

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,  
MARCH 28, 2011 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order by President Kiefer at 7:00 pm. Roll call: Wilkinson, Tebon, Smythe-Eagle, Schreiber and Kiefer present, Smith and Frutiger absent. Also present: Public Works Director John Doyle, Cottage Grove Trustee Paula Severson and Dave Lemke.

**CONSENT AGENDA**

Motion by Schreiber, second by Tebon to approve the March 28, 2011 agenda as presented. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM MARCH 14, 2011**

Motion by Tebon, second by Wilkinson to approve the minutes from March 14, 2011 as amended. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

Kiefer informed the Board that the Finance Committee reviewed and recommended approval of the March 28, 2011 voucher as presented.

Motion by Wilkinson, second by Schreiber to approve payment of check #45012 to #45045 totaling \$43,278.85. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. EMS 03/17/11**

Due to the absence of Frutiger Paula Severson reported on the EMS meeting. At the EMS meeting the preliminary audit information was reviewed and the amount of run fees collected was discussed. Severson also informed the Board that the commission is looking into replacing the Deerfield ambulance as it is starting to require more maintenance, due to its age, and that they would like to start a fund for replacing both of the ambulances on a rotation bases.

**2. LIBRARY BOARD 3/18/11**

Due to Smith's absence no report was given.

**3. CAMBRIDGE/DEERFIELD POLICE COMMISSION 03/22/11**

The Cambridge/Deerfield Police Commission met to approve the increase in the Clerk of Courts salary.

**4. PLANNING COMMISSION 03/22/11**

The Planning Commission worked on updating the TID #3 downtown business grant program guidelines. They also discussed having M Squared Engineering do a study and submit an application regarding the floodplain in the Village, the vacation of the alley located behind the Bank of Deerfield and the Village's junk ordinance.

**5. PARKS 03/28/11**

The Parks Committee reviewed the survey results and discussed the Park & Open Space plan.

**6. FINANCE 03/28/11**

The Finance Committee approved the March 28, 2011 vouchers.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY**

**NEW BUSINESS**

**A. RESOLUTIONS - NONE**

**B. LICENSES & PERMITS - NONE**

**C. REVIEW & ACTION:**

**1. CONSIDER AMENDMENT NO. 2 OF THE DEER-GROVE EMS AGREEMENT BETWEEN THE VILLAGES OF COTTAGE GROVE AND DEERFIELD AND THE TOWNS OF COTTAGE GROVE AND DEERFIELD**

Severson informed the Board that the Deer/Grove EMS agreement between the Villages and Towns of Cottage Grove and Deerfield needs to be amended due to the hiring of Dr. Peter Stier as EMS Medical Director. Dr. Stier is being compensated for his services to the EMS and thus the agreement needs to remove the Medical Director as a voting member and instead have him as an ex-officio member. The amendment will also allow for the Medical Director to be selected by a majority vote of the EMS Commission and then approved by the Dane County Medical Advisory Committee.

Motion by Schreiber, second by Smythe-Eagle to approve Amendment No. 2 of the Deer/Grove EMS agreement between the Villages and Townships of Cottage Grove and Deerfield. All ayes, motion carried.

**2. CONSIDER ADJUSTMENT TO SEWER BILLING DUE TO EXCEPTIONAL CIRCUMSTANCES FOR JANET R. LINDSEY, 11 LAKE STREET**

Tebon informed the Board that Public Works reviewed and approved forgiving 86,222 gallons of sewer usage, totaling \$622.52, to Janet R. Lindsey, 11 Lake Street. Per Village policy #2006 A-1, Lindsey's request met all the necessary requirements.

Motion by Tebon, second by Schreiber to approve forgiving 86,222 gallons of sewer usage, totaling \$622.52, to Janet R. Lindsey, 11 Lake Street per policy #2006 A-1. All ayes, motion carried.

Motion by Schreiber, second by Wilkinson to table the closed session to the next meeting. All ayes, motion carried.

**3. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO §19.85(A)(C) FOR THE CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES (BUDGET REPAIR BILL) AND PURSUANT TO §19.85(1)(I) FOR THE CONSIDERATION OF ANY AND ALL MATTERS RELATED TO ACTS BY BUSINESSES UNDER s. 560.15 WHICH, IF DISCUSSED IN PUBLIC, COULD ADVERSELY AFFECT THE BUSINESS, ITS EMPLOYEES OR FORMER EMPLOYEES (LIQUOR LICENSING)**

**4. MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY ON THE CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES (EMPLOYEE COMPENSATION & ADMINISTRATOR CONTRACT)**

**ORDINANCES**

**COMMUNICATIONS**

**A. APRIL 2011 CALENDAR**

Two (2) meetings were added to the April 2011 calendar, Police on April 12<sup>th</sup> and Parks on April 25<sup>th</sup>.

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

**ADJOURN**

Motion by Wilkinson, second by Smythe-Eagle to adjourn at 7:20 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer