

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, FEBRUARY 27, 2012 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Tebon, Schreiber and Kiefer present, Smith and Frutiger absent. Village Staff present: Village Administrator Patrick Vander Sanden and Public Works Director John Doyle.

Also present – See sign in list on file in the clerk’s office.

CONSENT AGENDA

Motion by Tebon, second by Wilkinson to approve the February 27, 2012 agenda with the word Quick being changed to Quit under Review and Action, item number five (5). All ayes, motion carried.

A. APPROVAL OF MINUTES FROM FEBRUARY 13, 2012

Motion by Tebon, second by Schreiber to approve the minutes from February 13, 2012 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board reviewed the list of checks scheduled to be paid for February 27, 2012. Prior to the Board meeting the Finance committee approved all the vouchers listed.

Motion by Schreiber, second by Tebon to approve payment of check # 45934 to #45985 totaling \$862,343.98. All ayes, motion carried.

C. COMMITTEE REPORTS

1. POLICE COMMISSION 2/14/12

Wilkinson reported that the new squad car is in and that the equipment on the old car will be transferred to the new one. The Commissioners discussed; the status of the Sign Boards that each of the communities is looking at purchasing, how to handle the new Concealed Carry law during the annual Festivals and the monthly police and court reports.

2. FIRE COMMISSION 2/14/12

Kiefer reported that the Fire Commission discussed other investment alternatives to the current Service Award program and that Doreen Treuden is interested in taking over Bill Peter’s position due to his decision to step down. March 11th is the date set for the Firemen’s Bunny breakfast and on March 20th a bowling tournament has been scheduled.

3. EMS 2/16/12

Due to the absence of Greg Frutiger Mike DuPlayee, EMS commissioner, gave the EMS report. The staffing report showed an increase to the Deerfield station, some personnel adjustments were made and the problem with the ambulance was covered under warranty.

4. LIBRARY BOARD 2/17/12

Leah Fritsche reported that she attended her first Trivia contest and that it went very well, she also attended the Library Legislative Day and she completed and filed the annual State report.

5. BID 02/27/12

Kiefer reported that the BID committee discussed their 2012 budget.

6. PARKS COMMITTEE 2/27/12

Wilkinson reported that the Parks committee was updated on the status of Deerfield Park’s Plan being prepared by Ruckert-Mielke and they discussed the 2012 rental fee for Savannah Park which will remain at the same amount as set previously.

7. FINANCE 2/27/12

The Finance committee approved the vouchers and they were updated on the change to the charge back requirements for Personal Property tax bills.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. DEERFIELD SEWER RATES

Eugene Laschinger, from Town & Country Engineer, distributed a handout and gave a presentation reflecting various options the Village could use to increase the sewer rates. After the presentation the Board agreed that the approach they preferred was scenario #3 of Town & County’s hand out which reflects a monthly volume charge, per 1,000 gallons, of \$7.50 effective until December 31, 2012 changing to \$8.25 effective 01/01/2013 and a monthly fixed charge of \$27.50 for a ½” meter, increasing appropriately per meter size, effective immediately and remaining in effect until 12/13/2013.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2012-05: A RESOLUTION TO CARRY FORWARD UNUSED LEVY LIMITS INTO 2012 FROM 2011

Vander Sanden informed the Board that resolution R2012-05 allows for the carry over of \$17,076.00 of unused levies from 2011 into 2012. The detail list of the accounts and amounts being transferred is available in the Administrators memo included with this Board packet.

Motion by Tebon, second by Wilkinson to approve resolution R2012-05 to carry forward \$17,076.00 of unused levy limits from 2011 into 2012. All ayes, motion carried.

2. RESOLUTION R2012-06: A RESOLUTION ADOPTING REVISED USER RATES FOR THE DEERFIELD SEWER UTILITY

Motion by Tebon, second by Schreiber to approve resolution R2012-06 adopting the revised rates of a monthly volume charge, per 1,000 gallons, of \$7.50 effective until December 31, 2012 changing to \$8.25 effective 01/01/2013 and a monthly fixed charge of \$27.50 for a ½” meter increasing appropriately per meter size effective immediately and remaining in effect until 12/13/2013. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. BUILDING INSPECTOR CONTRACT EXTENSION

The contract with Independent Inspections, the Village's current company for building inspection services, expires March 31, 2012. In the new contract Independent Inspections is requesting a change be added to include zoning permit fees. A schedule of these fees is included in the Board packets. The Board was concerned with the additional charges and requested that they be provided with more information explaining what the building inspector is doing to require this increase.

Motion by Tebon, second by Wilkinson to approve extending Independent Inspections contract but to retaining the current fees. All ayes, motion carried.

2. VILLAGE OF DEERFIELD SHARE OF PURCHASE OF RADIOS FOR DEER-GROVE EMS

Jerry McMullen, from the Deer-Grove EMS, came before the Board last month and provided information on the intent to take advantage of a grant opportunity, of \$10,000.00, to purchase new radios for the EMS. The radios must be purchased, programmed, installed and in use before April 30, 2012 in order to qualify for the grant. Vander Sanden informed the Board that this is not a budgeted item. McMullen explained that the initial cost of the radios is paid for by each municipality, based on the percentages used for the budget allocation, and then each municipality is reimbursed their portion of the grant accordingly using the same percentages. McMullen estimated the cost to the Village, after grant reimbursement, to be approximately \$1,900.00.

Motion by Tebon, second Wilkinson to approve the purchase of radios for Deer-Grove EMS contingent upon receiving the grant. All ayes, motion carried.

3. CONSIDERATION OF AMENDMENT AND AGREEMENT WITH DANE COUNTY ON THE "DANECOM" EMERGENCY RADIO SYSTEM

Vander Sanden reminded the Board that the Village had previously signed an Intergovernmental Agreement (IGA) with Dane County regarding the "DaneCOM" emergency radio system. Some legal concerns arose regarding the number of municipalities that needed to act upon/sign the IGA by December 22, 2011. DCCVA representatives and a number of municipal attorneys worked together to determine the best course of action for those municipalities that had signed the agreement. This amendment and agreement is the result of those workshops which has been shared with and approved by the appropriate Dane County agencies.

Motion by Wilkinson, second by Tebon to approve the amendment and agreement relating to the Intergovernmental agreement between Dane County and other municipalities within Dane County creating a countywide interoperable VHR-based emergency radio system known as "DaneCOM". All ayes, motion carried.

4. ADVERTISEMENT IN THE DISCOVERY MAGAZINE

Vander Sanden informed the Board that the publisher of the Deerfield Independent contacted the Village regarding purchasing advertisement in the Spring/Summer and Fall/Winter editions of the Discovery magazine. The realtor has agreed to pay half of the cost with the other half, of \$306.80 being allocated to TIF #2.

Motion by Schreiber, second by Tebon to approve advertising in the Spring/Summer and Fall/Winter editions of the Discovery magazine with the realtor assuming half of the cost and the half of \$306.90 being allocated to TIF #2. All ayes, motion carried.

5. QUIT CLAIM DEEDS – LOT 16 OF THE HERITAGE

Included in the Board packet is a letter from Attorney Anderson explaining Jeff Rosenberg's request for a quit claim deed (QCD) from the Village. Warren Myers is also comfortable with this deed.

Motion by Tebon, second by Schreiber to approve the quit claim deed for lot 16 of The Heritage as summarized in Attorney Anderson's memorandum dated February 27, 2012. All ayes, motion carried.

6. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (EMS & FLOODPLAIN ISSUES)

Motion by Wilkinson, second by Tebon to move to closed session pursuant to §19.85(1)(E) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (EMS & floodplain issues). Roll call vote: Wilkinson aye, Tebon aye, Schreiber aye and Kiefer aye. Motion carried

7. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (EMS & FLOODPLAIN ISSUES)

Motion by Wilkinson, second by Tebon to move to open session pursuant to §19.85(1)(E) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (EMS & floodplain issues). Roll call vote: Wilkinson aye, Tebon aye, Schreiber aye and Kiefer aye. Motion carried.

No action taken.

ORDINANCES

A. ORDINANCE O-2012-01: AN ORDINANCE TO REVISE ENFORCEMENT PROCEDURES FOR CONTROL OF WEEDS AND GRASSES

In July and August the Public Works committee discussed and recommended that the Village amend Chapter 10, Weeds and Grasses so that violators will now be sent only one (1) notice, per property, per year. In addition, Public Works also recommended that a notice be placed at the property 24 hour before said property is mowed. Attorney Anderson reviewed and approved these changes.

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Date: February 27, 2012

Motion by Tebon, second by Schreiber to approve ordinance O-2012-01 revising the enforcement procedures for control of weeds and grasses. All ayes, motion carried.

COMMUNICATIONS

A. ELECTION RESULTS FROM FEBRUARY 21, 2012

McCredie reported 114 citizens voted at the February 21, 2012 primary. The results were 53 votes for Berz, 36 for Allen, 24 for Sullivan and one (1) write-in for the Circuit Court Judge, Branch 11 position.

B. MARCH 2012 CALENDAR

Kiefer instructed the Board to let Village Staff know of any corrections/additions to the March 2012 calendar.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

ADJOURN

Motion by Tebon, second by Kiefer to adjourn at 9:08 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer