

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD TO BE HELD AT THE  
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,  
MARCH 22, 2010 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order by President Kiefer at 7:00 PM. Roll call: Wilkinson, Tebon, Smith, Frutiger, Smythe-Eagle, Schreiber and Kiefer present. Also present: Village Administrator Patrick Vander Sanden, Dave Lemke, Town Chairman Bob Riege and Ken Herdeman.

**A. CONSENT AGENDA**

Motion by Tebon, second by Frutiger to approve the March 22, 2010 agenda as presented. All ayes, motion carried.

**APPROVAL OF MINUTES FROM MARCH 8, 2010**

Motion by Frutiger, second by Tebon to approve the minutes from March 8, 2010 as amended. Tebon, Smith, Frutiger and Schreiber aye, Wilkinson, Smythe-Eagle, and Kiefer abstained. Motion carried, 4-0-3.

**APPROVAL OF VOUCHERS**

Tebon stated that the Finance Committee reviewed and approved the vouchers as presented.

Motion by Schreiber, second by Wilkinson to approve check #43784 to #43827 totaling \$341,481.42. All ayes, motion carried.

**COMMITTEE REPORTS**

**1. FIRE COMMISSION, 3/9/2010**

Frutiger reported that the Commission discussed the need for office space for the EMS within the Fire Station. The Commission approved the proposal, and the issue will be considered at a future Village Board meeting. Also, there was a discussion about the responsibility of shoveling around fire hydrants in future winters.

**2. BUSINESS IMPROVEMENT DISTRICT, 3/16/2010**

Kiefer reported that the BID Board met and accepted the bid of Bill Holland to plant the downtown area planters. The BID also met with a vendor from Marshall about creating decorative, directional signage for the Village. The hope is to get the signs in place before the Parade of Homes. The vendor from Marshall will also be looking at the Village welcome signs on both sides of the Village to see how much “sprucing” up they also might need.

**3. PERSONNEL, 3/16/2010 & 3/22/2010**

Kiefer told the Board that the Personnel Committee met on the 16<sup>th</sup> and continued to work on revisions to the Personnel Manual. They also had a couple of closed session issues which will be discussed before the Village Board as well.

**4. LIBRARY, 3/19/2010**

Smith was unable to attend the Library Board meeting on March 19<sup>th</sup>.

**5. FINANCE, 3/22/2010**

Kiefer reported that the Committee met just prior to the Board meeting and approved the vouchers without any concerns.

**6. APRIL CALENDAR**

The April 2010 Calendar was presented to the Board. Kiefer asked if anyone had any changes, to let Patrick know.

**PUBLIC APPEARANCES**

Bob Riege, Chairman, Town of Deerfield appeared and spoke about his interest in working on a Cooperative Boundary Agreement between the Town and Village. The main interest for the Township is that they can avoid having to deal with County Zoning processes for development issues. Frutiger suggested that Connie Anderson would have some information on a boundary agreement as this was discussed some time ago. Riege also mentioned that the process could assist both municipalities in determining annexations and who owns various roads in the area. Riege asked about the status of the quarry operation off of London Road. Vander Sanden explained the status. The Board and Riege briefly discussed the dump site, the upcoming opening of the site and how the hours work.

Ken Herdeman, Community Investment Partners, LLC spoke to the Village Board about the services provided by Community Investment Partners. They are a division of Ehlers & Associates, who provides bonding services for Deerfield. Community Investment Partners assists municipalities with investing to try and maximize returns. Ken had previously met with Patrick and Liz regarding what his company could do for the Village and Patrick thought it made sense for him to come before the Board. Smith asked Ken about why local governments stick with the Local Government Investment pool, which the Village is a part of. Herdeman said it is due to the ease in which assets can be liquid, and it is safe. Tebon asked about the liquidity of the investments that Community Investment Partners assists with. Herdeman says it is liquid as they adhere to certain types of investments.

**A. PUBLIC COMMENTS – NONE**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY**

No action needed.

**NEW BUSINESS**

**A. RESOLUTIONS – NONE**

**B. LICENSES & PERMITS – NONE**

**C. REVIEW & ACTION:**

**1. TOWN OF DEERFIELD DEVELOPMENTS (POOCH FARMS AT 73 & I94; FJD FARM, LLC; RIEGE; POHLMAN; DALBY FARM, LLC)**

David Dinkel was present to discuss various developments in the Town of Deerfield that are currently going through re-zoning. The Wisconsin Working Lands Initiative is a state requirement that is forcing many rural property owners to change zoning in order to avoid a heavy fee.

**2. FIRE PROTECTION AGREEMENT – DEERFIELD VOLUNTEER FIRE DEPARTMENT**

The Board reviewed the latest revision to the Fire Protection Agreement with the Deerfield Volunteer Fire Department, including the amendments requested at the March 8, 2010 meeting. The two amendments included wording related to keeping Greg Frutiger on the Commission even though he sits on the Village Board, and setting parameters for interns who wish to stay in the living quarters at the Fire Station.

Motion made by Wilkinson, seconded by Smythe-Eagle to approve the Fire Protection agreement, with the amendments. All ayes, motion carried.

**3. WORKER'S COMPENSATION REQUIREMENTS**

Vander Sanden recommended the Village reconsider the issue of requiring Worker's Compensation Insurance for all Village vendors and contractors. Smith explained that in some cases, it may not be practical for a service provided to obtain insurance or prove they are independent contractors, and thus may prevent the Village from doing business with them. The BID Board had just agreed to work with a vendor in Marshall to create directional signage – could this be a future problem if they do not have worker's comp? Vander Sanden said he would work on a more specific policy that would lay out which types of vendors and contractors that would need the insurance to work in the Village. It was more important for those working in construction or in activities that pose a greater chance for injury.

**4. STAFF TRAINING – MUNICIPAL CLERK'S INSTITUTE**

Vander Sanden recommended that the Village allow Village Clerk Elizabeth McCredie to attend the Municipal Clerk's Institute training this summer in Green Bay. Vander Sanden said it was a good opportunity for Liz, but considering the cost and length of the training, he wanted the Village Board to have a chance to weigh in on it. Village Board consensus was that it was a very good idea for the training.

Motion by Frutiger, second by Smythe-Eagle to approve the Clerk's Institute training for Village Clerk McCredie. All ayes, motion carried.

**5. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO §19.85(1)(C) FOR CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES AND PURSUANT TO §19.85(1)(B) CONSIDERING DISMISSAL, DEMOTION, LICENSING OR DISCIPLINE OF ANY PUBLIC EMPLOYEE OR PERSON LICENSED BY A BOARD OR COMMISSION OR THE INVESTIGATION OF CHARGES AGAINST SUCH PERSON, OR CONSIDERING THE GRANT OR DENIAL OF TENURE FOR A UNIVERSITY FACULTY MEMBER, AND THE TAKING OF FORMAL ACTION ON ANY SUCH MATTER; PROVIDED THAT THE FACULTY MEMBER OR OTHER PUBLIC EMPLOYEE OR PERSON LICENSED IS GIVEN ACTUAL NOTICE OF ANY EVIDENTIARY HEARING WHICH MAY BE HELD PRIOR TO FINAL ACTION BEING TAKEN AND OF ANY MEETING AT WHICH FINAL ACTION MAY BE TAKEN.**

Motion by Smith, second by Smythe-Eagle to move into closed session. Roll Call: Wilkinson, aye. Tebon, aye. Smith, aye. Frutiger, aye. Smythe-Eagle, aye. Schreiber, aye. Kiefer, aye. Motion carried, 7-0.

**6. MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY ON THE CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES AND CONSIDERING DISMISSAL, DEMOTION, LICENSING OR DISCIPLINE OF ANY PUBLIC EMPLOYEE OR PERSON LICENSED BY A BOARD OR COMMISSION OR THE INVESTIGATION OF CHARGES AGAINST SUCH PERSON, OR CONSIDERING THE GRANT OR DENIAL OF TENURE FOR A UNIVERSITY FACULTY MEMBER, AND THE TAKING OF FORMAL ACTION ON ANY SUCH MATTER; PROVIDED THAT THE FACULTY MEMBER OR OTHER PUBLIC EMPLOYEE OR PERSON LICENSED IS GIVEN ACTUAL NOTICE OF ANY EVIDENTIARY HEARING WHICH MAY BE HELD PRIOR TO FINAL ACTION BEING TAKEN AND OF ANY MEETING AT WHICH FINAL ACTION MAY BE TAKEN.**

Motion by Smith, second by Schreiber to move into open session at 9:13 pm. Roll Call Vote: Wilkinson, aye. Tebon, aye. Smith, aye. Frutiger, aye. Smythe-Eagle, aye. Schreiber, aye. Kiefer, aye. Motion carried, 7-0. NO ACTION TAKEN FROM CLOSED SESSION

**ORDINANCES – NONE**

**COMMUNICATIONS – NONE**

**STAFF REPORTS**

**C. ADMINISTRATOR'S REPORT**

Vander Sanden informed the Board that the Village Dump would be opening for the spring on Saturday, March 27, 2010 from 8 am-3 pm. The dump will be open every Saturday, but can be opening during weekday business hours by appointment.

**B. ADJOURN**

Motion by Frutiger, second by Smith to adjourn at 9:17 PM. All ayes, motion carried.

/S/ Patrick B. Vander Sanden  
Village Administrator/Acting Clerk