

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD TO BE HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
MARCH 8, 2010 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by Clerk McCredie at 7:00 PM. Roll call: Tebon, Smith, Frutiger and Schreiber present, Wilkinson, Smythe-Eagle and Kiefer absent. Also present: Village Administrator Patrick Vander Sanden, Dave Lemke and Fred Fry.

A. APPROVE ACTING PRESIDENT FOR MARCH 8, 2010

Motion by Tebon, second by Schreiber to approve Frutiger as acting President for the March 8, 2010 Board meeting. All ayes, motion carried.

CONSENT AGENDA

Motion by Tebon, second by Schreiber to approve the March 8, 2010 agenda as presented. All ayes, motion carried.

APPROVAL OF MINUTES FROM FEBRUARY 22, 2010

Motion by Tebon, second by Smith to approve the minutes from February 22, 2010 as presented which include Kiefer's corrections. All ayes, motion carried.

APPROVAL OF VOUCHERS

Tebon stated that the Finance Committee reviewed and approved the vouchers as presented.

Motion by Schreiber, second by Smith to approve check #43784 to #43827 totaling \$341,481.42. All ayes, motion carried.

COMMITTEE REPORTS

1. COMMUNITY DEVELOPMENT TRUST FUND 02/24/2010

Smith reported that 12 applications were submitted which the Committee reviewed. Some of the requests were reduced and others were denied. The Board will be discussing this issue later on the agenda.

2. COMMUNITY CENTER 03/01/2010

Schreiber reported that the Center is continuing their work on the Capital Campaign and fund raising, they're relooking at their options regarding the new building and a "Coming Soon" sign will be going up on the land obtained for the future Community Center.

3. CABLE 03/03/2010

Due to the absence of Smythe-Eagle, Lemke reported the Charter has completed the necessary work and WDEE will now be broadcasting on 985 of Charter's digital tier; there have been some problems with the gym camera which are being worked on and the Candidates forum, which is scheduled for March 23rd, will be broadcasted live on Charter channels 95 and 986.

4. PUBLIC WORKS 03/08/2010

Tebon reported that Public Works approved two pay requests for Municipal Well & Pump and that they have finished the drilling of the well at a depth of 775' which is 85' feet less than originally expected. The next step will be to perform the test pump which will be done in one to two weeks for a 24 hour period at 1,000 gallons per minute. Water samples will be collected and sent in for testing at the completion of the test pump. Public Works also discussed the Savannah Parkway development, the "In Street Signs" for Highway 73 and approved/recommended a resolution requiring Village contractors to hold Worker's Compensation insurance.

5. FINANCE 03/08/2010

Tebon reported that the Finance Committee approved the vouchers and an Operator's license.

6. EMS 03/11/2010

Frutiger reported that EMS held a meeting on February 26, 2010 to review and approve the preliminary audit draft which they hope to have back before their next meeting. EMS also accepted the resignation of Chief Hurtienne.

PUBLIC APPEARANCES - NONE

A. PUBLIC COMMENTS – NONE

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

– PAY REQUESTS FROM MUNICIPAL WELL & PUMP

Tebon stated that the Public Works Committee discussed and recommended approval of two pay requests for Municipal Well & Pump, payment #2 for \$14,848.50 and payment #3 for \$93,985.00.

Motion by Schreiber, second by Tebon to approve payment #2 for \$14,848.50 and payment #3 for \$93,985.00 to Municipal Well & Pump. All ayes, motion carried.

2. DANECOM COUNTY RADIO SYSTEM

The Board discussed the letters that the Mayor of Madison and DCCVA had drafted to Dane County regarding the radio system. Both letters were not letters of intent to participate but merely to state they were interested but still had concerns with who would purchase/maintain the system. After discussion the Board agreed to table this issue.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2010-06: A RESOLUTION REQUIRING VILLAGE CONTRACTORS TO HOLD WORKER’S COMPENSATION INSURANCE

Tebon stated that Public Works reviewed, approved and recommended approval of resolution R2010-06 requiring Village contractors to hold Worker’s Compensation insurance. The Village Attorney also recommends following this procedure. Smith felt that by approving the resolution as is would make it difficult for independent contractors to comply and recommended that the resolution be amended to require village contractors to hold Worker’s Compensation insurance unless they can prove they are an independent contractor as defined by the nine-part statutory test.

Motion by Schreiber, second by Smith to approve resolution R2010-06 requiring village contractors to hold Worker’s Compensation insurance with the addition of “unless they are determined to be an independent contractor under §102.07(8)”. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR ISSUANCE OF AN OPERATOR’S LICENSE FOR THE PERIOD OF MARCH 08, 2010 TO JUNE 30, 2010 TO ADRIENNE N. STUNTEBECK

Tebon stated that Finance reviewed, approved and recommended issuance of an Operator’s license for Adrienne N. Stuntebeck. Motion by Smith, second by Schreiber to approve issuance of an Operator’s license for the period of March 08, 2010 to June 30, 2010 to Adrienne N. Stuntebeck. All ayes, motion carried.

C. REVIEW & ACTION:

1. 2010 DEERFIELD COMMUNITY DEVELOPMENT TRUST FUND GRANTS

Smith presented the Deerfield Community Development Trust Fund (DCDTF) Committee recommendations for the 2010 Grants to be awarded.

NAME OF APPLICANT AND DESCRIPTION	AMOUNT REQUESTED	AMOUNT GRANTED
1. Deerfield Community Center Laptop Computer and contribution toward vehicle purchase Tom Bush explained that the vehicle request is due to the result of a recent accident involving their 1999 van. They do not expect the insurance payment to cover all the costs of repairing the van so the Center is looking at purchasing a different vehicle. The new vehicle will better accommodate the senior citizens. The vehicle would also be used for picking up food pantry orders and potential field trips for students and adults. The request for a laptop computer would allow the Center to expand the offering of computers to students in the after school program. The committee agreed to grant \$2,500.00 towards the vehicle purchase and \$600.00 for the laptop computer.	\$3,100.00	\$3,100.00
2. Deerfield Community Center Building Fund After review the committee agreed not to grant anything towards this request.	\$3,333.00	\$0.00
3. Deerfield Historical Society Display Cabinet The committee agreed that the Historical Society could use another display cabinet and granted them \$250.00.	\$250.00	\$250.00
4. Deerfield Police Dept. / Dane Co Sheriff’s Office 2010 Bike Rodeo Prizes The committee felt that since there was money left over from last years request of \$800.00 they did not need this much money. The committee granted \$750.00 for prizes at the 2010 Bike Rodeo.	\$1,000.00	\$750.00
5. Deerfield Public Works New Flags and Hardware for Downtown Area The committee felt that part of this grant request could be purchased by BID funds and granted \$312.00 for 3-6 x 10 US flags.	\$852.00	\$312.00

6. Deerfield Public Works

Holiday Decorations for Downtown Area

The committee felt that this request could be purchased through BID funds.

\$1,162.00 \$0.00

7. Deerfield Public Works

Paint and Supplies for Octagon Building in Fireman's Park

The committee thought that \$1,200.00 was a lot for just paint and supplies and felt this project could be done for less.

The committee granted \$600.00 for paint and supplies for the Octagon Building in the Fireman's park.

\$1,200.00 \$600.00

8. Deerfield Public Works

Bark / Mulch for Dream Park

The committee discussed purchasing bark/mulch for the Dream Park and felt it could be purchased at a lower price.

The committee granted \$1,500.00 for bark/mulch at the Dream Park.

\$2,000.00 \$1,500.00

9. Deerfield Public Library

Computer and Monitor

Kaia Fry, Head Librarian, informed the Committee that the Library has eight (8) computers/monitors and if this request is granted it will be replacing a 2004 model. Due to the poor economy more people are dropping their home internet and using the Library's which has caused a significant increase in their computer usage.

The committee granted \$840.00 for the purchase of a computer and monitor.

\$840.24 \$840.00

10. Deerfield Village Hall

IT Upgrade

Vander Sanden explained that this request is for 2 keyboards for office PC's and 1 new mouse totaling \$200.00, 1 desk tray @ \$25.00 and a Government Office website upgrade @ \$3,500.00.

The committee granted \$3,500.00 for the website upgrade.

\$3,725.00 \$3,500.00

11. Deerfield Village Hall

Bathroom Remodel & Flooring

This request is for new carpeting/installation on the south side of the Village Hall and remodeling the Village Hall's bathroom.

The committee granted \$6,698.00 to be used for the bathroom remodeling and carpeting.

\$6,900.00 \$6,698.00

12. Greg Frutiger

Washer, Dryer and Vacuum Cleaner for EMS Building

This request will provide a washer and dryer for the EMT's who are on call to wash their bedding, etc and the vacuum will be used to keep the area clean.

The committee granted \$1,050.00 for the purchase of a washer, dryer and vacuum cleaner for the EMS building.

\$1,050.00 \$1,050.00

TOTAL REQUESTED \$25,412.24

TOTAL AVAILABLE \$18,652.41 approximate

TOTAL GRANTED \$18600.00

Minutes from the Regular Meeting of the Deerfield Village Board

Date: March 08, 2010

The DCDTF Advisory Committee also approved allowing the Village to retain the remaining \$52.41 to cover expenses incurred. Motion by Tebon, second by Smith to approve the DCDTF grants as recommended by the Advisory Committee. All ayes, motion carried.

2. FIRE PROTECTION AGREEMENT – DEERFIELD VOLUNTEER FIRE DEPARTMENT

Frutiger stated that some additional documents needed to be added to the new Fire Protection Agreement. Based on this information the Board agreed to table this issue until they had full copies of both the old and new agreements.

3. CONNECTOIN FEES (BIKE TRAIL INTERCEPTOR & WASTEWATER)

This agenda item was also tabled until the road work on South Industrial Park Road was completed and the cost added to the final cost of the Bike Trail Interceptor.

ORDINANCES – NONE

COMMUNICATIONS – NONE

STAFF REPORTS

B. ADMINISTRATOR'S REPORT

Vander Sanden informed the Board the he was asked to be the chair of the committee to hire the new EMS chief. They will be meeting on March 11th to screen the forty-four applications received.

B. ADJOURN

Motion by Smith, second by Tebon to adjourn at 7:32 PM. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer