisit the non-compliances in May allowing him time to clean-up.

**3. DEER-GROVE AMBULANCE**

Deer-Grove EMS is in need of a new ambulance and the Village's share could possibly be around \$30,000.00. A meeting to discuss the ambulance has tentatively been scheduled for February 7<sup>th</sup> but due to some conflicts this date may be changed.

**4. APPROVAL OF DEER-GROVE EMS AGREEMENT WITH PLEASANT SPRINGS**

This agenda item was table to the next Board meeting

**5. PARK IMPACT FEE UPDATE**

Vander Sanden informed the Board that the draft ordinance for the Park Impact fee was submitted to Attorney Anderson for review. Anderson raised some concerns which are being addressed and should be finalized soon.

**6. RAGNAR RELAY CHICAGO (THE RACE)**

Tebon stated that this will be the third year that this race has come through the Village and it has been a positive event for the community.

Motion by Tebon, second by Wilkinson to grant permission for Ragnar Events, LLC to hold the Ragnar Relay Chicago (The Race) through the Village of Deerfield on June 7<sup>th</sup>, 2013. All ayes, motion carried

**7. LAND ON N. INDUSTRIAL PARK ROAD**

Vander Sanden stated that per his memo Alliant Energy is selling their property located 101 N. Industrial Park Road. They also own a strip of land located on the north side of N. Industrial Park Road and are inquiring if the Village would be interested in taking ownership of it. The Board agreed that acquiring this property would be of no benefit to the Village and declined the offer.

**8. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (40 W. NELSON STREET & DEER-GROVE EMS)**

Motion by Kiefer, second by Schreiber to move to closed session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (40 W. Nelson Street & Deer-Grove EMS). Roll call vote: Wilkinson aye, Tebon aye, Schreiber aye, Fritz aye and Kiefer aye. Motion carried.

**9. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (40 W. NELSON STREET & DEER-GROVE EMS)**

Motion by Wilkinson, second by Fritz to move to open session. Roll call vote: Wilkinson aye, Tebon aye, Schreiber aye, Fritz aye and Kiefer aye. Motion carried.

**10. ACTION, IF ANY, TO COME OUT OF CLOSED SESSION**

No action taken.

**ORDINANCES**

**COMMUNICATIONS**

Lemke reported that Cable's bulletin board is not working and it is being repaired. Lemke stated that he also attended the last DOT meeting regarding Hwy 73.

**A. POLICE STATS – 2012**

Deputy Lauritsen provided the police stats for 2012 which will go before the Joint Police Commission at their next meeting.

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

Vander Sanden reported that the Village received a notice from the Dane County Cities & Villages Association about a program scheduled for Wednesday, January 30<sup>th</sup> at the Sheraton Hotel in Madison on the annual local government legal update, presented by the law firm of Michael, Best & Friedrich and if anyone was interested in attending to contact him.

Vander Sanden also reminded everyone that the DCDTF grant applications are due February 1, 2013.

**ADJOURN**

Motion by Wilkinson, second by Fritz to adjourn at 8:40 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer