

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
COMMUNITY CENTER, 3 W. DEERFIELD STREET, DEERFIELD, WISCONSIN ON
MONDAY, MAY 14, 2012 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:00 pm by President Kiefer. Roll Call: Wilkinson, Tebon, Fritz, Frutiger Schreiber and Kiefer present. McMullen absent. Also present: Village Administrator, Patrick Vander Sanden and Norm Nelson.

CONSENT AGENDA/SIGN IN SHEET

Motion by Wilkinson, second by Tebon to approve the agenda as posted. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM APRIL 23, 2012 AND APRIL 30, 2012

Motion by Frutiger, second by Tebon to approve the minutes from April 23, 2012 as amended. All ayes, motion carried.

Motion by Frutiger, second by Tebon to approve the minutes from April 30, 2012 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board reviewed the list of checks scheduled to be paid for May 14, 2012. The Finance Committee also reviewed and approved payment of all the checks. There was a question about all of the voided checks on the list.

Motion by Schreiber, second by Wilkinson to approve payment of check #46116 to #46259 totaling \$64,874.95. All ayes, motion carried.

C. COMMITTEE REPORTS

1. **CABLE 05/02/12** Dave Lemke reported that it is a busy season for programming at WDEE. Particularly with sports and school events. Jerry McMullen is the new Board liaison. Thanks to Lyn Meyer for his work on the WeatherBug and Jerry Wichlacz for work on the website.

2. **JOINT INTERACTIVE 05/07/12** Fritz reported that the committee met on May 7. There was no representative from the Town of Deerfield. There was discussion of coordination of Public Works and School maintenance services (snow removal/mowing). Also construction projects were discussed including remaining work on the schools. A public meeting was scheduled to explain the mill rate. This summer, the school will house a couple of band groups (bugle corps). There were suggestions about outreaching this information to the public and downtown businesses. The prom was a success, particularly the cooperation with the Rail House and Police presence. Lastly, there was a concern raised about the Municipal Judge's actions on truancy cases.

3. **COMMUNITY CENTER 05/07/12** Schreiber reported that the Community Center Board met and discussed the upcoming summer fundraisers: the Josh Fischer Dinner and the Deerfield Dash this week.

4. **PUBLIC WORKS 05/14/12** Tebon said the committee met earlier that evening to discuss drainage issues on the Ray Storlie property. The Committee was open to allowing him to drain into the Village storm system if he got the ok from DNR.

5. **FINANCE 05/14/12** Kiefer reported that the items from the Committee earlier all appear on the Village Board agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. **DEER-GROVE EMS INTERMUNICIPAL AGREEMENT** Vander Sanden explained that the Deer-Grove EMS Joint Board meeting will have the new agreement on the agenda. He also said a copy of the proposed agreement was in the packet. The larger issues with the agreement include non-elected officials being allowed on the Commission, the proposal by Cottage Grove to have a weighted Commission make up due to size of community, and the manner in which each municipality pays for their share of the service costs. Vander Sanden said that Trustee McMullen sent in his comments on the proposal, which would be provided to Trustee Frutiger to share with the EMS Commission at the upcoming meeting. Fritz expressed concern with proposals related to assessments tied to values being too much a benefit to the Village of Cottage Grove. There were questions about why there was a problem with the current system.

2. **PROPERTY MAINTENANCE UPDATE – 111 N. WASHINGTON STREET, DEERFIELD** Norm Nelson was present to discuss the ongoing property maintenance issues. The biggest remaining issue is the presence of the UHaul truck on the side of his property. Nelson argued that it was no longer a "UHaul", rather just a Ford truck. Nelson said it was operable, but he couldn't afford to license it. However, he needs the truck to help move his belongings when he sells his house. The Board directed Vander Sanden to take photos of the Nelson property and put the issue on the agenda for the next meeting.

3. **DEERFIELD SIDEWALK & ASSESSMENT POLICY** Vander Sanden said this item was brought forward from the Village Board Assessment Hearing on May 10. The question remains on whether the Village will be able to pay for residents who need constant access to their homes during construction, when access to driveways is to be limited. Vander Sanden said we can look at some policies from other communities and discuss further at the next Public Works Committee meeting.

NEW BUSINESS

Bob Salov, Dane County Supervisor to the 37th District, stopped by to give a report on the County Board.

A. RESOLUTIONS

B. LICENSES & PERMITS

1. **CONSIDER REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF MAY 14, 2012 TO JUNE 30, 2012 FOR ANDREA L. KUEHL.**

Kiefer reported that the Finance Committee reviewed the application submitted by Andrea L. Kuehl and found everything to be in order. Motion by Tebon, second by Frutiger to approve and recommend to the Village Board the issuance of an Operator's license for the period of May 14, 2012 to June 30, 2012 to Andrea L. Kuehl. All ayes, motion carried.

2. **CONSIDER REQUEST FOR A TEMPORARY CLASS "B" RETAILER'S LICENSE TO THE DEERFIELD VOLUNTEER FIRE DEPARTMENT FOR THE DEERFIELD FIREMEN'S FESTIVAL FOR THE PERIOD OF JUNE 8, 2012 TO JUNE 11,**

2012

This is the Deerfield Volunteer Fire Department's annual request for a class "B" retailer's license for the Festival. Motion by Wilkinson, second by Tebon to approve and recommend to the Village Board the issuance of a temporary Class "B" Retailer's license to the Deerfield Volunteer Fire Department for their Firemen's Festival for June 8, 2012 to June 11, 2012, with the adjustment of the date on 3b of the license form. All ayes, motion carried.

C. REVIEW & ACTION:

1. REQUEST BY EDIE RAETHER, 2 N. HIGH STREET, TO PLANT PRAIRIE GRASS OR NO-MOW VEGETATION ON SLOPED AREA OF PROPERTY Edie Raether, 2 N. High Street said that at the back of her property, a retaining wall is deteriorating and it will need to be removed. Due to the slope of that area, she is seeking approval to plant prairie grass or no-mow plants. Tebon reported that the Public Works Committee reviewed and approved this request at their meeting earlier, provided Edie submits a maintenance plan on the plants and works with John Doyle (Public Works Director) on the plant mix. Motion by Tebon, second by Schreiber to approve the request by Edie Raether to plant prairie grasses on her sloped yard, provided she submits a maintenance plan and has the plant mix approved by John Doyle. All ayes, motion carried.

2. POLICE – SPEED SIGN BOARD DISCUSSION Vander Sanden explained the issue related to the planned purchase of the new speed board by the Deerfield Police Department. The current approved speed board includes a battery powered unit that requires recharging every week, with more frequent charging needed in the winter months. The Police would like the Board to approve the expense of \$700 to change the purchase of the speed board to one that has a solar powered unit. The Board discussed the cost implications and other related concerns. Motion by Frutiger, second by Wilkinson to approve the purchase of the solar powered unit for the new Speed Board for \$700. All ayes, motion carried.

3. TOWNSHIP REQUEST – ASSISTANCE WITH CHIP SEAL OF LONDON ROAD Tebon explained that this issue was discussed at Public Works earlier. Due to the concerns that the Village has not budgeted funds for this project, and that maintenance for the Village portion of London Road would not be a top priority, the Committee turned down the request. The Village Board also turned down the request.

4. PLANNING COMMISSION MAKE UP Kiefer explained that she felt that considering the experience that Trustee Fritz has as a member of the Planning Commission, along with Trustees Tebon and Frutiger, that it would be appropriate for her to step off the commission and allow Fritz to be put back on. Vander Sanden explained that this change will require a public notice and a change to the Zoning Code (Ch. 24). The Village Board directed Vander Sanden to move forward.

5. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (THE RAIL HOUSE AND VILLAGE LAND ON HWY 73)

Motion by Frutiger, second by Tebon to move to closed session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (The Rail House and Village Lane on Hwy 73). Roll call vote: Wilkinson aye, Tebon aye, Fritz aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

6. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (THE RAIL HOUSE AND VILLAGE LAND ON HWY 73)

Motion by Schreiber, second by Tebon to move to open session at 8:31 p.m.. Roll call vote: Wilkinson aye, Tebon aye, Fritz aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

No action taken in closed session.

ORDINANCES

COMMUNICATIONS Kiefer mentioned that this week the Lions will be honoring their 2012 Citizen of the Year, Jane Holland at their dinner on Saturday. Congratulations to Jane on this accomplishment.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sanden reported on the start of the 2012 Street & Utility Project. He also mentioned that the citizen group looking to form a grocery store co-op is meeting on Wednesday, May 23rd, which is their second meeting. The Deerfield Dash is Saturday, May 19th, starting at 10 a.m. The Community Center is still looking for volunteers.

Fritz mentioned that he attended the Public Officials' Workshop in Madison on May 11th. It was a useful experience for a new elected official. Tebon also mentioned the Police Bike Rodeo was also on Saturday.

ADJOURN

Motion by Wilkinson, second by Fritz to adjourn at 8:35 pm. All ayes, motion carried.

/S/ Patrick B. Vander Sanden
Village Administrator