

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
TUESDAY, MAY 28, 2013 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, McMullen, Fritz, Hasz and Frutiger. Also present: as listed on the May 28, 2013 sign in sheet on file in the Clerk's office.

CONSENT AGENDA

Motion by McMullen, second by Tebon to approve the May 28, 2013 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MAY 13, 2013

Motion by Tebon, second by McMullen to approve the minutes from May 13, 2013 as amended. All ayes, Wilkinson abstained, motion carried.

B. APPROVAL OF VOUCHERS

Frutiger informed the Board that the Finance Committee reviewed and approved payment of the vouchers presented. Motion by Wilkinson, second by Fritz to approve payment of check #47513 to #47556 totaling \$126,665.56. All ayes, motion carried.

C. COMMITTEE REPORTS

1. EMS 05/16

McMullen reported that the collective bargaining negotiations are going well and that Paula Severson was elected as the chair of the EMS commission. McMullen also informed the Board that EMS is looking at purchasing a power cot and will include this item on the next Board agenda for approval.

2. LIBRARY 5/17

No representative present.

3. JOINT PERSONNEL/BOARD 5/28

Frutiger reported that the joint Personnel/Board approved the termination of John Ciciva, the hiring of James Wollin as a full time employee and referred the decision regarding the Administrator position to the Personnel committee scheduled for June 10, 2013.

4. FINANCE 5/28

Frutiger reported that all the items discussed at Finance are also on this Board agenda for discussion.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. ADJUSTMENT TO PARKING FEES

The Board discussed amending the Village's current Traffic Code ordinance, section 09.12.10 (D)(b), to reflect an increase for all parking tickets issued, including handicapped ones, from \$25.00 to \$35.00 with a \$15.00 reduction if payment is made within ten (10) days.

Motion by Tebon, second by McMullen to approve amending the Village's Traffic Code ordinance, section 09.12.10 (D)(b), to reflect an increase for all parking tickets issued, including handicapped, from \$25.00 to \$35.00 with a \$15.00 reduction if payment is made within ten (10) days. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR A TEMPORARY CLASS "B" RETAILER'S LICENSE TO THE DEERFIELD VOLUNTEER FIRE DEPARTMENT FOR THE FIREMEN'S FESTIVAL, FROM JUNE 7, 2013 TO JUNE 9, 2013.

The Volunteer Fire Department submitted a request for a temporary Class "B" retailer's license for the Firemen's festival from June 7, 2013 to June 9, 2013. The Finance Committee reviewed the request and approved issuance of the license.

Motion by Tebon, second by Wilkinson to approve issuing a temporary Class "B" retailer's license to the Deerfield Volunteer Fire Department for the Firemen's festival, from June 7, 2013 to June 9, 2013. All ayes, motion carried.

2. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF MAY 28, 2013 TO JUNE 30, 2013 FOR TYLER J. LAWS, BRAD J. MASSEY AND BETH R. VANDER VELDEN

The Finance Committee reviewed and approved the applications for an Operator's license for the period of May 28, 2013 to June 30, 2013 for Tyler J. Laws, Brad J. Massey and Beth R. Vander Velden.

Motion by Tebon, second by Schreiber to approve the issuance of an Operator's license for the period of May 28, 2013 to June 30, 2013 for Tyler J. Laws, Brad J. Massey and Beth R. Vander Velden. All ayes, motion carried.

C. REVIEW & ACTION:

1. DISCUSS/APPROVE GOING OUT FOR BID ON STREET(S) WITHIN THE DEERFIELD BUSINESS PARK/TID #2

Engineer Mark Barden, from Town & Country Engineering, presented a cost breakdown for various streets and projects anticipated to be done by the Village in 2013. Barden is looking for direction from the Village as to which streets and

projects they would like to go out for bid on. The Board reviewed the list and requested that Barden go out for bid on Golf Road (in and out of TID district), Interpane Lane and Firemen's Park, as the base bid and to include Enterprise Dr. and the 2012 Street projects as alternate bids.

Motion by Tebon, second by McMullen to approve Barden going out for bid on Golf Road (in and out of TID district), Interpane Lane and Firemen's Park for the base bid and Enterprise Dr. and the 2012 Street projects as alternate bids. All ayes, motion carried.

2. 40 W. NELSON STREET – HILLEQUE CREATIVE LAMINATES

McCredie informed the Board that the Village was contacted by the Dane County Treasurer regarding 40 W. Nelson Street, Hilleque Creative Laminates. The property is a known brownfield and has been delinquent in taxes. The owner of Truck Star Collision, 38 W. Nelson Street, has been working with Sarah Sheehan the attorney representing Orv Hilleque/Hilleque Creative Laminates in trying to purchase the property. Daren Maron is also interested in the property and was working with the previous Administrator and the DNR to procure the property. The Dane County Treasurer prefers that the property transfer as a private sale but is asking for the Village's intent if the property is not sold in a private sale. Greg DeWall and Stephanie Schwartz, from Truck Star Collision, informed the Board that they are looking into funds available for cleaning up the property and if they purchase the property they would level the building. The Board thanked DeWall and Schwartz for the information and asked that they keep the Village updated.

3. STREET CLOSURES DURING FIREMEN'S FESTIVAL

The Fire Department is requesting that they be allowed to close various Village streets during their annual Firemen's Festival. Motion by Schreiber, second by McMullen to approve the following street closures during the 2013 Firemen's Festival:

- ½ of Grand Avenue from W. Nelson Street to W. Deerfield Street
- ½ of Park Drive from W. Nelson Street to W. Deerfield Street
- W. Deerfield Street from S. Main Street to Park Drive
- The south side of W. Nelson from Park Drive to Grand Ave.

All ayes, motion carried.

4. DISCUSS CONSTRUCTION OF HOMES IN SAVANNAH PARKWAY'S NEXT DEVELOPMENT PHASE

Rick Farnsworth is requesting permission from the Village to start a new home, in Don Tierney's next phase of Savannah Parkway, prior to the installation of curb, gutter and pavement. Frutiger stated that this type of request has been granted in the past. The Board requested that the Fire Department be notified to see if they had any concerns.

Motion by Tebon, second by McMullen to approve Rick Farnsworth's request for the construction of a new home in Savannah Parkway's next development phase prior to the installation of curb, gutter and pavement however, no occupancy permit issued until these improvements are completed and contingent upon the Fire Departments approval. All ayes, motion carried.

5. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (DEER-GROVE EMS)

Motion by Wilkinson, second by McMullen to move to closed session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (deer-grove ems). Roll call vote: Wilkinson aye, Tebon aye, Schreiber aye, McMullen aye, Fritz aye, Hasz aye and Frutiger aye, motion carried.

6. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (DEER-GROVE EMS)

Motion by Wilkinson, second by McMullen to move to open session at 8:25 pm pursuant to § 19.85(1)(e). Roll call vote: Wilkinson aye, Tebon aye, Schreiber aye, McMullen aye, Fritz aye, Hasz aye and Frutiger aye, motion carried.

Motion by McMullen, second by Tebon to approve Attorney Anderson drafting the letter per conversation held in closed session. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

McCredie reported that the bridge located on the DNR bike trail between the Village and London Road is out due to construction work being done on it. The organizers of the Ragnar Relay Race are aware of this and are working on a detour.

A. ADMINISTRATOR'S REPORT

ADJOURN

Motion by McMullen, second by Tebon to adjourn at 8:30 pm. All ayes, motion carried.