

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE  
HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,  
FEBRUARY 22, 2010 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order by President Kiefer at 7:00 PM. Roll call: Wilkinson, Tebon, Smith, Frutiger, Schreiber and Kiefer, Smythe-Eagle absent. Also present: Patrick Haines, Dave Lemke, Fred Fry, Dorothy Loftus and Bob Salov(arrived at 8:00 PM).

**CONSENT AGENDA**

Motion by Wilkinson, second by Schreiber to approve the February 22, 2010 agenda with the date of 2020 changed to 2010 under “Licenses and Permits”. All ayes, motion carried.

**APPROVAL OF MINUTES FROM FEBRUARY 8, 2010**

Motion by Frutiger, second by Wilkinson to approve the minutes from February 8, 2010 as amended. All ayes, motion carried.

**APPROVAL OF VOUCHERS**

Kiefer stated that the Finance Committee reviewed and approved the vouchers.

Motion by Frutiger, second by Wilkinson to approve check #43734 to #43783, totaling \$994,212.45. All ayes, motion carried.

**COMMITTEE REPORTS**

**1. FIRE COMMISSION 02/09/2010**

Kiefer reported that the Fire Commission was postponed due to the weather

**2. PERSONNEL 02/16/2010**

Kiefer reported that the Personnel Committee worked on amending and condensing the Personnel manual and should be finished after reviewing it one more time.

**3. EMS 02/18/2010**

Frutiger reported that run fees for January 2010 were \$22,839.00, a joint EMS meeting is being planned for March 25, 2010, 28 applications have been received for the new Chief’s position and that they are looking at paying the LTEs as volunteers which will allow them to remain on Dane County’s Workers Compensation Insurance.

**4. LIBRARY BOARD 02/19/2010**

Smith reported that the Library Board reviewed and approved the 2009 Annual report, discussed the Community Development Trust Fund grant application, the theme for the Summer Library program is “Make a Splash” and that the annual trivia contest is February 27<sup>th</sup>.

**5. PLANNING COMMISSION 02/22/2010**

Kiefer reported that the Planning Commission approved a Conditional Use Permit (CUP) application for Pat and Emily Haines at 311 Bue St.

**6. FINANCE 02/22/2010**

Kiefer reported that the Finance Committee approved the vouchers and two (2) operator licenses.

**7. MARCH 2010 CALENDAR**

The Board reviewed and updated the March 2010 calendar.

**PUBLIC APPEARANCES**

**A. PUBLIC HEARING AND ACTION – REQUEST FROM PATRICK AND EMILY HAINES, OWNER OF 311 BUE STREET FOR A CONDITIONAL USE PERMIT TO CONSTRUCT A DETACHED GARAGE OF 720 SQ. FT. AT 311 BUE STREET**

Kiefer opened the public hearing for Patrick and Emily Haines, 311 Bue Street, for a CUP to construct a detached garage of 720 sq. ft. Kiefer asked if anyone wished to speak on this request. Dorothy Loftus, 309 Bue St, stated that she was not happy with the fence that the Haines’ had put up and did not approve the construction of the detached garage. Haines stated that the reason they would like to put up the detached garage is so they can convert the existing garage to living space and that due to the layout of their property this is the best option for them. Motion by Frutiger, second by Tebon to approve a CUP for Patrick and Emily Haines, 311 Bue Street, to construct a detached garage of 720 sq. ft. with the condition that the existing driveway/apron be visually removed once the old garage has been converted into living quarters. All ayes, motion carried.

**B. KEN HERDEMAN, COMMUNITY INVESTMENT PARTNERS - Tabled**

**C. BOB SALOV, DANE COUNTY SUPERVISOR (DISTRICT #37)**

Kiefer reported that Salov had a previous engagement and was not sure if he would be able to attend.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY**

No action required.

**NEW BUSINESS**

**RESOLUTIONS**

**1. RESOLUTION R2010-03: A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE ADMINISTRATOR TO CONTRACT FOR VILLAGE BUILDING INSPECTION SERVICES WITH INDEPENDENT INSPECTIONS, LTD**

Motion by Smith, second by Wilkinson to approve resolution R2010-03, a resolution authorizing the Village President and Village Administrator to contract for Village building inspection services with Independent Inspections, LTD. All ayes, motion carried.

**2. RESOLUTION R2010-04: A RESOLUTION OPPOSING EFFORTS BY THE WISCONSIN DEPARTMENT OF REVENUE (DOR) TO IMPLEMENT COUNTYWIDE PROPERTY ASSESSMENT**

This resolution is being presented due to a proposed change from the Wisconsin Department of Revenue on the way that property is assessed. The proposal would take the responsibility away from local municipalities and put it at a county level. The Village’s assessor, Gardiner

Appraisal, sent a letter urging the Village to contact our legislators and consider a resolution opposing this idea. Smith stated that she did not feel this bill would pass and that the local appraisal services were getting worked up for nothing.

Motion by Frutiger to approve resolution R2010-04, a resolution opposing efforts by the DOR to implement a county wide assessment. No one seconded the motion, motion failed.

#### **LICENSES & PERMITS**

##### **1. CONSIDER REQUEST FOR ISSUANCE OF AN OPERATOR'S LICENSE FOR THE PERIOD OF FEBRUARY 22, 2010 TO JUNE 30, 2010 TO MARY BETH A. BRANDENBURG AND KAYLEE M. NARLOCK**

Kiefer stated that Finance reviewed/approved the operator's licenses for Mary Beth A. Brandenburg and Kaylee M. Narlock. Both applications were in order and background checks showed no concerns.

Motion by Schreiber, second by Smith to approve the Operator's licenses for the period of February 22, 2010 to June 30, 2010 for Mary Beth A. Brandenburg and Kaylee M. Narlock. All ayes, motion carried.

#### **REVIEW & ACTION:**

##### **1. FIRE PROTECTION AGREEMENT – DEERFIELD VOLUNTEER FIRE DEPARTMENT**

The Board reviewed the Fire Protection Agreement for the Deerfield Volunteer Fire Department and agreed to table this issue until they could compare the new agreement with the old one.

##### **2. VILLAGE OF DEERFIELD PARTICIPATION IN DANE COUNTY 911 "DANECOM" SYSTEM**

Frutiger stated that the Dane County Cities & Villages Association (DCCVA) will be holding another meeting this Wednesday to further discuss the "DaneCom" system and recommended that the Village table this item until after that meeting. Frutiger did not feel that the Village would be held to the March 1, 2010 deadline. Salov informed the Board that the City of Madison, who will be bearing the brunt of the cost for the system, is on board with the resolution and that the Village of Cambridge has agreed to join but is deferring action. Salov is supporting the system and feels it will save lives. The Board agreed that that the new system is necessary but would like to postpone any action until after the DCCVA's meeting.

##### **3. EMS OFFICE SPACE – DEER GROVE EMS**

Kiefer that due to the fact that the Fire Commission postponed their meeting this agenda item was unable to be reviewed by them and requested that it to be tabled.

##### **4. SCHEDULING - MARCH 8, 2010 VILLAGE BOARD MEETING**

Kiefer informed the Board that she and two (2) trustees and she would be unavailable for the March 8, 2010 Board meeting and asked that if anyone else was unable to attend to contact the Village Administrator.

#### **ORDINANCES - None**

#### **COMMUNICATIONS**

Salov stated that the addition of the EMS office at the Fire Station is a good idea and it would provide an area for the new Chief to work. Salov also informed the Board about a National Company that is interested in purchasing property located on both the East and West sides of Hwy. 73 adjacent to the Interstate, also known as the Pooch farm property. The location is not in the Village's extraterritorial jurisdiction but Salov thought the Village would be interested in knowing about this information. The company is in the process of acquiring a zoning change from Dane County which has already been approved by the Town Board and Salov feels they will approve the zoning. Salov also stated that he feels this business will impact the Village in a positive way.

#### **STAFF REPORTS**

##### **ADMINISTRATOR'S REPORT - None**

#### **ADJOURN**

Motion by Frutiger, second by Tebon to adjourn at 8:15 PM. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer