

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MAY 11, 2015 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, Reichert, McMullen, Evensen and Frutiger. Also present: Public Works Director, John Doyle, Mark Sewel, Dave Lemke and Tristan McGough.

CONSENT AGENDA

Motion by Wilkinson, second by McMullen to approve the May 11, 2015 agenda with the date of May 15, 2015, under Licenses & Permits, being changed to June 15, 2015. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM THE SPECIAL AND REGULAR BOARD MEETINGS ON APRIL 27, 2015

Motion by Wilkinson, second by Tebon to approve the minutes from the Special Board meeting on April 27, 2015 as written. All ayes, motion carried.

Motion by Tebon, second by Evensen to approve the minutes from the April 27, 2015 regular Board meeting as amended. All ayes, Reichert and McMullen abstained, motion carried.

B. APPROVAL OF VOUCHERS

The members reviewed the list of vouchers presented for payment.

Motion by McMullen, second by Tebon to approve payment of check #49548 to #49790 totaling \$57,037.89. All ayes, motion carried.

C. TREASURER'S REPORT FOR APRIL 2015

McCredie presented the April 2015 Treasurer report with the beginning balance in the checking account of \$26,669.02 deposits totaling \$200,207.75, checks totaling \$158,430.21 and the other expenses for the month totaling \$45,749.80 leaving an ending balance of \$22,696.76. The ending balance in the Money Market account was \$1,583,571.20 and the SIP's was \$1,558,060.16, resulting in a total fund balance at the end of April 2015 of \$3,164,328.12.

Motion by Tebon, second by Wilkinson to approve the April 2015 Treasurer's report as submitted. All ayes, motion carried

D. COMMITTEE REPORTS

1. CABLE 05/06/15

Dave Lemke reported that the Cable committee discussed updated the cameras located in the Deerfield High School gym and placing the update to the recording system at the Deerfield Village. Their next meeting is scheduled for June 3rd at 4:30 pm.

2. DCCVA 05/06/15

Frutiger reported that DCCVA re-elected officers and appointments to external Committees. Discussed was held on the DaneCom Intergovernmental Agreement and Legislative/State Budget Updates.

3. PUBLIC WORKS 05/11/15

The Public Works Committee awarded a contract to Payne & Dolan Inc. for the Central Avenue Overlay Project, discussed the 4-Way stop sign at the intersection of State & Bue Street, billing a Village resident for clean-up of Stormwater inlets and the 2015 Street projects.

4. FINANCE 05/11/15

The Finance Committee approved the vouchers and a Class "B" Retailer's license to the Fire Department for the Firemen's Festival.

PUBLIC APPEARANCES

1. BIKE RIDE SPONSORED BY THE CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM (CAP), JULY 25, 2015 – MARK SEWELL

Mark Sewell informed the board that he was present on behalf of the Cambridge Community Activities Program (CAP). CAP is looking to sponsor their annual bicycle ride which will go through a portion of the Village on July 25th and they are requesting permission from the Village to do so. The ride will consist of about 200 cyclists but only groups of 2 to 4 will be together by the time they get to the Village. The organization will install directional yard sign on Friday night and will remove them as they spot the last rider. The Board thanked Mr. Sewell for the information and found no reason to deny the request.

2. PUBLIC COMMENTS - None

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2015-09 A RESOLUTION AWARDING A CONTRACT TO PAYNE & DOLAN INC. FOR THE CENTRAL AVENUE OVERLAY PROJECT

The Public Works Committee forwarded their recommendation approving Resolution R2015-09 awarding the Central Ave. overlay project to Payne & Dolan Inc. in the amount of \$34,875.00. Tebon informed the Board that the amount falls within the amount budgeted and that letters will be sent to the property owners affected by the project and Public Works will post

signs. The project is anticipated to start at the end of May or the first of June and will be coordinated with the E. Nelson Street project.

Motion by Tebon, second by McMullen to approve resolution R2015-09 a resolution awarding a contract to Payne & Dolan Inc. for the Central Avenue Overlay Project. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR A TEMPORARY CLASS “B” RETAILER’S LICENSE TO THE DEERFIELD VOLUNTEER FIRE DEPARTMENT THE FIREMEN’S FESTIVAL, JUNE 12, 2015 TO ~~MAY~~ JUNE 15, 2015

The Finance Committee reviewed and recommended the issuance of a Temporary Class “B” Retailer’s license to the Deerfield Volunteer Fire Department for the Firemen’s Festival.

Motion by Wilkinson, second by Schreiber to approve a Temporary Class “B” Retailer’s license to the Deerfield Volunteer Fire Department for the Firemen’s Festival, June 12, 2015 to June 15, 2015. All ayes, motion carried.

C. REVIEW & ACTION:

1. MOTION TO RECONSIDER RESOLUTION 2015-07 REGARDING THE VILLAGE’S CONTRACT WITH GRADE-TECH PAVERS, INC. FOR THE 2013 DEERFIELD STREET IMPROVEMENT PROJECTS, AS APPROVED ON APRIL 27, 2015

On April 27, 2015 Resolution R2015-07 was approved by the Village Board but due to a letter being received from Grad-Tech Pavers prior to the meeting this motion needs to be reconsidered.

Motion by Wilkinson, second by Tebon to reconsider the approval of Resolution R2015-07 Regarding the Village’s contract with Grade-Tech Pavers, Inc. for the 2013 Deerfield Street Improvement projects, as approved on April 27, 2015. All ayes, motion carried.

2. RECONSIDER AND TAKE ACTION ON RESOLUTION 2015-07 RESOLUTION REGARDING THE VILLAGE’S CONTRACT WITH GRADE-TECH PAVERS, INC. FOR THE 2013 DEERFIELD STREET IMPROVEMENT PROJECTS

Motion by Wilkinson to withdrawal the motion on resolution 2015-07 regarding the Village’s contract with Grade-Tech Pavers, Inc. for the 2013 Deerfield Street Improvement projects, as approved on April 27, 2015. All ayes, motion carried.

3. REVIEW RECENT CORRESPONDENCE FROM GRADE-TECH PAVERS, INC. AND TAKE ACTION ON RESOLUTION 2015-10 RESOLUTION REGARDING THE VILLAGE’S CONTRACT WITH GRADE-TECH PAVERS, INC. FOR THE 2013 DEERFIELD STREET IMPROVEMENT PROJECTS

The Board reviewed the recent correspondence from Grade-Tech Pavers, Inc. and resolution R2015-10 regarding the Village’s contract with Grade-Tech Pavers, Inc., for the 2013 Deerfield Street Improvement projects. It was noted that an amendment to the resolution number of R2015-07, located on page 3, needed to be changed to R2015-10.

Motion by Wilkinson, second by Tebon to approve Resolution R2015-10 a resolution regarding the Village’s contract with Grade-Tech Pavers, Inc., for the 2013 Deerfield Street Improvement projects with an amendment to the resolution number, located on page 3 of the resolution, of R2015-07 being changed to R2015-10. All ayes, motion carried.

4. REVIEW AND TAKE ACTION ON NOTICE OF DISALLOWANCE OF CLAIM FROM GRADE-TECH PAVERS, INC.

The Board members reviewed the Notice of Disallowance to Grade-Teck Pavers, Inc.

Motion by McMullen, second by Tebon to approve mailing the Notice of Disallowance, via certified mail, to Grade-Tech Pavers, Inc. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

Frutiger reported that about 90 people attended the Deerfield Care’s Heroin program and that DeerGrove EMS will be hosting their Pancake breakfast Saturday, May 16th.

STAFF REPORTS

ADMINISTRATOR’S REPORT

ADJOURN

Motion by Evensen, second by McMullen to adjourn at 7:30 pm. All ayes, motion carried. .

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer