

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
JUNE 13, 2011 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:10 pm by President Kiefer. Roll call: Tebon, Wilkinson, Schreiber, Frutiger, Smythe-Eagle and Kiefer present, Smith absent. Also present: Village Administrator Patrick Vander Sanden, Arne Schulz, Bob Griggas, Norm & Karen Nelson, David Dinkel and Dave Lemke.

CONSENT AGENDA

Motion by Tebon, second by Wilkinson to approve the June 13, 2011 agenda with item #1 under Review & Action being tabled and item #2 under Review & Action being cancelled. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM THE SPECIAL BOARD MEETING MAY 16, 2011 AND THE REGULAR BOARD MEETING MAY 23, 2011

Motion by Tebon, second by Smythe-Eagle to approve the Special Board Meeting minutes from May 16, 2011 as amended. All ayes, motion carried.

Motion by Kiefer, second by Frutiger to approve the May 23, 2011 minutes as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance Committee reviewed and approved all the vouchers presented.

Motion by Wilkinson, second by Kiefer to approve payment of check #45221 to #45269 totaling \$144,511.37. All ayes, motion carried.

C. COMMITTEE REPORTS

1. BID 05/25/11

Kiefer reported that the BID committee looked at a trash receptacle for the downtown area and decided to order one that is sturdier.

2. PLANNING COMMISSION 05/25/11

The Planning Commission discussed the vacation of the alley located behind the Bank of Deerfield.

3. CABLE 06/01/11

Cable discussed ways of improving the communication with the school, their options for providing weather information such as the "Weather Bug System" and the need for a new hard drive. The next Cable meeting was scheduled for August 3, 2011 at 8:30am.

4. COMMUNITY CENTER 06/06/11

Schreiber reported that Angie Haag has thrown her hat in for the position of Vice President; the Center is working on various fund raising projects with the major one being Deerfield Days in July and, they are looking into the long term goal of the Community Center along with reexamining the role of the Director.

5. JOINT INTERACTIVE COMMITTEE 06/06/11

The Committee discussed the Parade of Homes, the number of students graduating and start of the 4th section of 4 year old kindergarten, the schools responsibility to provide transportation for the homeless to the school, resurfacing at the high school and providing busing to the children who live at the north end of the Village.

6. BOARD OF REVIEW 06/07/11

Kiefer reported that there were no objection forms filed for the Board of Review.

7. JOINT PLANNING COMMISSION AND FINANCE 06/13/11

The members of the joint Planning/Finance meeting discussed the feasibility of granting a TID #3 grant to Truckstar Collision Center and that after much discussion the meeting was tabled in order for Truckstar to prioritize their request and to bring back a new proposal.

8. FINANCE 06/13/11

Finance approved all the vouchers presented.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. PROPERTY MAINTENANCE ISSUES UPDATE – NORM NELSON PROPERTY, 111 N. WASHINGTON STREET, DEERFIELD

Vander Sanden stated that included in the Board packet is a letter from Attorney Anderson describing the clean up plan for Norm Nelson's property located at 111 N. Washington Street. Also included are new pictures of the property.

Progress has been made to the property with Phase I of the plan being completed. Phase II states that Nelson will enter an agreement with Project Home that allows them to paint their house provided certain conditions, which are described in Attorney Anderson's letter, are satisfactorily addressed. Vander Sanden stated that he has been in contact with Project

Home and was informed that they would be able to do the job with an estimated start date of early August. Nelson informed the Board that he has also started working on Phase III of the plan and is also working on the U Haul issue.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2011-06 AMENDING RESOLUTION R2011-02 – 2011 FEES RESOLUTION

Vander Sanden informed the Board that Resolution R2011-06 only amends the Bike Trail Interceptor Connection fees for lots on the north side of the trail. The adjustment is necessary due to the final calculation, done by Town & Country Engineering, of costs relating to the Interceptor.

Motion by Tebon, second by Frutiger to approve resolution R2011-06 amending resolution R2011-02 Fees Resolution.

All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. TID #3 DOWNTOWN BUSINESS GRANT APPLICATION – TRUCKSTAR COLLISION CENTER, INC. 38 W. NELSON STREET, DEERFIELD

This agenda item was tabled.

2. JAMES MANN, VICE-PRESIDENT/FINANCIAL ADVISOR – EHLERS & ASSOCIATES

This agenda item was cancelled

3. TID #3 DOWNTOWN BUSINESS GRANT APPLICATION MANUAL – REVISED

Vander Sanden informed the Board that the Planning Commission worked on updating and revising the TID #3 Downtown Business Grant application and manual. Included in the Board packet is both a clean copy and a red line copy of the manual for everyone's review.

Motion by Tebon, second by Wilkinson to approve the TID #3 Downtown Business Grant application manual as presented. All ayes, Schreiber abstained, motion carried.

4. LIQUOR LICENSE RENEWALS 2011-2012

Vander Sanden stated that the time for the renewal of the annual liquor licenses is coming up and that it might be a good idea to review them to see if any changes need to be made. By reviewing them now it will allow time to make any corrections without a interruption in their license. Last year the liquor licenses were issued without following the Village's ordinance which states that no license shall be granted for any premises for which taxes, assessment or other claims of the village are delinquent and unpaid, or to any person delinquent in payment of such claims to the village. In order to correct this error notices were sent to those establishments currently showing delinquencies. The notice instructed them that they either needed to pay their obligations in full or present the Village with a documented plan of how and when they would rectify the amounts owed before June of 2012.

Bob Griggas and Arne Schulz were also asked to attend this meeting in order to make sure that they would be providing the Village with the correct license information since Griggas was relinquishing his liquor license at 12 S. Industrial Park Road to Schulz. Attorney Anderson reviewed Schulz's application, the lease between Griggas and Schulz and the letter from Griggas relinquishing his liquor licenses. After review Anderson noted some corrections that need to be made prior to the liquor license being issued and a letter was delivered to Griggas and Schulz informing them of these corrections.

Griggas and Schulz were informed that the Village will need to have their payment plan and all the corrected information prior to a liquor license being issued to Schulz for the Railhouse Bar at 12 S. Industrial Park Road.

ORDINANCES

COMMUNICATIONS

Chris Kositzke completed his Eagle Scout project of building picnic tables to be housed at the new shelter in Firemen's Park.

Kositzke was commended by the Board and a Thank You letter will be sent.

There is a new trucking company in the Industrial Park by the name of BCP Properties.

The Village will probably not hear any thing about the Storm water grant until August or September.

The Board congratulated Vander Sander for helping keep Cardiac Science in the Village.

Dave Lemke was named President of the Lions Club for the next year and their annual golf fund raising tournament is scheduled for July 22nd.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

ADJOURN

Motion by Smythe-Eagle, second by Schreiber to adjourn at 8:52 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer