

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, APRIL 14, 2014 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Tebon, Schreiber, McMullen, Fritz, Hasz and Frutiger present, Wilkinson absent. Also present: See sign-in sheet on file in the Clerk's office.

CONSENT AGENDA

Motion by Schreiber, second by Tebon to approve the April 14, 2014 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MARCH 24, 2014

Motion by Schreiber, second by Hasz to approve the minutes from March 24, 2014 as written. All ayes, Frutiger and McMullen abstained, motion carried.

B. APPROVAL OF VOUCHERS

Tebon informed the Board that the Finance Committee reviewed and recommended payment of the vouchers listed.

Motion by Tebon, second by Schreiber to approve payment of check #48572 to #48640 totaling \$57,673.18. All ayes, motion carried.

C. COMMITTEE REPORTS

1. EMS 03/20/14

1. McMullen reported that the EMS commission discussed updates needed for the Personnel Handbook and Standard Operating Policies and Procedures to be in compliance with the Collective Bargaining Agreement, an ALS Intercept Agreement with Ryan Brothers Ambulance Service and a Vehicle Operations Policy.

2. CABLE 04/02/14

Hasz reported that the Cable commission discussed the purchase of new equipment and programming including Deerfield Senior citizen interview.

3. JOINT INTERACTIVE 04/07/14

McCredie reported that the School is in the process of beginning the remodeling projects that were approved through the 2013 referendum. The School was also informed that the Village is working on establishing a Stormwater utility and those meetings will be scheduled in order to allow them to account for this in their next budget.

4. PARKS 04/07/14

Fritz reported that the Parks committee approved donating the Village's Cub Cadet lawn mower to the Community Center which is on the Board agenda for final approval; a presentation was given on the Community Center's request for increased involvement in the operations of the Community Park; the Village's park user fee policy was discussed and the Public Works Director update the committee on the various parks.

5. CAMBRIDGE/DEERFIELD POLICE COMMISSION 04/08/14

Fritz reported that the police commission discussed the March service calls and the Dane Co. Sheriff's Department gave a presentation of the motorcycle that will be used for various events in Deerfield and Cambridge.

6. FIRE COMMISSION 04/08/14

Frutiger reported that at the Fire Commission meeting the members discussed the Fire Department's new appointments and the need for the replacement of Engine #1 which can be done in conjunction with the replacement of Tanker #3 at a total cost of approximately \$500,000 that will be split with the Town of Deerfield.

7. DEERFIELD CARES 04/10/14

Frutiger reported that Deerfield Cares has been working on an ordinance relating to hosting gatherings involving underage possession and consumption of alcohol that Connie will be reviewing for Board approval on April 28, 2014. Deerfield Cares will also be hosting a Town meeting, at the elementary school, on May 7th from 6:30 to 8. Their next meeting is scheduled for April 24th.

8. LIBRARY 04/11/14

Frutiger reported that the Library Board were given an update on the tax exempt status for the Friends group and the Library will be holding their annual "Worm Race" event on April 17th.

9. FINANCE 04/14/14

Frutiger reported that the Finance Committee approved the payment of the April 14th vouchers and tabled their discussion of financing for TID #3.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER/APPROVE REQUEST(S) FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF APRIL 14, 2014 TO JUNE 30, 2014 FOR DEBRA L. GAGNER AND LISA M. TEUBERT

Tebon informed the Board that the Finance committee reviewed and approved the Operator license applications for Debra Gagner and Lisa Teubert.

Motion by Tebon, second by Schreiber to approve issuing an Operator's license for the period of April 14, 2014 to June 30, 2014 to Debra L. Gagner and Lisa M. Teubert. All ayes, motion carried.

C. REVIEW & ACTION:

1. REQUEST FROM COMMUNITY CENTER FOR THE VILLAGE TO DONATE/SELL THE CUB CADET TRACTOR TO THEM

The Parks Committee discussed donating the Village's cub cadet tractor to the Community Center to allow them to maintain the diamonds at the community park and agreed to do so under the condition that the Center receives it "as is". Doyle stated that the problem with the tractor are the hydraulics and the cost to repair them would be about five to six hundred which is equivalent to what the tractor is worth. Doyle also stated that the Village is not in need of the tractor and had no objections to donate it.

Motion by Fritz, second by Tebon to approve donating the Village's cub cadet tractor to the Deerfield Community Center "as is". All ayes, motion carried.

2. VILLAGE ORGANIZATIONAL MEETING

The Organizational meeting was set for April 28, 2014 at 6:15 pm.

3. STREET CLOSURE – SAVANNAH PARKWAY FOR 2014 PARADE OF HOMES

McCredie informed the Board that she contacted Larry Hewitt, the Fire Chief, to see if the Fire Department had any concerns with the closing of Savannah Parkway for the 2014 Parade of Homes and he had none.

Motion by Tebon, second by McMullen to approve closing Savannah Parkway, lots 47 – 50, June 14, 2014 through June 29, 2014. All ayes, motion carried.

4. STAFF TRAINING – MUNICIPAL CLERK'S INSTITUTE

McCredie informed the Board that that the 2014 budget includes funding, of approximately \$1,101.50, for Denise to attend the Municipal Clerk's institute in July. Expenses for the training are split between the General, Water and Sewer funds and include course costs, lodging meals and mileage.

Motion by McMullen, second by Tebon to approve sending Denise Bleecker to the Municipal Clerk's institute at a cost not to exceed \$1,101.50. All ayes, motion carried.

5. DISCUSSION ON ROAD MAINTENANCE – LONDON ROAD

Doyle informed the Board that the Town of Deerfield has a proposal/contract from Fahrner Asphalt Sealers to chip sealing London Road from Hwy. 73 to the bridge and that he is recommending that the Village split the cost with them. The Village's share of the project would be \$6,242.00 which would come from funds slated for London Road in the 2012 borrowing package. Doyle is recommending that the Village agree to share the cost due to the fact that the Village's compost site is now located on London Road and it will be generating more Village traffic. Doyle also stated that he is planning on crack filling London Road with funds budgeted for streets in 2014. Fritz questioned what the status of Liberty Road was and Doyle informed him that the Township feels it should be upgraded after the Hwy 73 interchange is finished. Frutiger also reminded the Board that a portion of Liberty Rd. will be Don Tierney's responsibility to repair of which he is aware of.

Motion by Tebon, second by McMullen to approve moving forward with the maintenance of London Road, shared with the Town of Deerfield, and for the Village's share not to exceed \$6,500.00. All ayes, motion carried.

6. DISCUSSION OF BONDING FOR LONDON ROAD – YAHARA MATERIALS

Doyle informed the Board that Yahara Materials would like to start hauling sand out of their pit starting April 15th but the Township has weight limits imposed on the road and they don't know when it will be lifted. The Township will be discussing this at their Board meeting tonight and if approved Doyle will video tape the status of the road for future record. Yahara has a bond for London Road with both the Town and Village of Deerfield, which expires in July 2014, and will need to be renewed.

ORDINANCES

COMMUNICATIONS

President Frutiger thanked trustee, Jerry McMullen, for his time, he has served, on the Village board.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

1. 40 W. NELSON STREET

Truckstar is expecting to receive the final DNR report, for 40 W. Nelson Street, shortly but their previous report showed that no petroleum-related release from the Truckstar property has affected the Hilleque site. The DNR did however identify elevated concentrations of chlorinated volatile organic compound (CVOC) vapors below the existing building slab.

2. UPDATE ON 2014 SQUAD CAR

McCredie informed the Board that she had some questions/concerns with the contract for the 2014 squad car and has a call into Dane County to discuss them.

3. UPDATE ON CSM FOR THE 2 LOTS ON LONDON ROAD – WALTER OLSON

McCredie reported that Attorney Anderson has prepared the deed restriction between the Village and Walter and Irene Olson for the 2 lots on London.

ADJOURN

Motion by McMullen, second by Fritz to adjourn at 7:35pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer