

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE
HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, APRIL 22, 2013 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Tebon, McMullen, Fritz, Schreiber and Frutiger present. Also present: Village Administrator, Patrick Vander Sanden and as listed on the April 22, 2013 sign in sheet file on file in the Clerk's office.

CONSENT AGENDA

Motion by Wilkinson, second by McMullen to approve the April 22, 2013 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM THE JOINT BOARD AND REGULAR BOARD ON APRIL 8, 2013

Motion by Wilkinson, second by McMullen to approve the minutes from the April 8, 2013 Joint Board meeting as amended. All ayes, motion carried.

Motion by McMullen, second by Fritz to approve the minutes from the April 8, 2013 regular Board meeting as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Frutiger informed the Board that the Finance Committee reviewed and approved the vouchers presented.

Motion by McMullen, second by Fritz to approve payment of check #47414 to #47469 totaling \$90,055.87. All ayes, motion carried.

C. COMMITTEE REPORTS

1. JOINT POLICE COMMITTEE 04/09/13

Wilkinson reported that the Police Committee discussed establishing a new truancy policy and increasing the cost of parking tickets. The solar speed sign that is being purchased through the Deerfield Community Trust Fund has been ordered but the DOT approval hasn't been received yet and the new pedestrian crossing sign will be installed soon.

2. FIRE COMMISSION

Copies of the Fire Protection agreement were distributed to the Joint Fire Commission members and the Fire Commission agreed to have each municipality pay half of the attorney's bills related to the amendment of the Fire Protection agreement.

3. EMS 04/10/13 & 4/18/13

Frutiger reported that EMS approved the audit and writing off the aged accounts. EMS is looking at using FAB funds to cover the cost of training and supplies and they received a matching grant of \$3,500.00 from Alliant Energy.

4. LIBRARY BOARD 04/19/13

Fritsche reported that the Friends of the Library group is being reestablished, SCLC will be collecting money from communities and the computers purchase through the Deerfield Community Trust Fund have been installed

5. PUBLIC WORKS 04/22/13

Tebon reported that Public Works discussed a request for forgiveness of a snow removal invoice and an adjustment to a high sewer usage bill. Updates were given on the progress of the Storm Water Utility and the 2012 street work project and they were informed that the Village's new compost site is near completion. Other issues discussed are on this agenda for approval

6. FINANCE 04/22/13

Frutiger reported that all the items discussed at Finance are also on the Board agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

B. BOB RIEGE, CHAIRMAN, TOWN OF DEERFIELD

Bob Riege came before the Village Board to question their decision to not approve the seal coating of London Road. In November of 2012 he came before the Board to request that the Village adjust their budget to include this expense and he believed that this had happened.

Riege was informed that due to other factors such as B.R. Amon filing bankruptcy and other roads that are in far worse condition and in need of repair, like Liberty Street, the Board decided to postpone the London Road project.

Mike Schlobohm, Supervisor for the Town of Deerfield, informed the Board that he would be locking up two (2) of the EMS rooms on Thursday until the Village started paying the Township rent.

C. ARBOR DAY PROCLAMATION

Frutiger read the Arbor Day proclamation proclaiming April 22, 2013 as Arbor Day in the Village of Deerfield urging all citizens to celebrate the day and to support efforts to protect out trees and woodlands.

D. PROCLAMATION HONORING MARY CHADWICK-KIEFER FOR HER YEARS OF SERVICE TO THE VILLAGE OF DEERFIELD

Frutiger read the proclamation honoring Mary Chadwick-Kiefer for her years of service to the Village of Deerfield.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. 2012 BONDING SURPLUS – POTENTIAL PROJECTS/EXPENSES

Vander Sanden informed the Board that included in their packet was an updated spreadsheet showing the 2012 bonding surplus.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2013-08: A RESOLUTION AUTHORIZING THE CLOSURE OF TAX INCREMENTAL FINANCING DISTRICT #2

Vander Sanden informed the board that he prepared this resolution due to the fact that it's approved and submission to the Department of Revenue is due by May 15 if the Board decides to close TID #2. The Board agreed to keep the TID open. Vander Sanden will contact the school and inform them of this decision.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR A TEMPORARY CLASS “B” RETAILER’S LICENSE TO THE DEERFIELD SOFTBALL LEAGUE FOR THE BUCKY SCHMIDT MEMORIAL SOFTBALL TOURNAMENT, MAY 3, 2013 TO MAY 6, 2013

Frutiger informed the Board that the Finance Committee reviewed and recommend issuance of the Class “B” retailer’s license to the Deerfield Softball league for the Bucky Schmidt Memorial Softball tournament.

Motion by Wilkinson, second by Schreiber to approve issuing a Class “B” retailer’s license to the Deerfield Softball league for the Bucky Schmidt Memorial Softball tournament, May 3 2013 to May 6, 2013. All ayes, motion carried.

2. CONSIDER REQUEST FOR A TEMPORARY CLASS “B” RETAILER’S LICENSE TO THE DEERFIELD SOFTBALL LEAGUE FOR THE PERIOD OF MAY 1, 2013 TO OCTOBER 31, 2013

Frutiger informed the Board that the Finance Committee reviewed and recommend issuance of the Class “B” retailer’s license to the Deerfield Softball league for the period of May1, 2013 to October 31, 2013.

Motion by McMullen, second by Tebon to approve issuing a Class “B” retailer’s license to the Deerfield Softball league for the period of May 1 2013 to October 31, 2013. All ayes, motion carried.

C. REVIEW & ACTION:

1. STREET CLOSURE – SAVANNAH PARKWAY FOR 2013 PARADE OF HOMES

Tebon informed the Board that Public Works approved and recommended the closure of lots 41 and 54-59 on Savannah Parkway for the duration of the 2013 Parade of Homes, June 8th through the 23rd contingent upon an approval from Dawn Olson who lives at 51 Savannah Parkway. The Fire Department was contacted and they have no opposition to the closure.

Motion by Tebon, second by McMullen to approve the closure of lots 41 and 54-59 on Savannah Parkway for the duration of the 2013 Parade of Homes, June 8th through the 23rd contingent upon an approval from Dawn Olson who lives at 51 Savannah Parkway. All ayes, motion carried.

2. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (DEER-GROVE EMS) AND PURSUANT TO 19.85(1)(C) TO CONSIDER THE EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION. (VILLAGE ADMINISTRATOR)

Motion by Tebon, second by McMullen to move to closed session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (deer-grove ems) and pursuant to 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction. (Village Administrator). Roll call vote: Wilkinson aye, Schreiber aye, Tebon aye, McMullen aye, Fritz aye and Frutiger aye, motion carried.

3. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THEPURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (DEER-GROVE EMS) AND PURSUANT TO 19.85(1)(C) TO CONSIDER THE EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION. (VILLAGE ADMINISTRATOR)

Motion by Schreiber, second by McMullen to move to open session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (deer-grove ems) and pursuant to 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction. (Village Administrator). Roll call vote: Wilkinson aye, Schreiber aye, Tebon aye, McMullen aye, Fritz aye and Frutiger aye, motion carried.

4. ACTION, IF ANY, TO COME OUT OF CLOSED SESSION

No action taken.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR’S REPORT

Vander Sanden reported that his last day with the Village will be May 17, 2013 as he has accepted a position with the City of Columbus.

Vander Sanden thanked the Board and stated that it has been an honor serving the Village of Deerfield.

ADJOURN

Motion by McMullen, second by Wilkinson to adjourn at 8:47 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer