

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, MARCH 12, 2012 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Frutiger, Schreiber and Kiefer present, Tebon and Smith absent. Village Staff present: Village Administrator Patrick Vander Sanden. Also present: See sign in sheet on file in the clerk's office.

**CONSENT AGENDA/SIGN IN SHEET**

Motion by Schreiber, second by Frutiger to approve the March 12, 2012 agenda as presented. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM FEBRUARY 27, 2012**

Motion by Kiefer, second by Schreiber to table the minutes from February 27, 2012 to the March 26, 2012 agenda due to a lack of a quorum. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The Board reviewed the list of checks scheduled to be paid for March 12, 2012. Prior to the Board meeting the Finance committee approved all the vouchers listed.

Motion by Wilkinson, second by Frutiger to approve payment of check #45986 to #46023 totaling \$221,943.00. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. COMMUNITY CENTER 03/05/12**

Schreiber reported that a consultant attended the Community Center's meeting to discuss their capital campaign and their basketball fundraiser was a success with their next fundraiser being the Bunny Breakfast on March 24, 2012.

**2. CABLE 03/07/12**

Lemke reported that that a new DVD burner was purchased through Full Compass and that the Weather Bug is available either on-line or through the WDEE website.

**3. FINANCE 03/12/12**

Kiefer reported that everything on the Finance agenda is also on the Board agenda for discussion.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**B. KARYN SAEMAN – GROCERY STORE CO-OP**

Karyn Saeman came before the Board to make them aware that there has been some interest from the community in starting up a grocery store coop in Deerfield. Saeman gave a brief explanation of how a coop works and asked the Board if they had suggestions for contacts in order to get the news out to the community. The Board suggested that Saeman contact the Village Administrator who could place a survey on the Village web-site and to contact other organizations such as the Chamber of Commerce, the local paper, the School Board, churches in the area, the Town of Deerfield and WDEE.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. 8<sup>TH</sup> AMENDMENT TO HERITAGE DEVELOPERS AGREEMENT**

Vander Sander informed the Board that a draft version of the 8<sup>th</sup> Amendment to the Heritage Developers Agreement was in their bins for consideration tonight. Kiefer requested that this item be tabled to the next agenda so both Tebon and Smith could review it.

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**1. CONSIDER REQUESTS FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF MARCH 12, 2012 TO JUNE 30, 2012 TO DEBRA L. GAGNER AND AMANDA M. TANNER**

Kiefer informed the Board that the Finance committee reviewed and approved both of the requests for an Operator's license. Motion by Schreiber, second by Wilkinson to approve an Operator's license for the period of March 12, 2012 to June 30, 2012 to Debra L. Gagner and Amanda M. Tanner. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. PROCLAMATION HONORING GIRL SCOUTS' 100<sup>TH</sup> ANNIVERSARY**

Kiefer read the proclamation honoring the Girl Scouts' 100<sup>th</sup> anniversary.

**2. AWARDING 2012 COMMUNITY DEVELOPMENT TRUST FUND GRANTS**

Kiefer informed the Board that the Community Development Trust Fund Board met on February 29, 2012 to review the 2012 grant applications. Seventeen (17) applications were received totaling \$29,379.38 and the Board approved the following requests totaling \$15,700.00:

• Deerfield Community Center	\$ 150.00
• Deerfield Community Center	\$ 200.00
• Deerfield Joint Fire Department	\$ 1,500.00
• Deerfield Police Department	\$ 850.00
• Deerfield Police Department	\$ 3,586.00
• Deerfield Public Library	\$ 1,351.00
• Deerfield Forestry	\$ 3,800.00
• Deerfield Public Works	\$ 1,700.00
• Deerfield Public Works	\$ 150.00
• Deerfield Public Works	\$ 2,413.00

Motion by Wilkinson, second by Frutiger to approve awarding the 2012 Deerfield Community Development Trust Fund grants totaling 15,700.00 as presented and on file in the Clerks office. All ayes, motion carried.

**3. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (DEERFIELD TID #2 & EMS)**

Motion by Frutiger, second by Schreiber to move to closed session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Deerfield TID #2 & EMS). Roll call vote: Wilkinson aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

**4. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (DEERFIELD TID #2 & EMS)**

Motion by Frutiger, second by Schreiber to move to open session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Deerfield TID #2 & EMS). Roll call vote: Wilkinson aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

No Action taken.

## ORDINANCES

### COMMUNICATIONS

McCredie informed the Board that the Deer Grove EMS bill for \$29,456.29 did not get included in the list of vouchers presented and asked for an approval.

Motion by Kiefer, second by Frutiger to approve check #46024 to Deer Grove EMS for \$29,456.29. All ayes, motion carried.

Kiefer stated that there are open Village Trustee positions available and to contact the Village Hall if interested.

### STAFF REPORTS

#### A. ADMINISTRATOR'S REPORT

Vander Sanden reported that he attended the WCCMA conference and found it to be a good experience. A couple of classes, the Bonding process and Community involvement, very informative and he will be taking the information received and will use it going forward. The DOT held a meeting at the Deerfield Village Hall for the Village of Deerfield, the Town of Deerfield and the Town of Christiana representatives regarding HWY 73 work scheduled to be done in 2014. DOT will also be holding a meeting for the public, on March 21, at the Town of Christiana hall. Vander Sander informed the Board that he received notice that the Village's Stormwater grant, from 2011, had now been approved and that he will be investigating this and will report back.

### ADJOURN

Motion by Schreiber, second by Frutiger to adjourn at 7:55 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer