

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, APRIL 8, 2013 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Tebon, McMullen, Fritz, Frutiger, Schreiber and Kiefer present. Also present: Village Administrator, Patrick Vander Sanden and as listed on the April 8, 2013 sign in sheet on file in the Clerk's office.

CONSENT AGENDA/SIGN IN SHEET

Motion by Tebon, second by Wilkinson to amend the April 8, 2013 agenda to allow for the discussion of resolution R2013-07 after Public Comments. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MARCH 25, 2013

Motion by Tebon, second by Fritz to approve the minutes from March 25, 2013 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance Committee reviewed and approved the vouchers presented.

Motion by Frutiger, second by Wilkinson to approve payment of check #47367 to #47413 totaling \$39,772.65. All ayes, motion carried.

C. COMMITTEE REPORTS

1. EMS BARGAINING SUB-COMMITTEE 03/27/13

Frutiger reported that the bargaining committee met with the Attorney to review the proposals and their next meeting will be April 10th.

2. COMMUNITY CENTER 04/01/13

Schreiber reported that the Community Center met and discussed the Fish Fry fundraiser that is happening tonight.

3. CABLE 04/03/13

Lemke reported that Cable discussed the repair of a camera and the purchase of a new small digital camera. Their next meeting will be May 1st.

4. PARKS 04/03/13

Schreiber reported that the Parks Committee discussed the Park Impact fee which is also on this agenda for discussion.

5. JOINT BOARD 04/08/13

Kiefer reported that the Village and Town boards disused the living quarters used by Deer-Grove EMS at the Fire Station and what resources could be shared between the two (2) communities.

6. FINANCE 04/08/13

Kiefer reported that the Finance committee approve the vouchers and 2 (two) operator's licenses.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. LONDON ROAD SEAL COATING

The Board discussed paying for seal coating of the Village's portion of London Road, that the Township is having done, and agreed that the Village has roads that are in worse condition and to not contribute to the project at this time. After further discussion the Board agreed that if the Village's costs came in at \$3,000.00 that this would be an acceptable amount to pay and would then agree to share the cost with the Township.

2. DEERFIELD PARK PLAN/IMPACT FEE

The Parks Committee met with Attorney Anderson to discuss the final steps necessary to enact the Village's park impact fee. The Committee agreed that the Village should amend its Subdivision Ordinance so that the Village can have the option to collect park fees at either the point of plat approval or at the building permit stage. This will also allow the Village to accept land in lieu of a fee. Vander Sanden informed the board that Attorney Anderson has provided a flat rate quote of \$2,500 to draft the necessary ordinances and assist Village staff with any special notice/public hearing requirements.

Motion by McMullen, second by Fritz to approve having Attorney Anderson move forward with the preparation of the Village's Impact Fee Ordinance and amendments to the Subdivision Ordinance and to assist with any special notice/public hearing requirements at a cost not to exceed \$2,500. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2013-07: AUTHORIZING THE ISSUANCE AND SALE OF \$825,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2013A

Phil Cossen from Ehlers explained to the Board that the sale of the Village's General Obligation promissory notes was today. The original issuance amount was \$825,000 but due to current interest and discount rates that amount was reduced to \$820,000 resulting in a savings to the Village of approximately \$39,000. The funds will be used to pay-off 2 (two) of the Village's existing loans, the 2003 G.O. notes and the 2005 State Trust Fund loan, and for land acquisitions. Tebon questioned if the Village would be allowed to prepay and Cossen stated that that was allowable.

Motion by Tebon, second by Schreiber to approve resolution R2013-07 authoring the issuance and sale of \$820,000 General Obligation Promissory notes, series 2013A. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF APRIL 08, 2013 TO JUNE 30, 2013 FOR SUZANNE L. BRETTELL AND KELLY A. PETERSON

Tebon informed the Board that the Finance Committee reviewed and approved an operator's license to Suzanne L. Brettell and Kelly A. Peterson.

Motion by Tebon, second by Frutiger to approve issuing an Operator's license for the period of April 8, 2013 to June 30, 2013 to Suzanne L. Brettell and Kelly A. Peterson. All ayes, motion carried.

C. REVIEW & ACTION:

1. TID #2 STREET MAINTENANCE

Vander Sanden informed the Board that Jim Mann, the Village's financial advisor, suggested that the Village review the area within TID #2 to determine if there are any remaining costs that need to be expended prior to its closing. Doyle is working with Town & Country to establish costs to mill & overlay certain roads in the TID area. The Board instructed Vander Sanden to get costs to have the work done and to bring the information back to the next Board meeting.

2. VILLAGE ORGANIZATIONAL MEETING

The Board agreed to have the organizational meeting on April 22nd prior to the Finance meeting.

3. UPDATE ON AMON AND 2012 VILLAGE STREET & UTILITY PROJECT

Attorney Anderson and Engineer Myers are looking into the possibility of B.R. Amon transferring their unfinished work to another company.

4. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (LAND ADJACENT TO LIBRARY)

Motion by McMullen, second by Kiefer to move to closed session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (land adjacent to library). Roll call: Wilkinson aye, Tebon aye, McMullen aye, Fritz aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

5. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (LAND ADJACENT TO LIBRARY)

Motion by Fritz, second by McMullen to move to open session. Roll call: Wilkinson aye, Tebon aye, McMullen aye, Fritz aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

6. ACTION, IF ANY TO COME OUT OF CLOSED SESSION

No action taken.

ORDINANCES

COMMUNICATIONS

Kiefer stated that this will be her last Board meeting after 4 years of serving as Village President. It all started when Howard Mack suggested that she run for Village President and won. A lot has happened in those 4 years, we lost Patrick Smythe-Eagle, Well #4 was built, the Historical society moved to its new location above the Village Hall, Savannah Park was built, several properties with property maintenance issues were cleaned up, Liz was promoted to Clerk-Treasurer, Denise was promoted to Deputy Clerk-Treasurer and Patrick was hired as Administrator. Kiefer also thanked all the Board member for coming forward and accepting their positions. Frutiger thanked Kiefer for committing her time and serving the Village of Deerfield for 8 years as both a trustee and Village President.

A. ELECTION RESULTS

McCredie reported that at the Spring Election Frutiger was elected to the Village President position and Tebon, Schreiber and Fritz were re-elected to their Village trustee positions.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sanden reported that included in everyone's Board packet is the February Police report and that he is working with Walt Olson on the London Road compost site.

ADJOURN

Motion by Kiefer, second by McMullen to adjourn at 7:40 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer