

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MAY 12, 2014 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:31 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, Reichert, Fritz, Hasz and Frutiger present. Also present: See sign-in sheet on file in the Clerk's office.

CONSENT AGENDA

Motion by Frutiger, second by Hasz to approve the May 12, 2014 agenda with the addition of "2013" after 2012 in C1, changing "DISK" Golf to "DISC" Golf and to discuss agenda item C1 immediately after consent of agenda All ayes, motion carried.

A. APPROVAL OF MINUTES FROM THE SPECIAL AND REGULAR BOARD MEETINGS HELD ON APRIL 28, 2014

Motion by Fritz, second by Tebon to approve the minutes from both the Special and Regular Board meeting held April 28, 2014 as amended. All ayes, Wilkinson abstained, motion carried.

B. APPROVAL OF VOUCHERS

The Finance Committee reviewed and recommended payment of the vouchers listed for payment on May 12, 2014.

Motion by Wilkinson, second by Tebon to approve payment of check #48676 to #48716 totaling \$146,499.01. All ayes, motion carried.

C. COMMITTEE REPORTS

1. DCCVA – 05/07/14

Frutiger reported that at the DCCVA meeting election of officers took place and an Outstanding Service Award was present to Don Peterson, Administrator from the Village of McFarland and outgoing DCCVA secretary, for his many years of service.

2. PUBLIC WORKS 05/12/14

The Public Works committee discussed the 2012/2013 street projects, bonding of certain streets within the Village and TV access at the Public Works garage. They also approved two (2) street closure requests and moving forward to adopt driveway width in residential districts and the acceptance of residents keeping chickens.

3. FINANCE 05/12/14

Everything Finance discussed/approved is on the Board agenda for final action.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. CONSIDER CREATING A SECTION OF THE VILLAGE CODE ORDINANCE RELATING TO HOSTING GATHERINGS INVOLVING UNDERAGE POSSESSION AND CONSUMPTION OF ALCOHOL

The Board reviewed copies of hosting ordinances from the Village of Oregon, City of Two Rivers, City of Manitowoc and Dane County and agreed that the Village should move forward to adopt an ordinance similar to the one used by the Village of Oregon except to incorporate a penalty range of not less than \$600 nor more than \$5,000.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2014-04 AUTHORIZING THE CLOSURE OF TAX INCREMENTAL FINANCING DISTRICT #2

The Finance Committee discussed the closing of TID #2 and heard a request from David Dinkel for the Village to either amend TIF #2 to include Hans Bralten's property, create a new TIF or leave the current one in place for an additional year. Motions by Schreiber, second by Reichert to approve leaving TIF #2 open for one (1) more year. All ayes, motion carried.

2. RESOLUTION R2014-05 AUTHORIZING THE VILLAGE TREASURER TO ESTABLISH AN ACCOUNT AT THE BANK OF DEERFIELD FOR CREATION OF A DISC GOLF COURSE

Resolution R2014-05 allows the Village Treasurer to open an account at the Bank of Deerfield for the creation of a Disc Golf course. The Parks Committee approved allowing a Disc Golf course in the Community Park and the Community Development Trust Fund committee awarded a \$2,000 grant, to Anthony Johnson, for its creation.

Motion by Wilkinson, second by Tebon to approve resolution R2014-05 authorizing the Village Treasurer to establish an account at the Bank of Deerfield for the creation of a Disc Golf course. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR A TEMPORARY CLASS "B" RETAILER'S LICENSE TO THE DEERFIELD VOLUNTEER FIRE DEPARTMENT FOR THE FIREMEN'S FESTIVAL, JUNE 6, 2014 TO JUNE 9, 2014

The Finance Committee reviewed and approved the Fire Department's request for a Class "B" Retailer's license.

Motion by Tebon, second by Reichert to approve the issuance of a Temporary Class "B" Retailer's license to the Deerfield Volunteer Fire Department for the Firemen's Festival, June 6, 2014 to June 9, 2014. All ayes, motion carried.

2. CONSIDER REQUEST(S) FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF MAY 12, 2014 TO JUNE 30, 2014 FOR KARI D. BROWN, BAILEY N. HAAG, JAMIE L. OESTREICHER AND LORI D. WIDISH

The Finance Committee reviewed and approved the requests for an Operator's license.

Motion by Tebon, second by Schreiber to approve the issuance of an Operator's license for the period of May 12, 2014 to June 30, 2014 for Kari D. Brown, Bailey N. Haag, Jamie L. Oestreicher and Lori D. Widish. All ayes, motion carried.

C. REVIEW & ACTION:

1. 2012/2013 STREET PROJECTS UPDATE AND DISCUSSION/APPROVAL OF HANOVER'S PROPOSED SCOPE OF REPAIR WORK SUBMITTAL

2012 Street Projects - Barden informed the Board that on May 5, 2014, representatives from the Village, Hanover and Grade-Tech performed a walkthrough of the 2012 Street projects to determine what work needs to be corrected. Frank Alampi, from C Comm Solutions who is working for Hanover, prepared a proposed scope of repair work of which a copy is included in the meeting packet. At the Public Works Committee meeting they discussed the proposed repair work and Barden's recommendation and instructed Barden to relay the following recommendations to Alampi/Hanover:

- Greenwood Street – remove and redo the entire road,
- Legreid Street – repair the intersection of Main, Center, S. Washington and High Streets and provide the Village with a \$2,000 credit for repairing the crack in the crown of the road,
- N. Washington Street – repair the intersection at S. Industrial Park Road but leave the intersection of Washington/E. Nelson St alone and provide the Village with a credit of \$1466.50 instead.

During the walkthrough Grade Tech was asked to prepare a quote to repair a section of road, 11' x 84', on S. Industrial Park road where it meets N. Washington Street. Grade-Tech submitted a quote of \$3,435.50. Barden will look at the quote and come back with his recommendation.

2013 Street/Parking Lot Projects - Barden met with the Grade Tech representatives to discuss what work needs to be corrected on the 2013 projects. The Public Works Committee discussed the repairs needed and agreed to schedule a meeting, in early June, to do a walkthrough of the 2013 road/parking lot work and to bring their recommendations to the Village Board meeting on June 9, 2014. No action taken.

2. APPROVAL OF VILLAGE BOARD COMMITTEE APPOINTMENTS

The Board members reviewed the list of the Village Board Committee appointments and found it to be in good order.

Motion by Fritz, second by Tebon to approve the list of Village Board committee appointments for 2014-2015as provided.

All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

There will not be a Village Board meeting on May 26th as that is Memorial Day so the next meeting will be held on June 9th.

There will also be a joint Board EMS meeting on May 15th at 6:00 pm in Cottage Grove.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Village Administrator, McCredie reported on the following items:

- Open Book will be held Friday, May 30th from 9am to 11am
- Board of Review will be held Thursday, June 5th from 2:30pm to 4:30pm
- The compost site in now open Saturday mornings from 8am to noon
- Denise Bleecker, Deputy Clerk/Treasurer was awarded a full scholarship to attend UW Green Bay
- There will be a Planning Commission meeting on June 2nd to discuss two (2) items

ADJOURN

Motion by Fritz, second by Schreiber to adjourn at 8:20pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer