

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE  
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,  
MAY 10, 2010 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order by President Kiefer at 7:00 PM. Roll call: Wilkinson, Tebon, Frutiger, Schreiber and Kiefer present, Smith and Smythe-Eagle absent. Also present: Village Administrator Patrick Vander Sanden, Dave Lemke and Fred Fry.

**CONSENT AGENDA**

Motion by Tebon, second by Schreiber to approve the May 10, 2010 agenda as presented. All ayes, motion carried.

**APPROVAL OF MINUTES FROM APRIL 26, 2010 AND APRIL 28, 2010**

Motion by Frutiger, second by Schreiber to approve the minutes from April 26, 2010 with corrections. All ayes, Tebon abstained, motion carried.

Motion by Kiefer, second by Wilkinson to approve the minutes from April 28, 2010 with corrections. All ayes, motion carried.

**APPROVAL OF VOUCHERS**

Kiefer stated that the Finance Committee reviewed and approved the vouchers as presented.

Motion by Frutiger, second by Tebon to approve the payment of check #43985 to #44024 totaling \$100,488.32. All ayes, motion carried.

**COMMITTEE REPORTS**

**1. JOINT BOARD INTERACTIVE 5/3/10**

Wilkinson reported that committee discussed the progress of Well #4, the Parade of Homes that is scheduled in June and the installation of a "Spray Pad" both in the Savannah Parkway development. Their next meeting is scheduled for June 7, 2010 at 7:00 am.

**2. PERSONNEL COMMITTEE 5/3/10**

Kiefer reported that the Personnel Committee worked on the vacation schedule which will be incorporated into the manual for final review. It will then be presented to the Village Board for their approval and then to the employees.

**3. COMMUNITY CENTER 5/3/10**

Schreiber reported that the Community Center worked on their bylaws, fund raising ideas, and the establishment of an Athletic Committee. Schreiber related that the annual Josh Fisher spaghetti dinner is schedule for May 19, 2010 and that the Center will be working at the Parade of Homes and they are also having a Brat stand on the Saturday of Memorial weekend at the Piggly Wiggly in Cambridge.

**4. CABLE TV 5/5/10**

Smythe-Eagle was absent so Kiefer asked Lemke to give an update. Lemke reported that the committee discussed the ongoing issue with the new cameras in the gym and trying to get them to work with the controller and that Peter Wright and Doug Kotecki are the new camera operators.

**5. PUBLIC WORKS 5/10/10**

Tebon reported that the committee met before this meeting and that the items they discussed are issue that will be discussed on tonight's Board agenda. Tebon informed the Board that the arrival of the new plow truck is about 3 weeks out.

**6. FINANCE 5/10/10**

Kiefer reported that the Finance Committee reviewed and approved the vouchers and a liquor license that are on tonight's Board agenda.

Frutiger reported that he attended the Dane County Cities and Villages Association meeting on May 6, 2010. At the meeting Officers were elected and it was agreed upon that there would be no increase to the association dues fees. The intergovernmental radio issue was also discussed and Frutiger stated that the County is revisiting the costs.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS - NONE**

**B. PAULA SEVERSON, COTTAGE GROVE TRUSTEE & EMS COMMISSION CHAIR**

Paula Severson introduced herself to the Board and informed them that she currently serves as a trustee for Cottage Grove and she took Kevin Hoey's position after his resignation on the EMS Commission. Severson informed the Board that she is also on the EMS sub-committee that is in the process of interviewing applicants for the new EMS chief position which hopefully will be finalized and ready for approval at the regular scheduled EMS meeting on May 20, 2010. Severson also informed the Board that she is working on providing Deerfield with 100% coverage and that an Open House is scheduled for May 22, 2010 in Deerfield from 9 to 12 and in Cottage Grove from 12 to 3. There has also been an issue with the new ambulances engine which is being worked on.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY**

Tebon stated that Public Works approved and recommended submittal of request number 6 for disbursement of financial assistance through the Safe Drinking Water Loan program in the amount of \$42,781.80 and payment of request number 5 from Municipal Well & Pump for \$35,917.55 subject to receiving payroll information.

Motion by Tebon, second by Frutiger to approve submittal of request number 6 for disbursement of financial assistance through the Safe Drinking Water Loan program in the amount of \$42,781.80 and payment of request number 5 from Municipal Well & Pump for \$35,917.55 subject to receiving payroll information. All ayes, motion carried.

**NEW BUSINESS**

**A. RESOLUTIONS - NONE**

**B. LICENSES & PERMITS**

**1. CONSIDER REQUEST FOR ISSUANCE OF AN OPERATOR'S LICENSE FOR THE PERIOD OF MAY 10, 2010 TO JUNE 30, 2010 TO MEGAN J. HEPP**

Kiefer stated that the Finance Committee reviewed and approved an operator's license for Megan J. Hepp. Motion by Tebon, second by Wilkinson to approve an Operator's license to Megan J. Hepp for the period of May 10, 201 to June 30, 2010. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. ALCOHOL AWARENESS PROCLAMATION**

Vander Sanden stated he had not received any information for this agenda item. The Board agreed to table this item to the next Board meeting.

**2. REVIEW/APPROVE TRUSTEE APPOINTMENTS TO COMMITTEES**

The Board reviewed the list of the trustee appointments to committees with a few changes. Pat Smythe-Eagle will replace Kiefer on the Joint Interactive Committee and he will also serve as the "Chamber Representative".

Motion by Kiefer, second by Tebon to approve the "2010-2011 List of Board Members on Their Appointed Committees" with the addition of "Chamber Representative" and "Joint Interactive Board" to Smythe-Eagle's list. All ayes, motion carried.

**3. REQUEST TO BLOCK PHEASANT COURT FOR A NEIGHBORHOOD BLOCK PARTY ON PHEASANT COURT ON JUNE 26, 2010**

Tebon stated the Public Works approved the request to block Pheasant Court for a "Block Party" on June 26, 2010 providing both the Fire and Police departments are notified and that the barricades allow emergency vehicles to get in and out.

Motion by Wilkinson, second by Frutiger to approve blocking Pheasant Court for a "Block Party" on June 26, 2010 providing both the Fire and Police departments are notified and that the barricades allow emergency vehicle to get in and out. All ayes, motion carried.

**4. RESOLUTION OF DRAIN TILE/PLUNGE POOL ISSUE ON STORLIE LAND & INCENTIVE PAYMENT TO SAVANNAH PARK**

Tebon informed the Board that at the January 25, 2010 Village Board meeting the Board approved holding \$25,000.00 from payment #4 to Savannah Parkway until the disconnection of the drain tile and construction of a storm water plunge pool on Storlie land was completed. The work has now been completed to the satisfaction of Ray Storlie and Village Engineer Warren Myers. Based on this information the Public Works Committee approved and recommended the \$25,000.00 payment to Savannah Parkway

Motion by Tebon, second by Frutiger to release the \$25,000.00 being held from payment #4 to Savannah Parkway. All ayes, motion carried.

**5. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION**

Motion by Schreiber, second by Wilkinson to move to closed session pursuant to §19.85(1)(E) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote: Wilkinson aye, Tebon aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

**6. MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY PURSUANT TO § 19.85(1)(E) ON THE DELIBERATION OR NEGOTIATION ON THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION**

Motion by Schreiber, second by Wilkinson to move to open session pursuant to §19.85(1)(E) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, when ever competitive or bargaining reasons require a closed session. Roll call vote: Wilkinson aye, Tebon aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried. No action taken.

**ORDINANCES - NONE**

**COMMUNICATIONS**

**A. THANK YOU LETTER**

Kiefer stated that the Village received a "Thank you" letter from Mary Depp/Kohl's Department Store A-Team Leader thanking the Village for the use of the shelter and ball field and informing them that they were able to raise \$1500.00 which will go towards sending burn injured kids to summer camp.

**STAFF REPORTS**

**ADMINISTRATOR'S REPORT**

Vander Sanden informed the Board that the audit is complete and Jon Keller from Reilly, Penner and Benton will be at the next Board meeting to discuss and answer questions about the audit.

**ADJOURN**

Motion by Wilkinson, second by Frutiger to adjourn at 7:55 PM. All ayes, motion carried.

S/ Elizabeth McCredie  
Village Clerk/Treasurer