

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, APRIL 28, 2014 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Tebon, Schreiber, Reichert, Fritz, Hasz and Frutiger present, Wilkinson absent. Also present: See sign-in sheet on file in the Clerk's office.

CONSENT AGENDA

Motion by Tebon, second by Schreiber to approve the April 28, 2014 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM APRIL 14, 2014

Motion by Fritz, second by Tebon to approve the minutes from April 14, 2014 as corrected. All ayes, Reichert abstained, motion carried.

B. APPROVAL OF VOUCHERS

The Finance Committee reviewed and recommended payment of the vouchers listed for payment on April 28, 2014.

Motion by Tebon, second by Schreiber to approve payment of check #48641 to #48675 totaling \$23,704.09. All ayes, motion carried.

C. COMMITTEE REPORTS

1. DEERFIELD CARES 04/24/14

Frutiger reported that the committee worked on and discussed the hosting ordinance they will also be hosting a Town Hall meeting on May 7th at 6:30 pm.

2. EMS 04/24/14

Frutiger reported that EMS reviewed the 2013 audit and a joint board meeting will be held on May 15th, in Cottage Grove, at 6:00pm for final approval. EMS also discussed Life Quest's billing and will be meeting with them to discuss further and both ambulance were in for repair last month.

3. SPECIAL BOARD – ORGANIZATIONAL MEETING 04/28/14

Frutiger reported that the Board met to determine which Board member would sit on which committee.

4. FINANCE 04/28/14

The Finance Committee approved a temporary class "B" retailer's license for the Deerfield Softball league and Deerfield Home Talent Baseball and the Treasurer's report. They also discuss financing for TID #3.

PUBLIC APPEARANCES

A. DEERFIELD CARES - HOSTING GATHERINGS INVOLVING UNDERAGE POSSESSION AND CONSUMPTION OF ALCOHOL

Member of the Deerfield Cares committee came before the Board to explain their reasoning for wishing the Village to adopt a social host ordinance relating to the underage possession and consumption of alcohol.

B. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2014-03 REQUESTING DANE COUNTY TO EXERCISE ITS MUNICIPAL PARK POWERS WITHIN THE MUNICIPALITY

Frutiger informed the Board that he has been working with Jerry McMullen on a Disk Golf grant application which Dane County will match. The application and resolution are due by May 2nd but unfortunately he has not heard back from Jerry as to its completion. Frutiger questioned if the Board would approve the resolution contingent upon a copy of the application being provided to them, for review, prior to May 2nd.

Motion by Tebon, second by Hasz to approve resolution R2014-03 contingent upon a copy of the application being provided to the Board members, for review, prior to May 2nd. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR A TEMPORARY CLASS "B" RETAILER'S LICENSE TO THE DEERFIELD SOFTBALL LEAGUE FOR THE BUCKY SCHMIDT MEMORIAL SOFTBALL TOURNAMENT, MAY 9, 2014 TO MAY 11, 2014

The Finance committee reviewed and approved the application for the annual tournament.

Motion by Tebon, second by Schreiber to approve issuing a temporary Class "B" retailer's license to the Deerfield Softball league for the Bucky Schmidt Memorial Softball tournament for the period of May 9, 2014 to May 11, 2014. All ayes, motion carried.

2. **CONSIDER REQUEST FOR A TEMPORARY CLASS "B" RETAILER'S LICENSE TO THE DEERFIELD SOFTBALL LEAGUE AND DEERFIELD HOME TALENT BASEBALL FOR THE PERIOD OF MAY 1, 2014 TO OCTOBER 31, 2014**
The Finance committee reviewed and approved the applications.
Motion by Tebon, second by Hasz to approve issuing a temporary Class "B" retailer's license to the Deerfield Softball league and Deerfield Home Talent Baseball for the period of May 1, 2014 to October 31, 2014. All ayes, motion carried

C. REVIEW & ACTION:

1. **CONSIDER A REQUEST FROM ROBERT AND KIM RIEGE, 140 FAIR OAK RD., TOWN OF DEERFIELD TO APPROVE CSM APPLICATION #9592**
The Board reviewed the request from Robert and Kim Riege to approve CSM application #9592 which is in the Village's extraterritorial zoning area. The map shows the creation of three lots on property owned by Bob and Kim Riege.
Motion by Tebon, second by Fritz to approve CSM application #9592 from Robert and Kim Riege. All ayes, motion carried.
2. **CONSIDER CREATING A SECTION OF THE VILLAGE CODE ORDINANCES RELATING TO HOSTING GATHERINGS INVOLVING UNDERAGE POSSESSION AND CONSUMPTION OF ALCOHOL**
The Board discussed the creation of creating a section of the Village code ordinances relating to hosting gatherings involving underage possession and consumption of alcohol. The Board instructed McCredie to survey other municipalities that have adopted this ordinance, to find out what they have for their base fine amount and to obtain copies of their ordinance and to provide this information at the next Board meeting.
3. **TIF #3 FINANCING**
Currently TIF #3's fund balance is running in the negative which is being covered by funds available through the Water Utility. There is still some working room available unless a large grant requested is submitted. Should such a request be submitted alternate financing will need to be looked for.
4. **DISCUSS BOARD MEETING DATE IN MAY 2014 – MEMORIAL DAY**
The Board discussed canceling the May 26, 2014 Board meeting as it falls on Memorial Day. McCredie questioned if the approval of bills should be handled in the same manner used at the end of year. Some members of the Finance committee stated that they might not be able to review the bills electronically so it was agreed upon to provide a copy of the bills to all the Board member for review.
Motion by Tebon, second by Schreiber to cancel the May 26, 2014 Board meeting and approve Village staff providing a copy of all bills needing to be pay for that time frame to all the Board members to review and approve. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

1. **UPDATE ON DELINQUENT PERSONAL PROPERTY TAX COLLECTIONS**
McCredie informed the Board that Stafford Rosenbaum is unable to represent the Village for the collection of Allen Kitchen and Bath's delinquent Personal Property taxes due to a conflict and will be substituting an attorney from different law firm to represent the Village in this matter.
2. **2013 ANNUAL REPORT RECYCLING PROGRAM ACCOMPLISHMENTS AND ACTUAL COSTS SUBMISSION**
McCredie informed the Board that the 2013 annual recycling report has been completed and that the Village has met all the grant required qualifications.

ADJOURN

Motion by Schreiber, second by Fritz to adjourn at 8:00 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer