

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE
HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MAY 24, 2010 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:00 PM. Roll call: Wilkinson, Tebon, Smith, Frutiger, Smythe-Eagle, Schreiber and Kiefer present. Also present: Village Administrator Patrick Vander Sanden, Jerry McMullen, Jon Keller, Jim Lowrey, David Dinkel, Dave Lemke and Fred Fry.

CONSENT AGENDA

Kiefer informed the Board that a couple of changes need to be made to the agenda. The first one is that Bob Riege who is under "Public Appearance" is unavailable until 8:00 PM so he will be moved to the end of the agenda and, the ending date for the Class "B" retailer's license to the Deerfield Fire Department needs to be changed from June 13, 2010 to June 14, 2010.

Motion by Wilkinson, second by Tebon to approve the May 24, 2010 agenda as amended with Bob Riege under "Public Appearance" being moved to the end of the agenda and the ending date for the Class "B" retailer's license to the Deerfield Fire Department be changed from June 13, 2010 to June 14, 2010. All ayes, motion carried.

APPROVAL OF MINUTES FROM MAY 10, 2010

Motion by Wilkinson, second by Frutiger to approve the minutes from May 10, 2010 as amended. All ayes, motion carried.

APPROVAL OF VOUCHERS

Kiefer stated that the Finance Committee reviewed and approved the vouchers as presented.

Motion by Kiefer, second by Smith to approve the payment of check #44025 to #44074 totaling \$78,673.69. All ayes, motion carried.

COMMITTEE REPORTS

1. FIRE COMMISSION 05/11/10

Kiefer informed the Board that Bob Riege will be the chair of the Fire Commission for the 2010/2011 term. This position alternates between the Town and Village of Deerfield. The commission discussed the purchase of a new vehicle versus a used one; the firemen's festival which will be held June 11th through the 13th and the ongoing radio issue.

2. BID 05/12/10

Kiefer reported that the informational/directional signs have been ordered and should be installed before the Parade of Homes.

3. PARKS 05/12/10

Wilkinson stated that there was not a quorum present so they were unable to hold a meeting. Parks will be reviewing and updating the Park plan.

4. EMS 05/20/10

Frutiger reported that EMS approved the Employee handbook with changes; they discussed the ambulance maintenance schedule: the protocol for the ambulance and decided to stay with the old policy; and worked on a policy regarding EMS personnel using the EMS car to go back and forth for schooling

5. LIBRARY 05/21/10

Smith informed the Board that last month the Library was unable to hold their meeting due to a lack of a quorum. Smith reported that the Deerfield Library met the Dane County standards; "Make a Splash" is the theme for the this year's Summer Library Program; the book chosen for the Dane County "Go Big Read" program this year is "The Immortal Life of Henrietta Lacks"; they worked on a policy for the meeting room and, they decided to postpone the starting time of their 2011 budget.

6. PLANNING COMMISSION 05/24/10

Kiefer reported that the Planning Commission met before the Board and that the items discussed at their meeting are on the Board agenda.

7. FINANCE 05/24/10

Kiefer reported that Finance also met before the Board and that the items on their agenda will also be on the Board agenda.

PUBLIC APPEARANCES

A. BOB RIEGE, CHAIRMAN, TOWN OF DEERFIELD (TOWN DUMP PROCEDURES) - TABLED

B. JERRY MCMULLEN, DEERFIELD VOLUNTEER FIRE DEPARTMENT (COMMUNITY SIGN UPDATE)

Jerry McMullen of the Deerfield Volunteer Fire Department updated the Board on the status of the Community sign. Alliant is pulling the meter and the sign should be up and running before the Parade of Homes. The Fire Department is also working on a single page document that will provide contact information and standards for individuals wishing to use the not for profit community based sign.

C. JON KELLER PRESENTATION OF 2009 AUDIT REPORT

Jon Keller of Reilly, Penner & Benton, the Village's audit firm, presented the 2009 audit report. Keller informed the Board that included in their packets are individual reports for each of the TIFs. They are not actual audit reports but an overview of what has gone in and out of each TIF for the year. Keller also informed the Board that TIF 3 is at the 30% point that requires an audit which will cost somewhere between \$3,000.00 and \$5,000.00 and that Well #4 will also require a special audit due to the type of funding received to build it. Keller explained general fund revenues, expenditures and equity; all governmental fund types revenue and expenditures; and the Water Utility and Sewer Utility Operations. After the presentation, Kiefer thanked Keller for the report & explanations.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

Vander Sanden stated that no action is required.

2. FINAL CERTIFIED SURVEY MAP (CSM) FOR A PROPERTY ON ROTHIE ROAD, TOWN OF DEERFIELD (CHARLES E. ANDERBERG)

Kiefer stated that the Planning Commission reviewed and approved the final CSM for a property on Rothie Road, Town of Deerfield for Charles Anderberg. The Village is required to act on this zoning change as the property is located within the Village's extraterritorial jurisdiction. Jim Lowrey introduced himself and stated that he was the representative for Chuck Anderberg. Lowrey explained that by

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creating this CSM, of 4.098 acres, Chuck's daughter will be able to purchase it and the rest of the property will continue to stay in the family.

Motion by Tebon, second by Smythe-Eagle to approve the final CSM for a property on Rothie Road in the Town of Deerfield for Charles E. Anderberg and Helene E. Emberson. All ayes, motion carried.

NEW BUSINESS

RESOLUTIONS

1. RESOLUTION R2010-10: SUPPORTING AGREEMENTS BETWEEN THE VILLAGE OF DEERIFELD AND THE GOVERNMENT ACCOUNTABILITY BOARD REGARDING THE USE OF THE STATEWIDE VOTER REGISTRATION SYSTEM

McCredie informed the Board that this resolution creates an agreement between the Village of Deerfield and the Government Accountability Board (GAB) that allows the Village to administer, implement and maintain local voter registration information instead of paying Dane County to perform this service.

Motion by Wilkinson, second by Smythe-Eagle to approve resolution R2010-10, supporting agreements between the Village of Deerfield and the Government Accountability Board regarding the use of the statewide voter registration system. All ayes, motion carried.

LICENSES & PERMITS

1. TEMPORARY CLASS "B" RETAILER'S LICENSE TO THE DEERFIELD VOLUNTEER FIRE DEPARTMENT FOR THE DEERFEILD FIREMEN'S FESTIVAL JUNE 11, 2010 TO JUNE 14, 2010

Kiefer stated that this is the annual request from the fire department for their festival. Finance approved the license but amended the ending date to June 14, 2010 instead of June 13, 2010.

Motion by Smith, second by Frutiger to approve a temporary Class "B" Retailer's license to the Deerfield Volunteer Fire Department for the Deerfield Firemen's Festival from June 11, 2010 to June 14, 2010. All ayes, motion carried.

2. CONSIDER REQUEST FOR ISSUANCE OF AN OPERATOR'S LICENSE FOR THE PERIOD OF MAY 24, 2010 TO JUNE 30, 2010 TO THOMAS E. LOHMILLER

Kiefer informed the Board that the Finance Committee reviewed the application and approved an Operator's license for Thomas E. Lohmiller.

Motion by Smith, second by Tebon to approved an Operator's license for the period of May 24, 2010 to June 30, 2010 to Thomas E. Lohmiller. All ayes, motion carried.

REVIEW & ACTION:

1. REZONING REQUEST FOR A PROPERTY AT 3527 JENSON LANE, TOWN OF DEERFIELD (GERALD STORMS)

David Dinkel informed the Commission that he is representing the Storms family and is asking the Board to approve the rezoning of 3.3 acres at 3527 Jensen Lane in the Town of Deerfield owned by Gerald Storms. The property which consists of a house, a barn and 2 sheds is currently zoned A-1EX Exclusive Agricultural and the request is to change a portion of the property to A-2(2) Agricultural and the rest to RH-3 Rural Homes. Joel and Belinda Storms who live adjacent to 3527 Jensen Lane are interested in purchasing the portion of property that is being changed to RH-3 which will allow them to erect a 42 x 72 shed. Per a Town agreement a paved/black topped cul-de-sac would be created on the properties in question. Joel and Belinda have also agreed to this cul-de-sac agreement as part of the cul-de-sac will be on the property they are interested in.

Motion by Tebon, second by Wilkinson to approve the rezoning request and the map for a property located at 3527 Jensen Lane, Town of Deerfield owned by Gerald Storms. All ayes, motion carried.

2. WRITE OFF OF 2008 DELINQUENT PERSONAL PROPERTY TAXES

Kiefer stated that the Finance Committee discussed and approved writing off the Village's portion of the 2008 delinquent personal property taxes in the amount of \$615.19. The other jurisdictions involved have reimbursed the Village for their portion of these taxes.

Motion by Schreiber, second by Tebon to write off the Village's portion of the 2008 delinquent personal property taxes in the amount of \$615.19. All ayes, motion carried

3. WRITE OFF OF WATER, SEWER, GARBAGE AND RECYCLING CHARGES FOR ACCT. #0040-01 AND #0995-01

Kiefer informed the Board that the Village received Chapter 7 bankruptcy notices for acct. #0040-01 and #0995-01. These accounts consist of water, sewer, garbage and recycling charges which the Village is unable to place on the property owner's tax roll and must be forgiven.

Motion by Schreiber, second by Smith to approve writing off the water, sewer, garbage and recycling charges for acct. #0040-01 totaling \$721.99 and #0995-01 totaling \$34.89 due to both of these account holders filing Chapter 7 bankruptcy. All ayes, motion carried.

ORDINANCES – NONE

COMMUNICATIONS

Kiefer asked the Board members to review the June 2010 calendar and to inform office staff of any additions/corrections needed. Kiefer also informed the Board that she, Tebon, Wilkinson and Vander Sanden met with Don Tierney and walked through his development, Savannah Parks. Dave Lemke mentioned that the annual Lions Club golf outing is scheduled for July 23, 2010 in Edgerton.

Kiefer stated that she and Vander Sanden would wait a little longer for Bob Riege to discuss the dump times of operation.

STAFF REPORTS

ADMINISTRATOR'S REPORT

ADJOURN

Motion by Smythe-Eagle, second by Schreiber to adjourn at 8:05 PM. All ayes, motion carried.