

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MARCH 11, 2013 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Tebon, McMullen, Fritz, Frutiger, Schreiber and Kiefer present. Also present: Village Administrator, Patrick Vander Sanden and as listed on the March 11, 2013 sign in sheet on file in the Clerk's office.

CONSENT AGENDA/SIGN IN SHEET

Motion by McMullen, second by Wilkinson to approve amending the March 11, 2013 agenda to discuss #1 under "Review & Action", #2 under "Resolution" and #2 under "Review & Action" after Public Comments. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM FEBRUARY 25, 2013

Motion by Kiefer, second by Frutiger to approve the minutes from February 25, 2013 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer reported that the Finance Committee reviewed and approved the vouchers presented.

Motion by Frutiger, second by Tebon to approve payment of check #47297 to #47339 totaling \$135,815.69. All ayes, motion carried.

C. COMMITTEE REPORTS

1. JOINT INTERACTIVE 03/04/13

Wilkinson reported that the school is working on a referendum, deferring a greater portion of the busing cost to the Township, lighting the School sign located on S. Main St. and the possibility of doing some refinancing.

2. DEERFIELD COMMUNITY DEVELOPMENT TRUST FUND 03/04/13

Kiefer reported that Community Development Trust Fund awarded \$12,908.82 for various project and that this is on the agenda for further discussion.

3. CABLE 03/16/13

Lemke reported that Cable approved payment of their bills and scheduled their next meeting for April 3, 2013.

4. PUBLIC WORKS 03/11/13

Tebon reported that Public Works discussed the Village's compost site, the water main break on S. Industrial Park Road and N. Washington, Polyphosphates in Well #3 and the closing of TID #2.

5. FINANCE 03/11/13

Kiefer reported that Finance discussed the Police's 2012 overtime cost and referred it back to the Fire Commission and everything else they discussed is on this agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. DEER-GROVE EMS AGREEMENT WITH TOWN OF PLEASANT SPRINGS

The Board was presented with the latest version of the agreement between Deer-Grove EMS and the Town of Pleasant Springs which both the Village and Town of Cottage Grove have approved.

Motion by Wilkinson, second by Tebon to approve the Deer-Grove EMS agreement with the Town of Pleasant Springs as presented. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2013-04: A RESOLUTION AUTHORIZING THE PURCHASE OF A NEW AMBULANCE FOR THE DEER-GROVE EMS

This is the final step required before taking ownership of the new ambulance for the Deer-Grove EMS. The duration of the bond payments in respect to the ambulance's anticipated length of service was discussed which appeared to be approximately the same length.

Motion by Tebon, second by Fritz to approve resolution R2013-04 authorizing the purchase of a new ambulance for the Deer-Grove EMS with the Village's portion being funding through the Village's 2012 bond issue. All ayes, motion carried.

2. RESOLUTION R2013-05: A RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$825,000 GENERAL OBLIGATION PROMISSORY NOTES

Motion by Tebon, second by McMullen to approve resolution R2013-05 providing for the sale of approximately \$825,000 General Obligation Promissory notes. All ayes, motion carried.

3. RESOLUTION R2013-06: A RESOLUTION APPROVING DEERFIELD AREA FIRE PROTECTION AGREEMENT

At the last Village Board meeting Attorney Anderson was instructed to add the timing of payments to be made to the Fire Commission by the Village and Township. The agreement attached has that requirement added.

Motion by McMullen, second by Tebon to approve resolution R2013-06 approving the attached agreement and authorizing the Village President and Village Clerk to sign on behalf of the Village. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. VILLAGE DEBT REFINANCE – LAND PURCHASE POTENTIAL

Jim Mann, the Village’s financial advisor, explained to the Board that this refinance allows for the refinancing of two (2) of the Village’s existing loans and additional capital for potential land purchases. Currently the Village is at a little over half of its allowed debt capacity. The loans being refinanced, which will not extend their current payment structure, are the 2003B G.O. Bonds and the 2005 State Trust Fund (STF) loan. This refinancing will equate to an approximate savings of \$28,000 for the Village and it will also allow for the purchase of the Village’s share of a new server at the Village Hall.

2. VILLAGE COMPOST TRANSFER SITE

Vander Sanden informed the Board that time being of the essence, the Village needs to find a compost transfer site. Two (2) locations have been discussed, Hwy 73 and London Road. The London Road site offers a lower price and the potential to expand into the Yahara quarry in the future but until then Walt Olson has agreed to lease the Hwy 73 location to the Village. The Board instructed Vander Sanden, Doyle and Olson to work out the details and to come up with a solid proposal for the next Village Board meeting.

3. DEERFIELD COMMUNITY TRUST FUND AWARDS

Kiefer informed the Board that the Deerfield Community Trust Fund (DCDTF) committee met on March 4, 2013 to review and approve the funding of \$12,908.82 for 2013. Nineteen applications were received requesting a total of \$32,195.39. After discussion some of the requests were eliminated due to the fact that they either missed the deadline date or they didn’t meet the criteria. A list of the applications approved by the DCDTF committee was included in everyone’s board packet. The list also accounts for reimbursing the Village \$52.81 for supplies purchased.

Motion by Kiefer, second by Tebon to approve awarding the 2013 Deerfield Community Development Trust Fund grants totaling 12,908.82 as presented and on file in the Clerk’s office. All ayes, motion carried.

4. WRITE-OFF OF DELINQUENT PERSONAL PROPERTY TAXES

Kiefer stated per state statues the Village is allowed to charge back each jurisdiction’s share of the net delinquent Personal Property taxes leaving the Village’s portion of \$118.91 to be written off. The Finance Committee discussed and approved this write-off.

Motion by Frutiger, second by Tebon to approve writing off the Village’s portion of the 2011 delinquent personal property taxes totaling \$118.91. All ayes, motion carried.

5. WRITE-OFF OF REMAINING LOAN BALANCE FOR CUDA CAFÉ

Kiefer informed the Board that in 2012 legal action was taken by the Village to collect funds on the Cuda Café economic development loan. The auditors are requesting that the remaining amount of \$22,482.77, which was not collected, to be written off.

Motion by Tebon, second by Frutiger to approve writing off the remaining balance of the Cuda Café economic development loan totaling \$22,482.77. All ayes, Schreiber abstained, motion carried.

6. WRITE-OFF OF ACCOUNTS RECIEVABLE FROM SUNDRY PERSONS FROM 2009 AND PRIOR

Kiefer reported that the Finance Committee reviewed and approved writing off 5 (five) accounts receivable invoices that have been outstanding since 2009 and prior. Numerous attempts were made to collect the funds but they still remain unpaid.

Motion by Tebon, second by McMullen to write-off invoice #26662, #26668, #26690, #26745 and #26746 totaling \$12,130.10. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

Lemke stated that on March 21st the Deerfield High School will host a community awareness event called “All in for Talen” recognizing those with disabilities and in support of a local student.

A. POLICE REPORT, FEBRUARY 2013

This report shows the number and type of calls, number of shifts and days worked and time distribution hours for the police department while in Cambridge or Deerfield.

STAFF REPORTS

A. ADMINISTRATOR’S REPORT

Vander Sanden reported that the Bunny Breakfast will be March 17, 2013 from 8 to 11a.m. at the School; Bill Holland contacted the Village regarding the planters and David Dinkel will be attending training for the Connect Communities program.

ADJOURN

Motion by McMullen, second by Wilkinson to adjourn at 8:13pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer