

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JUNE 11, 2012
IMMEDIATELY FOLLOWING THE JOINT VILLAGE BOARD/PARKS COMMITTEE MEETING.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The Village Board meeting began immediately following the conclusion of the joint Board/Parks meeting with roll being taken at the start of that meeting.

CONSENT AGENDA/SIGN IN SHEET

Motion by Wilkinson, second by Tebon to approve the June 11, 2012 agenda with the additions of Public Works and Finance under the Committee Reports. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MAY 29, 2012

Motion by Wilkinson, second by Tebon to approve the minutes from May 29, 2012 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer stated that the Finance Committee reviewed and approve payment of all the checks presented. The Board reviewed the bills presented.

Motion by Frutiger, second by Tebon to approve payment of check #46305 to #46363 totaling \$266,545.31. All ayes, motion carried.

C. COMMITTEE REPORTS

1. BOARD OF REVIEW 05/30/12

Schreiber reported that the Board of Review reviewed the 2012 assessment roll and that there were no objections filed. There were some issues with a couple of records but they were resolved.

2. JOINT EMS MEETING 05/31/12

Frutiger reported that the EMS received a very good audit report and that the four (4) community contract was not approved. The contract will be going back to each Board for discussion.

3. COMMUNITY CENTER 06/01/12

Schreiber reported that the Community Center held their pancake breakfast this past weekend, they are still looking for volunteers to work at the Parade of Homes and that their biggest fundraiser, Deerfield Days, will be held July 13th through the 15th.

4. CABLE 06/06/12

Dave Lemke gave the Cable report in the absence of McMullen. The new school representative is Jonathan Mitchell, there was a question regarding Cable's financial reports which McMullen will be clarifying and their next meeting will be in August.

5. PUBLIC WORKS 06/11/12

Tebon reported that everything Public Works discussed is also on this agenda except for a drainage easement issue which will be looked into.

6. FINANCE 06/11/12

Kiefer reported that the Finance Committee reviewed and approved payment of the bills presented.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL LAND – SIGNAGE FOR THE RAILHOUSE

Arnie Schulz, owner of the Railhouse, came before the Board to request permission to install two (2) signs at the west end of his building with one being at each corner. His building is set so far back that customers are unable to see where he is located and he feels that this will help alleviate this problem. He is also working with Eric Nelson from the lumber yard to install signage for the Railhouse on his building too. The Board instructed Schulz to draw up a diagram of the proposed plan for the building inspector and the Planning Commission to review.

2. 2012 STREET & UTILITY PROJECT – UPDATE FROM VILLAGE ENGINEER

Mark Barden from Town & Country Engineer gave the following updates for the 2012 Street and Utility projects. Greenwood Street:

- Water main is installed from Main Street to Bue St.
- Installation of a tee at the intersection of Greenwood and S. Main Street was not needed
- Storm sewer needs to be connected at the alley

Legreid Street:

- 8" ductile iron water main was installed from Kleine Street to S. Main Street. It was necessary to replace the water main at the east end of Legreid due to the lack of cover over the existing pipe and the history of freezing water services in this area.
- Installation of a tee at the intersection of Legreid Street and S. Main Street was not needed
- Some water services need to be adjusted
- Sanitary Sewer is installed
- Storm Sewer is installed

Alley between Liberty Street and Greenwood Street:

- Supplemental items for 6" sanitary sewer wyes and 6" sanitary service laterals were used for 6" laterals that were not shown on the plans.
- The conflict between a utility vault on Liberty Street and the proposed storm sewer lead to the need for a new 6 x 6 manhole being installed at a more easterly location on Liberty Street as well as a 5 foot diameter manhole being installed in the alley. This will result in the Village having to obtain a storm sewer easement agreement from the property owners at 101 S. Main Street. The cost of the manholes will appear on the next pay request as a change order.
- A 4 foot diameter manhole along with 9 feet of 12 inch reinforced concrete pipe and an apron end wall was designed to help drain the low property at 207 S. Main Street. This was contingent on the property owner (Wayne Keller) signing a deed restriction. Mr. Keller has not signed the restriction and has requested a 12 inch diameter pipe with a valve be installed in place of the apron end wall. Due to the expense of the valve Barden recommended installing the manhole as designed and extending a capped PVC pipe with the end buried. Mr. Keller would then have the option of installing a valve at the end of that pipe in the future, at his risk and expense without the need to sign a deed.
- The removal of unsuitable backfill material (clay) and replacement of compactable granular material was required (A-S2 and A-S3 under supplemental bid items of pay request #1)
- Both Alliant and Frontier need to complete work

N. Washington Street:

- It needs to be determined if an 8" ductile iron water main exists on Washington Street and, if not it will need to be replaced.
- There has been a delay in acquiring an easement, required by the DNR, for the installation of section of storm sewer from the north side of S. Industrial Park Road to the bike path. A representative from the DNR has informed the Village that it could take three (3) to six (6) months to get the easement. Due to this delay Barden is recommending that the storm sewer pipe dead end at the manhole on S. Industrial Park Rd. until such easement is received. This would allow B.R. Amon to complete their work without having to be called back in.

Barden stated that B.R. Amon will be in this week to start contact B, which includes concrete, asphalt and restoration work on all of the projects.

3. PAY REQUEST – S & L UNDERGROUND – 2012 STREET & UTILITY PROJECT

Public Works approved and recommended payment of pay request #1 from S & L Underground for \$205,508.75.

Motion by Tebon, second by Frutiger to approve payment of pay request #1, for work accomplished through June 2, 2012, to S & L Underground & Trucking, Inc. for \$205,508.75 per the recommendation from Town & Country Engineering.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. PARKING/NO PARKING ON LEGREID STREET

The Public Works Committee discussed parking on Legreid Street which previously only had parking on the south side of the street but somewhere around the early 1990's was change to the north side. There have now been some requests to have it changes back to the south side again. Vander Sanden recommended a public meeting be held, in conjunction with the completion of the street project, involving all the property owners on Legreid Street. The Board agreed that the meeting was a good idea.

ORDINANCES

COMMUNICATIONS

Kiefer informed the Board that Vander Sanden's wife has been offered an educational opportunity and if everything works out Vander Sanden would need to leave early on Tuesdays.

Lemke stated that the Deerfield Lions Club will be hosting the Howard Mack memorial golf outing Friday, July 20, 2012. Kiefer asked to have discussion regarding EMS/Ryan Brothers added to the next Board agenda. It was requested that the DOT meeting scheduled for June 18th be added to the agenda

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sanden stated that in his weekly report he had included information, from the Dane County Cities and Villages Association, regarding Board of Review training and if anyone was interested to let him know.

ADJOURN

Motion by Wilkinson, second by Fritz to adjourn at 8:20 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer