

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, FEBRUARY 25, 2013 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 7:00pm by President Kiefer. Roll call: Wilkinson, Fritz, Frutiger, Schreiber and Kiefer present, Tebon and McMullen absent. Also present: Public Works Director, John Doyle and Dave Lemke.

**CONSENT AGENDA/SIGN IN SHEET**

Motion by Wilkinson, second by Frutiger to approve the February 25, 2013 agenda as presented. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM FEBRUARY 11, 2013**

Motion by Wilkinson, second by Frutiger to approve the minutes from February 11, 2013 as written. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

Kiefer stated that the Finance committee reviewed and approved the voucher presented.

Motion by Wilkinson, second by Kiefer to approve payment of check #47235 to #47269 totaling \$792,346.81. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. CAMBRIDGE/DEERFIELD JOINT POLICE COMMISSION 02/12/13**

Wilkinson reported that the joint Police Commission discussed rewriting the truancy ordinance, increasing parking fees and over time of the police officers. Their next meeting is scheduled for April 9<sup>th</sup>.

**2. FIRE COMMISSION 02/12/13**

The Fire Commission discussed the invoice from the Town of Deerfield regarding the EMS living quarters which was referred back to the Village to be worked out with the Township. The leak on tanker #4 was repaired and a fund raising breakfast is scheduled for March 10<sup>th</sup>. The Commission also discussed the joint Fire Protection agreement which is on the agenda for further discussion.

**3. LIBRARY BOARD 02/15/13**

The Library Board discussed going out for bid on a new air conditioner unit which is not working, replacing the carpet in the back room and a new cordless phone system. The Library's annual Trivia contest was held on February 23<sup>rd</sup>.

**4. EMS 02/21/13**

EMS wrote off the aging accounts which are on track for the 2013 budget and they are looking into ways to get local citizens interested in volunteering. Paula Severson was chosen as the second EMS representative for the Village of Cottage Grove.

**5. BID 02/25/13**

BID reviewed a grant request from Deb Griggas for installation of a new door/window at 1 S. Main Street and approved granting \$1,000.00 for the project. BID also approved the WEDC Connect Communities agreement and forwarded it on to the Village Board for their approval; they also denied a request to advertise in the "Discover" magazine.

**6. FINANCE 02/25/13**

The Finance committee approved payment of the vouchers and to write-off outstanding special assessments from 2000. The lease of a copy machine for the Village Hall was tabled.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. DEERFIELD-WEDC CONNECT COMMUNITIES AGREEMENT**

Kiefer informed the Board that Amy Brice from the BID Board and David Dinkel from the Chamber have agreed to be the liaisons between the Village, WEDC and the BID which was a concern raised by the Village Board at the last Board meeting. BID has agreed to pay the \$200.00 participation fee for 2013 and 2014.

Motion by Kiefer, second by Wilkinson to approve signing the agreement between the Village and WEDC Connect Community. All ayes, motion carried.

**2. POLICE OT DURING FIREMEN'S FESTIVAL**

Kiefer informed the Board that Deputy Lauritsen attended the Fire Commission meeting to discuss the Police's overtime during the 2013 Firemen's festival. Lauritsen also provided a report, which is in everyone's packet, showing the breakdown of the police's OT cost for the 2013 Firemen's Festival. The report shows that there will be a total of 52 OT hours costing \$3,176.29. After discussion the Board agreed that the Village should be responsible for the police's overtime hours starting at the closing of the festival (12:30 am) and continue through until bar time (3:00 am) and to split the cost of the remaining overtime hours with the Township.

**3. DEERFIELD FIRE PROTECTION AGREEMENT**

Attorney Anderson explained the changes that were made to the Fire Protection agreement. The Board agreed with the changes but requested that verbiage be added to dictate when payments from each of the Municipalities would be made.

**4. DEERFIELD PARK IMPACT FEE UPDATE**

After discussion Attorney Anderson felt that this issue should be sent back to the Park Committee level for further discussion.

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION:**

**1. ADVERTISING IN “DISCOVER” MAGAZINE**

Kiefer informed the Board that in previous years the Village has purchased advertising space in the “Discover” magazine and the publishers of the magazine are now inquiring if the Village wants to continue for 2013. The cost of the ad is \$667.00 of which Blake George has agreed to pay half.

Motion by Wilkinson, second by Frutiger to approve paying half of the \$667.00 fee to advertise in the “Discover” magazine for the Deerfield Business Park. All ayes, motion carried.

**2. DCCVA POSITION ON CARPC FUNDING CHANGES**

The Board agreed that more information was needed and to table this agenda item.

**3. WRITE-OFF OF SPECIAL ASSESSEMENTS FROM 2000**

Kiefer informed the Board that, per state statutes, Special Assessments shall be void 11 years following December 31 of the year in which such assessments were dated. In 2000 the only outstanding Special Assessment the Village had was on parcel #0712-214-5672-1 owned by Hilleque Creative Laminates Corp in the amount of \$45.49.

Motion by Wilkinson, second by Fritz to write-off the 2000 Special Assessments on parcel #0712-214-5672-1 owned by Hilleque Creative Laminates Corp in the amount of \$45.49. All ayes, motion carried.

**4. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (WALT OLSEN LAND – HWY 73 – POTENTIAL TRANSFER SITE)**

Motion by Schreiber, second by Fritz to move to closed session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Walt Olsen land – Hwy 73 – potential transfer site).

Roll call vote: Wilkinson aye, Fritz aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

**5. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (WALT OLSEN LAND – HWY 73 – POTENTIAL TRANSFER SITE)**

Motion by Schreiber, second by Fritz to move to open session. Roll call vote: Wilkinson aye, Fritz aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

**6. ACTION, IF ANY, TO COME OUT OF CLOSED SESSION**

No action taken.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**A. ADMINISTRATOR’S REPORT**

**ADJOURN**

Motion by Kiefer, second by Fritz to adjourn at 8:55 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk-Treasurer