

VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD
FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE
HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JUNE 22, 2015 AT 7:00 P.M.

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, Evensen and Frutiger present, Reichert and McMullen absent. Also present: see sign-in sheet on file in Clerk's office.

CONSENT AGENDA

Motion by Wilkinson, second by Evensen to approve the June 22, 2015 agenda as prepared. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JUNE 8, 2015

Motion by Evensen, second by Tebon to approve the minutes from June 8, 2015 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board members reviewed the list of vouchers submitted for payment.

Motion by Tebon, second by Wilkinson to approve payment of check #49869 to #49921 totaling \$114,098.35. All ayes, motion carried.

C. TREASURER'S REPORT FOR MAY 2015

McCredie presented the May 2015 Treasurer report with the beginning balance in the checking account of \$22,696.76 deposits totaling \$188,149.35, checks totaling \$130,605.06 and the other expenses for the month totaling \$52,641.34 leaving an ending balance of \$27,599.71. The ending balance in the Money Market account was \$1,396,027.86 and the SIP's was \$1,558,231.29, resulting in a total fund balance at the end of May 2015 of \$2,981,858.86.

Motion by Evensen, second by Tebon to approve the May 2015 Treasurer's report as presented. All ayes, motion carried.

D. COMMITTEE REPORTS

1. JOINT LAW ENFORCEMENT – 06/09/15

Wilkinson reported that he was elected to be the Chair of the Committee and, two (2) Town of Deerfield board members were present requesting to join the Cambridge/Deerfield joint court, they were instructed to talk to the judge about this request.

2. FIRE COMMISSION – 06/09/15

Frutiger reported that the Fire Commission discussed the status of the new Fire truck, the need for the Village and Town of Deerfield to adopt an ordinance that would allow citations to be issued, concerns the Town of Deerfield has with the loss of the tanker and how it effects their insurance rates and, that a bid has been submitted for the Village of Maple Bluff's tanker with the payment coming out of their budget.

3. EMS 06/18/15

Frutiger reported that a collective bargaining committee was appointed and that he was nominated 2nd chair and Jerry McMullen was nominated as Chair.

4. LIBRARY 06/19/15

Wilkinson reported that the library received a letter stating that they meet Dane County's standards, 130 participants signed up for the SLP and there will not be a meeting in July.

5. PUBLIC WORKS 06/22/15

Frutiger reported that the Public Works committee approved the purchase of a new phone system at the Public Works garage and Sewer plant and a street closure on Terrace Rd. The committee also discussed the status of a retaining wall on W. Quarry and damage done to a fire hydrant and street light pole on Main Street.

6. FINANCE 06/22/15

The Finance committee approved numerous cigarette, liquor and operator's license application all of which are on the Board agenda for final approval.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Sherri Lemke requested that the trail off of River Birch Ct. to the DNR bike trail not be closed.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. RESOLUTION R2015-11 APPROVING AGREEMENT TO UNDERTAKE DEVELOPMENT IN TID NO. 2 BY AND BETWEEN THE VILLAGE AND BCP PROPERTIES LLC.

The board member reviewed the final draft resolution R2015-11 which was approved on June 8, 2015.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2015-14 A RESOLUTION TO ESTABLISH PROCEDURES AND CRITERIA FOR ALLOWING ALTERNATIVE FORMS OF SWORN TESTIMONY AT BOARD OF REVIEW (BOR) HEARINGS

Resolution R2015-14 was created, due to changes made by 2013 Wis. Act 228, to establish procedures and criteria for alternative forms of sworn testimony at BOR. The BOR reviewed and approved resolution R2015-15.

Motion by Schreiber, second by Evensen to approve resolution R2015-14 establishing procedures and criteria for allowing alternative forms of sworn testimony at BOR hearings. All ayes, motion carried.

2. RESOLUTION R2015-15 A RESOLUTION FOR OBTAINING THE WESTBY PROPERTIES

The Finance Committee has been discussing options for the Village obtaining the Westby properties, on N. High Street which are in dire need of maintenance. At their last meeting Village staff was instructed to proceed with the proper paperwork needed to purchase the four (4) lots from Dane County that have been tax dedeed. McCredie informed the Board that in order to purchase the properties it would be necessary to obtain a loan. Resolution R2015-15 authorizes the purchase of the four (4) parcels.

Motion by Evensen, second by Tebon to approve resolution R2015-15 for obtaining the four (4) parcels on N. High Street previously owned by the Westby family. All ayes, motion carried.

3. RESOLUTION R2015-16 A RESOLUTION APPROVING THE SUBMITTAL OF THE WI DNR NR 208 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR)

Resolution R2015-16 approves the submittal of the annual WI DNR CMAR. Public Works reviewed the report, which came in with a GPA of 4, and recommended its approval.

Motion by Tebon, second by Schreiber to approve resolution R2015-16 approving the submittal of the WI DNR 208 CMAR. All ayes, motion carried.

B. LICENSES & PERMITS

1. DISCUSS/APPROVE ISSUANCE OF A CIGARETTE LICENSE TO JEROME STOIKES CO LLC, d.b.a. MOBIL ON MAIN, 216 S MAIN ST., LOEDER OIL CO, INC. d.b.a. LOEDER BP DEERFIELD/WILLIAM LOEDER, 109 N MAIN ST., LTZ INVESTMENTS LLC, d.b.a. AND RAIL HOUSE BAR, LLC, 12 S. INDUSTRIAL PARK ROAD FOR THE PERIOD OF JULY 1, 2015 TO JUNE 30, 2016

The Finance Committee reviewed and recommended the issuance of all the cigarette license applications submitted.

Motion by Tebon, second by Schreiber to approve the issuance of a cigarette license to Jerome Stoikes Co LLC, d.b.a. Mobil on Main, 216 S Main St., Loeder Oil Co, Inc. d.b.a. Loeder BP Deerfield/William Loeder, 109 N Main St., LTZ Investments LLC, d.b.a. Kurt's Never Inn, 26 N. Main St., and Rail House Bar, LLC, 12 S. Industrial Park Road for the period of July 1, 2015 to June 30, 2016. All ayes, motion carried.

2. DISCUSS/APPROVE ISSUANCE OF A CLASS "A" BEER AND "CLASS A" LIQUOR LICENSE TO JEROME STOIKES CO LLC, d.b.a. MOBIL ON MAIN, 216 S MAIN ST. AND WILLIAM LOEDER, LOEDER OIL CO., INC d.b.a. LOEDER BP DEERFIELD, 109 N MAIN ST. FOR THE PERIOD OF JULY 1, 2015 TO JUNE 30, 2016

The Finance Committee reviewed and recommended the issuance of a Class "A" Beer and "Class A" liquor license to all the applications submitted.

Motion by Tebon, second by Schreiber to approve the issuance of a Class "A" Beer and "Class A" Liquor license to Jerome Stoikes Co LLC, d.b.a. Mobil on Main, 216 S Main St. and Loeder Oil Co, Inc. d.b.a. Loeder BP Deerfield/William Loeder, 109 N Main St. for the period of July 1, 2015 to June 30, 2016. All ayes, motion carried.

3. DISCUSS/APPROVE ISSUANCE OF A CLASS "B" BEER AND "CLASS B" LIQUOR LICENSE TO MCK CONSULTING, LLC d.b.a. SHACK'S TAP, 36 N. MAIN ST., LTZ INVESTMENTS LLC, d.b.a. KURT'S NEVER INN, 26 N. MAIN ST., JUDY HOTTMAN d.b.a. THE PICKLE TREE, 625 S. MAIN ST., CHRISTINA ADDISON, d.b.a. TINA'S DEERFIELD PUB & GRILL, 15 N. MAIN ST. AND ARNOLD SCHULZ, d.b.a. RAILHOUSE BAR, LLC, 12 S. INDUSTRIAL PARK RD. FOR THE PERIOD OF JULY 1, 2015 TO JUNE 30, 2016

The Finance Committee reviewed and recommended the issuance of a Class "B" Beer and "Class b" liquor license to all the applications submitted.

Motion by Tebon, second by Schreiber to approve to approve the issuance of a Class "B" Beer and "Class B" Liquor license to, MCK Consulting, LLC d.b.a. Shack's Tap, 36 N. Main St., LTZ Investments LLC, d.b.a. Kurt's Never Inn, 26 N. Main St., Judy Hottman d.b.a. The Pickle Tree, 625 S. Main St., Christina Addison, d.b.a. Tina's Deerfield Pub & Grill, 15 N. Main St. and Arnold Schulz, d.b.a. Railhouse Bar, LLC, 12 S. Industrial Park Rd. for the period of July 1, 2015 to June 30, 2016. All ayes, motion carried.

4. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JULY 1, 2015 TO JUNE 30, 2016 FOR – SEE ATTACHED LIST

The Finance Committee reviewed and recommended the issuance of an Operator's license for all the applications submitted.

Motion by Tebon, second by Schreiber to approve the issuance of an Operator's license for the period of July 1, 2015 to June 30, 2016 for all the applicants listed on the "License List 2015/2016-062215" kept in the clerk's office. All ayes, motion carried

C. REVIEW & ACTION:

1. CONSIDER/APPROVE REQUEST TO AMENDMENT TO MINIMUM OPENING ELEVATIONS IN THE DRUMLIN HILL PLAT

Walt Olson is requesting that the minimum opening elevations, in the Drumlin Hill Plat, be amended to coincide with the three (3) foot, reduction made to the flood plain. Engineer, Warren Myers was contacted and has no objection with the amendment.

Motion by Tebon, second by Evensen to approve Walt Olson's request to amend the minimum opening elevations in the Drumlin Hill Plat to 850.1'. All ayes, motion carried.

2. CONTRACT WITH LEE & ASSOCIATES/BLAKE GEORGE

McCredie informed the Board that the Lee & Associates/Blake George advertising sign is still erected on the property that BCP is interested in purchasing and that the contract with Blake George/Lee & Associates also includes this property.

3. PROCLAMATION FOR SPINAL CORD AWARENESS MONTH

Madison SCI, Inc. is requesting that the Village proclaim September as Spinal Cord Injury Awareness month. This request was also

submitted in 2014.

Motion by Wilkinson, second by Evensen to proclaim September, 2015 as Spinal Cord Injury Awareness Month in the Village of Deerfield, and encourages individuals and businesses in our community to join in the observance and get involved in the effort. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

Frutiger reported that the Dane Com Governing Board was scheduled to meet today and one of the agenda items was to discuss planning for a possible change to the O&M cost sharing model. Schreiber suggested that the Village's long range plan be explored.

STAFF REPORTS

ADMINISTRATOR'S REPORT

McCredie reported that most of the items needed for the BCP issues are completed except for the Public Hearing on July 13th and that another business is interested in obtaining a TID #2 grant.

ADJOURN

Motion by Evensen, second by Wilkinson to adjourn at 7:32 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer