

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MARCH 10, 2014 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:08 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, McMullen, Fritz, Hasz and Frutiger present. Also present: See sign-in-sheet on file in the Clerk's office.

CONSENT AGENDA

Motion by Wilkinson, second by McMullen to approve the March 10, 2014 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM FEBRUARY 24, 2014

Motion by Tebon, second by Wilkinson to approve the minutes from February 24, 2014 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Frutiger informed the Board that the Finance Committee reviewed and recommended payment of the vouchers listed.

Motion by McMullen, second by Tebon to approve payment of check #48472 to #48510 totaling \$98,515.91. All ayes, motion carried.

C. COMMITTEE REPORTS

1. DEERFIELD CARES 02/27/14

Frutiger reported that the committee discussed the alcohol hosting ordinance and that they hope to have a copy ready for the Board to review at the April 14th Board meeting. The committee also discussed where they could hold a Town Hall meeting which is tentatively scheduled for May 7th.

2. COMMUNITY DEVELOPMENT TRUST FUND 03/03/14

Wilkinson reported that the Community Development Trust Fund (CDTF) committee met on March 3rd and approved awarding \$10,919 in grants to various organizations.

3. CABLE 03/05/14

Hasz reported that the Cable committee discussed their 10 day service outage in February and Deerfield senior citizen interviews and promotional programs. Their next meeting will be April 2nd.

4. PUBLIC WORKS 03/10/14

Tebon reported that the Public Works committee discussed the WDNR approving and issuing a permit for the Village's compost site on London Rd. and fencing quotes for the site too. The WDNR also informed the Village that we were selected to receive a 50/50 2014 Urban Forestry Grant of \$13,580.00. The committee also confirmed that we would be moving forward with establishing a Stormwater utility which needs to be finalized prior to the School setting their 2015 budget.

5. FINANCE 03/10/14

Frutiger reported that everything on the Finance Committee's agenda is also on the Board agenda for discussion.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Anthony Johnson informed the Board that he was awarded a grant from the Village's trust fund and recommended that a breakfast fundraiser be held to raise additional funds and questioned where it could be held. The Community Center was recommended as a good place.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER/APPROVE REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF MARCH 11, 2014 TO JUNE 30, 2014 FOR BRANDON A. WILSON

Frutiger informed the Board that the Finance committee reviewed the Operator's license application and background checks and found no reason for denial.

Motion by Tebon, second by McMullen to approve an Operator's license for the period of March 11, 2014 to June 30, 2014 for Brandon A. Wilson. All ayes, motion carried.

C. REVIEW & ACTION:

1. 2014 DEERFIELD COMMUNITY DEVELOPMENT TRUST FUND AWARDS

The Deerfield Community Development Trust Fund (DCDTF) committee met on March 3, 2014 to review and approve the funding of \$10,991.94 for 2014. Twelve applications were received requesting a total of \$20,452.60. After discussion some of the requests were eliminated due to the fact that they didn't meet the trust funds criteria. A list of the applications approved by the DCDTF committee was included in everyone's board packet.

Date:

Motion by Wilkinson, second by McMullen to approve awarding the 2014 Deerfield Community Development Trust Fund grants totaling \$10,991.94 as presented and on file in the Clerk's office. All ayes, motion carried.

2. DELINQUENT PERSONAL PROPERTY TAXES

The Finance Committee reviewed the list of delinquent personal property (DPP) taxes and recommended that Attorney Anderson be contacted to precede with legal collection methods. Fritz requested that Attorney Anderson be contacted to see if there are other alternatives for collecting the taxes. The Finance Committee also approved writing off a DPP tax from 2011 for \$11.03 that was inadvertently missed.

Motion by McMullen, second by Tebon to approve writing off \$11.03 of delinquent personal property taxes from 2011 and to have Attorney Anderson proceed with legal collection actions on the remaining unpaid taxes provided there are no other means of collecting them. All ayes, motion carried.

3. AMENDMENT TO PAYMENT SERVICE NETWORK (PSN) SERVICE AGREEMENT

The Finance Committee reviewed and approved the amendment to the agreement the Village has with PSN. The amendment decreases charges that users of the system incur.

Motion by Tebon, second by Fritz to approve the Village accepting the amendment to the Payment Service Network Service agreement reflecting the lower transaction fees. All ayes, motion carried.

4. ADVERTISING IN THE DISCOVER MAGAZINE

The Finance Committee discussed the Village paying for half of the advertising cost of the annual ad placed in the Discover magazine and agreed to cover the cost with TID #2 funds. In previous years the BID fund had incorporated this cost into their annual budget but decided not to do so for 2014.

Motion Tebon, second by Schreiber to approve using TID #2 funds to pay for the Village's half of the ad placed in the Discover magazine in the amount of \$343.00. All ayes, motion carried.

5. CONDITIONAL USE PERMIT FOR OAK PARK ROAD QUARRY

McCredie informed the Board the Jon Halverson, the owner of the Oak Park Road quarry, has submitted a conditional use permit (CUP) application to extend both the hours of operation and the land area being mined. The Town Board previous denied the request and they are also discussing it at their meeting tonight. McCredie recommended that the Village approve a letter, from the Village, be sent to Dane County expressing concerns that the operation might affect Well #4 adversely and what affect the business could have on the Village's future growth in that area.

Motion by Tebon, second by McMullen to approve McCredie drafting a letter to Dane County expressing the Village's concerns with the conditional use permit application submitted by Jon Halverson for Oak Park Quarry LLC. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

A. WISCONSIN DOT US 12 CORRIDOR STUDY 03/04/14

Frutiger informed the committee that the WDOT held a meeting in Cambridge regarding the US 12 corridor study and updated them on information received at the meeting. Representatives from the 73 interchange project were also present at the meeting and stated that the 73 project would start in 2015 but the exact date was not yet known.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

McCredie noted that the Village is still instructing various residents to continue running their water in order to prevent their laterals from freezing.

ADJOURN

Motion by McMullen, second by Fritz to adjourn at 7:35 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer