

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, FEBRUARY 10, 2014 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00pm by President Frutiger. Roll call: Wilkinson, Schreiber, McMullen, Fritz, Hasz and Frutiger present Tebon absent. Also present: See sign in sheet for February 10, 2014 on file in the Clerk's office

CONSENT AGENDA

Motion by Wilkinson, second by Fritz to approve the February 10, 2014 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JANUARY 27, 2014

Motion by Fritz, second by Hasz to approve the minutes from January 27, 2014 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Frutiger informed the Board that the finance Committee reviewed and recommended payment of the vouchers listed.

Motion by Wilkinson, second by McMullen to approve payment of check #48375 to #48421 totaling \$163,443.01. All ayes, motion carried.

C. COMMITTEE REPORTS

1. JOINT BOARD – DEERGROVE EMS 01/29/14

Frutiger reported that the Joint Deer/Grove EMS board approved the union agreement.

2. CABLE 02/05/14

Hasz reported that the Cable Committee discussed the purchase of equipment.

3. PUBLIC WORKS 02/10/14

Frutiger reported that Public Works discussed water laterals freezing due to the extreme weather conditions.

4. FINANCE 02/10/14

The Finance Committee approved the vouchers presented and the 2014 Fees resolution

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

John Doyle stated that due to the extreme weather conditions a couple of Village residents have experienced frozen water laterals and that Public Works is working with these home owners to reestablish their water. Letters were hand delivered to the homes of residents, which could be in jeopardy of having their laterals freeze, instructing them to run their water from one of their faucets the size of a pencil. Doyle also stated that, in checking, the frost depth in the Village is around 6' down which is why these problems could occur and if residents have questions or concerns they should call the Village Hall.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2014-01 2014 FEES RESOLUTION

McCredie informed the Board that the only changes made on the 2014 Fees Resolution were the Sanitation and Recycling charges and the cost of the Park Impact fees was established by definition of Village Ordinance 34.4(e).

Motion by McMullen, second by Fritz to approve resolution R2014-01 2014 Fees Resolution. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. BUILDING INSPECTOR CONTRACT EXTENSION

The Village's current contract with Independent Inspections, Ltd, for its building inspector services, expires on March 31, 2014 and they are requesting a 2 (two) year extension. The 2014/2016 contract includes a fee increase which equates to a 1% per year increase over eight years which is when the last increase was requested.

Motion by McMullen, second by Hasz to approve the new contract proposal, from Independent Inspection, for the term of April 1, 2014 through March 31, 2016. All ayes, motion carried.

2. THE AUDITOR'S COMMUNICATION WITH THOSE CHARGES WITH GOVERNANCE

Baker Tilly, the auditors for the Village, presented an informational letter to the Board of certain things during the planning and completion phases of the audit that they are required to communicate. The letter also provided an overview of their scope and timing for the 2013 audit. No action on the letter was required.

ORDINANCES

COMMUNICATIONS

Frutiger stated that on March 4, 2014 the Wisconsin Department of Transportation will hold a public information meeting on the US 12 Corridor study between County N and WIS 26. The meeting will be held at the Cambridge Elementary school from 6:00 pm to 8:00 pm.

Fritz stated that the City of Madison has discovered the Emerald Ash Borer and that a quarantine has been established. Fritz also noted that the Village's Tree Board is short a member and if anyone is interested in volunteering their time to be on this committee that they should contact the Village Hall.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

McCredie just reminded everyone that if they have any questions or concerns regarding the freezing of their laterals to call the Village Hall.

ADJOURN

Motion by McMullen, second by Fritz to adjourn at 7:17 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator-Clerk/Treasurer