

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, MARCH 24, 2014 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:07 pm by Acting President Schreiber. Roll call: Wilkinson, Tebon, Fritz, Hasz and Schreiber present, Frutiger and McMullen absent. Also present: See sign-in-sheet on file in the Clerk's Office.

**CONSENT AGENDA**

Motion by Wilkinson, second by Tebon to approve the March 24, 2014 agenda as presented. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM MARCH 10, 2014**

Motion by Wilkinson, second by Fritz to approve the minutes from March 10, 2014 as written. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

Tebon informed the Board that the Finance Committee reviewed and recommended payment of the vouchers listed

Motion by Tebon, second by Hasz to approve payment of check #48511 to #48571 totaling \$58,467.54. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. EMS 03/20/14**

This item was tabled.

**2. LIBRARY 03/21/14**

Due to Frutiger's absence Leah Fritsche, the Head Librarian, reported that she passed her annual review, the Trivia Contest cleared \$4,100 and she and Rachael Page, another Library employee, attended the Public Library Association conference in Indianapolis which was funded through a grant.

**3. PLANNING COMMISSION 03/24/14**

Tebon reported that the Planning Commission reviewed a CSM submitted by Walter Olson which will be coming to the Board for final approval.

**4. FINANCE 03/24/14**

The Finance Committee reviewed the voucher and Lt. Hayes, of the Dane Co. Sherriff's Department, presented an addendum to the Police agreement incorporating the new squad car.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**A. RESOLUTIONS**

**1. RESOLUTION R2014-02 APPROVING THE VILLAGE OF DEERFIELD, DEPARTMENT OF PUBLIC WORKS, SNOW AND ICE CONTROL POLICY**

Tebon informed the Board that the Public Works Committee, at their last meeting, reviewed and amended the Village's Snow and Ice Control policy to include the "Mailbox Replacement" portion. This portion provides for mailboxes, damaged by a Village vehicle, a reimbursement up to \$75.00 or, it being replaced with a Village approved one. The Public Works Director, or designee, will annually note mailboxes in disrepair and a letter will be sent to the property owner informing them of this. Motion by Tebon, second by Hasz to approve resolution R2014-02 approving the Village of Deerfield, Department of Public Works, Snow and Ice Control policy. All ayes, motion carried.

**B. LICENSES & PERMITS**

**1. CONSIDER/APPROVE REQUESTS FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF MARCH 24, 2014 TO JUNE 30, 2014 FOR KASANDRA F. BURNS, KAITLIN M. DOLPHIN, DENA LYNN PATRICK AND KARA JO RADL**

The Finance committee reviewed the Operator's license applications and background check reports and found no reason for denial.

Motion by Schreiber, second by Tebon to approve issuing an Operator's license for the period of March 24, 2014 to June 30, 2014 for Kasandra F. Burns, Kaitlin M. Dolphin, Dena Lynn Patrick and Kara Jo Radl. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. PRELIMINARY CSM ON LONDON ROAD – WALTER OLSON**

Tebon informed the Board that Walter Olson came before the Planning Commission requesting approval of a CSM for 2 lots on London Rd. Previously the Village approved a CSM, submitted by Mr. Olson, for three (3) lots in the same area which was never recorded and thus lapsed. The lots, which are zoned A-1, will allow the property owner to have horses but a crop will

need to produce from them in order to be eligible for the A-1. Olson confirmed that the location of the lots will not encroach on the proposed future road, which extends from Morningside Drive to London, and that a deed restriction, incorporating Attorney Anderson's and the Village's Engineer's recommendations, will be placed on each of the lots. Motion by Tebon, second by Fritz to approve CSM, Dwg. No. 4459-14, dated 03/07/2014, submitted by Walter Olson, creating 2 lots zoned A-1 on London Road with the lots having deed restrictions placed on them, which will be prepared by Attorney Anderson, for any future urban services and improvements anticipated. All ayes, motion carried.

**2. ADDENDUM OF POLICE AGREEMENT FOR NEW SQUAD CAR**

Tebon informed the Board that the Finance Committee reviewed an addendum of the police agreement, submitted by Dane Co., incorporating a new squad car. The annual cost for the squad car is reduced, from the original figure, due to some of the current equipment, owned by the Village of Deerfield, being transferred to the new squad. Additional work, on the annual cost, still needs to be done and McCredie asked for permission to work on this with Dane Co. and to sign the addendum on the Village's behalf in order to expedite the order of the vehicle.

Motion by Tebon, second by Fritz to approve McCredie working with Dane Co. on the amount of the annual contracted costs to account for the lease of a new squad car and to sign on the Village's behalf. All ayes, motion carried.

**3. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO §19.85(1)(C) TO CONSIDER THE EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION. (VILLAGE ADMINISTRATIVE ASSISTANT/RECEPTIONIST)**

Motion by Schreiber, second by Tebon to move to closed session pursuant to §19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction. (Village Administrative Assistant/Receptionist). Roll call: Wilkinson aye, Tebon aye, Fritz aye, Hasz aye and Schreiber aye. Motion carried

**4. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO §19.85(1)(C) TO CONSIDER THE EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION. (VILLAGE ADMINISTRATIVE ASSISTANT/RECEPTIONIST)**

Motion by Schreiber, second by Wilkinson to move to open session Roll call: Wilkinson aye, Tebon aye, Fritz aye, Hasz aye and Schreiber aye. Motion carried

**5. ACTION, IF ANY, TO COME OUT OF CLOSED SESSION**

Motion by Wilkinson, second by Hasz to deny the request from Antonia Lohmiller, Village Administrative Assistant/Receptionist, for full time employment. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

**ADJOURN**

Motion by Schreiber, second by Fritz to adjourn at 7:25 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer