

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, FEBRUARY 23, 2015 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, Reichert, Fritz and Frutiger present. Also present: see sign-in-sheet on file in the Clerk's office.

**CONSENT AGENDA**

Motion by Wilkinson, second by Fritz to approve the February 23, 2015 agenda with the addition of BID, Planning Commission and Finance meetings and to correct the spelling of DCDTF under Committee Reports. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM FEBRUARY 9, 2015**

Motion by Fritz, second by Wilkinson to approve the minutes from February 9, 2015 as written. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The Finance Committee reviewed and recommended payment of all the vouchers presented.

Motion by Tebon, second by Frutiger to approve payment of check #49504 to #49563 totally \$700,393.38. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. CAMBRIDGE/DEERFIELD POLICE COMMITTEE 02/10/15**

Wilkinson reported that Dennis Mandt, from the Town of Deerfield, was present to discuss using the Joint Municipal Court on an as needed basis. No action was taken and the committee request that the true and actual costs for using the joint court be looked into. Wilkinson also questioned who would be issuing the citations for the Township and if it was our officers whose vehicle would they be using.

**2. FIRE COMMISSION 02/15/15**

Frutiger reported that six (6) new recruits joined and that the Truck Replacement Committee informed the Commission that the new truck is expected to arrive on time. Frutiger also reported that Terry Jones, a Township resident, is working with MATC on producing a film showing the Deerfield Fire Department doing an extraction. The Firemen's Banquet was held on February 21<sup>st</sup> and their Pancake Breakfast will be on March 1<sup>st</sup> and their annual bowling tournament will be March 21<sup>st</sup>.

**3. CABLE 02/11/15**

Dave Lemke reported that Committee member will be meeting with a vendor to discuss recording updates at the Village Hall and work is being done on the WDEE website to allow for the viewing of local meetings on-line.

**4. DEERFIELD CARES 02/12/15**

Frutiger reported that the committee is working on an upcoming heroin program that will be held on April 28<sup>th</sup> at the Deerfield High School.

**5. BID 02/16/15**

Wilkinson reported that the BID Committee discussed what authorization the committee has and approved their 2015 BID Operating Plan with the removal of the Planning Commission reviewing the plan prior to the Board.

**6. DCDTF 02/16/15**

Wilkinson reported that twelve (12) applications were received, two (2) were disqualified and the other were approved in total. This is also on the Board agenda for final approval.

**7. EMS 02/19/15**

Frutiger reported that the 8<sup>th</sup> full time paramedic position was able to be filled with the savings from Life Quest's cost reduction. Life Quest's new billing and collection contract was submitted to the Attorney for review and the committee approved allowing Kim Banigan, Accounts Manager, as an authorized user of the Visa account.

**8. LIBRARY 02/20/15**

Fritz reported that the Friends of the Library held their "Tea for 3" fundraiser, and they are working on the February 28<sup>th</sup> Trivia contest and their IRS non-profit status. The Library Legislative Day was held on February 17<sup>th</sup> and the problem with being able to pay fines on-line is still being worked on.

**9. PLANNING COMMISSION 02/23/15**

Tebon reported that the Planning Commission approved ordinance O2015-01 for Shoreland Zoning District Regulations to the Village Board for final approval.

**10. FINANCE 02/23/15**

Frutiger reported that the Finance Committee approved Resolution R2015-03 and payment of the vouchers, both of which are on the Board agenda for final approval.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON  
NEW BUSINESS**

**A. RESOLUTIONS**

**1. RESOLUTION 2015-03 A RESOLUTION ADVANCING FUNDS FROM THE DEERFIELD WATER UTILITY TO TAX INCREMENTAL FINANCING DISTRICT #3**

Tebon informed the Board that resolution R2015-03 serves as a means for charging interest on funds advanced from the Deerfield Water Utility to Tax Incremental Financing District #3. The Finance committee reviewed and approved resolution R2015-03.

Motion by Tebon, second by Schreiber to approve resolution R2015-03. All ayes, motion carried.

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION:**

**1. 2015 DEERFIELD COMMUNITY DEVELOPMENT TRUST FUND AWARDS**

The Deerfield Community Development Trust Fund (DCDTF) committee met on February 16, 2015 to review and approve the funding of \$9,552.84 for 2015. Twelve applications were received requesting a total of \$10,907.99. After discussion some of the requests were eliminated due to the fact that they didn't meet the trust funds criteria. A list of the applications approved by the DCDTF committee was included in everyone's board packet.

Motion by Wilkinson, second by Frutiger to approve awarding the 2015 Deerfield Community Development Trust Fund grants totaling \$9,447.99 as presented and on file in the Clerk's office. All ayes, motion carried.

**2. 2015 BUSINESS IMPROVEMENT DISTRICT OPERATING PLAN**

Wilkinson informed the Board that the BID district discovered that their operating plan was to be reviewed and approved on an annual basis. The BID committee approved the 2015 BID Operating Plan and submitted it to the Village Board for final approval.

Motion by Wilkinson, second by Fritz to approve the 2015 Business Improvement District Operating Plan as presented. All ayes, motion carried.

**ORDINANCES**

**A. ORDINANCE O 2015-01 SHORELAND ZONING DISTRICT REGULATIONS**

Tebon informed the Board that the Department of Natural Resources recommended that municipalities put regulations in place regarding Shoreland zoning district regulations. Ordinance O2015-01 creates section 24.75 of the Deerfield zoning code which complies with this request. The Planning Commission previously reviewed ordinance O2015-01 and approved its creation with the addition of the word "deck" being added to the definitions of "Principal Building" in section four (4). The Planning Commission held a Public Hearing on the creation of section 24.75 with no opposition being raised and the Commission approved ordinance O2015-01 to the Village Board for final approval.

Motion by Tebon, second by Fritz to approve ordinance O2015-01 Shoreland Zoning District Regulations creating section 24.75 of the Deerfield Zoning code. All ayes, motion carried.

**COMMUNICATIONS**

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

McCredie informed the Board that there are a couple of items in the Governor's proposed budget pertinent to the Village. The first one being a provision to discontinue the Local Government Property Insurance Fund which is who provides the Village's property insurance and the other being a proposal to move from local municipalities conducting their own local property assessments to one where the county conducts them.

**ADJOURN**

Motion by Wilkinson, second by Fritz to adjourn at 7:25 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer