

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JUNE 23, 2014 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:02 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber (at 7:30pm), Reichert, Fritz, Hasz and Frutiger. Also present: See sign-in sheet kept on file in the clerk's office.

CONSENT AGENDA

Motion by Wilkinson, second by Tebon to approve the June 23, 2014 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JUNE 9, 2014

Motion by Frutiger, second by Wilkinson to approve the minutes from June 9, 2014 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Finance committee reviewed the vouchers submitted and approved payment for all checks listed.

Motion by Tebon, second by Wilkinson to approve payment of check #48794 to #48839 totaling \$66,977.97. All ayes, motion carried.

C. COMMITTEE REPORTS

1. CAMBRIDGE/DEERFIELD POLICE COMMISSION 06/10/14

Wilkinson reported that the Police Commission discussed the number of calls for April and May, acquiring a new squad car in 2016, the Village of Deerfield taking over the billing of Dane County costs for police services and increasing the amount of the late fee assessed for pets not licensed by the required due date. The next Police meeting will be August 12, 2014 at 5:30 pm.

2. FIRE COMMISSION 06/10/14

Frutiger reported that the Fire Commission discussed the purchase of the new fire truck and the agreement between the Village and Township for the EMS rooms in the Fire Station.

3. WIS 73/US12/18 INTERSECTION RECONSTRUCTION PUBLIC HEARING 06/11/14

The Wisconsin Department of Transportation held a public hearing on the WIS73/US12/18 intersection. Nobody spoke for or against the project and the hearing was closed.

4. EMS 06/19/14

EMS discussed doing a RFP for Ambulance billing service, the purchase of turnout gear and they did a review on the Chief's performance.

5. LIBRARY 06/20/14

The Library Board received an update on the Friends of Library's tax exempt status and discussed the growing needs of the Summer Library program, an Eagle Scout project to be done at the Library and the need to replace the front door.

6. PLANNING COMMISSION 06/23/14

The Planning Commission approved a driveway width and placement ordinance and tabled an ordinance allowing residents to keep Chickens.

7. FINANCE 06/23/14

The Finance Committee approved several Operators' licenses and discussed the need for a policy regarding bankruptcy petitions.

PUBLIC APPEARANCES

1. JEFF WINKLER/DEERFIELD LIONS CLUB – REQUEST TO HAVE A CIRCUS IN THE VILLAGE

Jeff Winkler came before the Board to inform them that the Lions Club is looking at having a circus in the Village.

Tentatively the event would be held on the property owned by David Dinkel just south of Brown Heating and Air Conditioning. The Board was concerned with the Village's liability and instructed McCredie to contact the Administrator in Marshal to see how they handled the insurance.

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. UPDATE ON 2013 STREET PROJECTS – TOWN & COUNTRY/MARK BARDEN

Barden informed the Board that the Public Works Committee walked the streets and parking lot, worked on by Grade-Tech Pavers, as part of the 2013 Street projects. After discussion the Board agreed on the following recommendation:

- Golf Drive and Enterprise Drive – receive a credit for the marked intersection areas and for crack filling
- Interpane Lane – receive a credit for the marked intersection area
- Firemen's Parking lot – request Grade Tech to replace the entire area

The Board requested Barden and Grade-Tech be present at the next Board meeting, on July 14th, to discuss these options.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2014-07 AMENDED 2014 FEES

This agenda item was table until ordinance O2014-03 providing for the licensing and keeping of chickens was brought back for approval

B. LICENSES & PERMITS

1. CONSIDER ISSUANCE OF AN OPERATOR’S LICENSE FOR THE PERIOD OF JULY 1, 2014 TO JUNE 30, 2015 TO JOSHUA W. DOUGLAS, RHEA L. ELLESTAD, NICOLE T. HAAG, SHANNON R. HEIMAN, BETH R. VANDER VELDEN AND ANNIE M. ZELLMER.

The Finance Committee reviewed and recommended issuance of an Operator’s license to all the applicants including Shannon Heiman as she provided the necessary information.

Motion by Tebon, second by Schreiber to approve issuing an Operator’s license for the period of July 1, 2014 to June 30, 2015 to Joshua W. Douglas, Rhea L. Ellestad, Nicole T. Haag, Shannon R. Heiman, Beth R. Vander Velden and Annie M. Zellmer. All ayes, motion carried.

C. REVIEW & ACTION:

ORDINANCES

1. ORDINANCE O2014-02 REGULATING THE WIDTH AND PLACEMENT OF RESIDENTIAL DRIVEWAYS

The Planning Commission held a public hearing on ordinance O2014-02 regulating the width and placement of residential driveways. The Village’s current land division ordinance does not set any standards for residential driveways and thus the need for this ordinance adoption.

Motion by Tebon, second by Fritz to approve adopting ordinance O2014-02 Regulation the Width and Placement of Residential Driveways which will apply to any driveways constructed or modified after June 23, 2014. All ayes, motion carried.

2. ORDINANCE O2014-03 PROVIDING FOR LICENSING & KEEPING CHICKENS IN R-1, R-2 AND R-3 DISTRICTS

Ordinance O2014-03 was tabled.

COMMUNICATIONS

The Deerfield Lions Club will be hosting their 7th annual Howard Mack Memorial golf outing Saturday, August 9th at the Towne Country Club in Edgerton.

STAFF REPORTS

A. ADMINISTRATOR’S REPORT

McCredie reported on the following items:

- The members of the Deerfield Coop Grocery will be going door-to-door campaigning again this year starting June 1st through September 30th.
- Due to the severe weather the area has been having lately Dane County Emergency Management is recommending that people do not rely on the outdoor sirens being their only means of notification and suggest that they purchase a weather radio or download a weather app to their cell phone.
- The Town Board held a special meeting regarding a CUP for the quarry on Oak Park Road which was denied.
- Tess Dunnington, a Chamber member, is requesting that she take over working with the Village’s Economic Development group
- Safe Harbor Child Advocacy Center in conjunction with the Dane Co. Sherriff’s office notified the Village that they are planning a fundraising motorcycle ride, on July 12, 2014 between noon and 3:00 PM.
- Attorney Anderson is recommending that the Village update our current ordinance to account for the increase in court costs approved by the State.

ADJOURN

Motion by Wilkinson, second by Reichert to adjourn at 8:05pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer