

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, FEBRUARY 11, 2013 AT 7:00 P.M.**

ALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Tebon, McMullen, Fritz, Frutiger, Schreiber and Kiefer present. Also present: Village Administrator, Patrick Vander Sanden, Public Works Director, John Doyle and as listed on the February 11, 2013 sign in sheet on file in the Clerk's office.

CONSENT AGENDA/SIGN IN SHEET

Motion by Wilkinson, second by Frutiger to approve the February 11, 2013 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JANUARY 28, 2013

Motion by Kiefer, second by Tebon to approve the minutes from January 28, 2013 as amended. All ayes, Frutiger and McMullen abstained, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance committee reviewed and approved the vouchers presented.

Motion by McMullen, second by Wilkinson to approve payment of check #47191 to #47234 totaling \$172,852.11. All ayes, motion carried.

C. COMMITTEE REPORTS

1. COMMUNITY CENTER 02/04/13

Schreiber reported that the Community Center's sub-committee members were chosen and they discussed their upcoming fund raiser.

2. CABLE TV 02/06/13

Lemke reported that Cable is looking at purchasing a smaller camera for the filming of parades and other events; they approved spending funds to join Wisconsin Community Media and they discussed the possibility of having to purchase a whole new support system to replace their current Windows XP program.

3. EMS 02/07/13

Frutiger reported that EMS met on 1/17/13; they approved write-offs and aging of accounts and they authorized to transfer the accounts receivable and billing from Lifeline Systems to Life Line Billing Systems. This change was made due to a change in the company's name. A bid for Car 79 was discussed and mutual aid with the Town of Deerfield was denied. Once the 2012 EMS audit is complete the information will be forwarded to the Town of Deerfield. There were two (2) Collective Bargaining Sub-Committee meetings held one on 1/31/13 and the other on 2/05/13 to discuss Union issues. On 02/07/13 the purchase of a new ambulance was approved by the Villages of Cottage Grove and Deerfield. The Town of Cottage Grove had previously approved the purchase.

4. FINANCE 02/11/13

Kiefer reported that everything discussed and approved by the Finance Committee is also on this agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2013-03: A RESOLUTION TO CARRY FORWARD UNUSED LEVY LIMITS INTO 2013 FROM 2012

Vander Sanden stated that resolution R2013-03 was basically approved through the 2013 Budget but this is the formal approval. \$3,000.00 from account #100-54400-300 Sidewalks – Other and \$1000.00 from account #100-51611-300 Attorneys-Other were not spent in 2012 and are being carried over to 2013.

Motion by Wilkinson, second by Schreiber to approve resolution R2013-03 to carry forward unused levy limits into 2013 from 2012. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF FEBRUARY 11, 2013 TO JUNE 30, 2013 FOR NANCY YERGES

The Finance Committee reviewed the Operator's license application for Nancy Yerges and did not have any concerns.

Motion by Schreiber, second by McMullen to approve an Operator's license for the period of February 11, 2013 to June 30, 2013 for Nancy Yerges. All ayes, motion carried.

C. REVIEW & ACTION:

1. CONNECT COMMUNITIES – AGREEMENT WITH WEDC

Vander Sanden explained to the Board that this is the formal agreement required by WEDC which lays out the responsibilities for both parties going forward. BID has approved paying the \$200.00 fee to participate in the program for 2 (two) years and the chamber is also interested in the program. The board had a few concerns with some of the sections in the agreement and requested that additional information be provided and to table the agenda item to the next Board meeting.

2. TOWN OF DEERFIELD ISSUES

Kiefer informed the Board that after the last Board meeting she met with Bob Riege, Chair of the Town of Deerfield, to discuss the letter sent to the Village regarding rent for the EMS space in the Fire Station, use of the Town Dump and the maintenance/plowing of roads in the Village and Township. After the meeting Kiefer and Riege agreed that the rental of the EMS area should be presented to the Fire Commission for discussion as they are the governing body of the building, the Village will look into making alternate arrangements for a brush/yard waste drop site and, the current plowing policy will remain in effect for 2013. The Board agreed with the decisions made but felt that these issues needed to be formalized.

3. AMBULANCE- DEER-GROVE EMS

McMullen informed the Board that the purchase of a new ambulance was approved by Deer-Grove EMS. The total cost of the vehicle is \$201,240.00 with an estimated delivery date of March 18th. Once the vehicle is delivered it should be able to be put into service 2 (two) day later with the warranty starting the day the vehicle is delivered and at the mileage we receive it at. Per the rotation schedule the ambulance it will remain in Cottage Grove for the first 3 (three) months and then it will be in Deerfield for the next 3 (three) and so on. The Villages' up front portion of the ambulance, which will come from the borrowing fund, will be \$33,000.00 however a portion will be reimbursed through the sale of the old ambulance.

4. CAPITAL AREA REGIONAL PLANNING COMMISSION (CARPC FUNDING) – DCCVA SUPPORT

This agenda item was tabled.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vader Sanden stated that he will be looking into setting a date for the Deerfield Community Development Trust Fund to meet.

ADJOURN

Motion by Kiefer, second by McMullen to adjourn at 8:12 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer