

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD TO BE HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JULY 9, 2012 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:03 p.m. Roll Call: Wilkinson, Tebon, Schreiber, McMullen, Fritz, Frutiger and Kiefer present. Also present: Village Administrator Patrick Vander Sanden, Mark Barden -Town & Country Engineering, Tristan McGough – Deerfield Independent, Mike Lawson, Tracy Lamphere, Public Works Director John Doyle, and David Lemke.

CONSENT AGENDA/SIGN IN SHEET

Tebon announced that due to discussions at the Public Works Committee that items C.2 and C.3 should be tabled. Vander Sanden announced that the closed session, items C.5 and C.6 would also be tabled. Motion by McMullen, second by Wilkinson to approve the agenda as amended. All ayes, motion carried.

APPROVAL OF MINUTES FROM JUNE 25, 2012

Kiefer had a couple of changes to the minutes. Motion by Frutiger, second by Fritz to approve the minutes from June 25, 2012 as amended. All ayes, motion carried.

APPROVAL OF VOUCHERS

The Board reviewed the vouchers. Motion by Wilkinson, second by McMullen to approve payment of check #46418 to #46469 totaling \$169,944.58. All ayes, motion carried.

COMMITTEE REPORTS

1. JOINT INTERACTIVE 7/02/12

Wilkinson reported that the school construction project was continuing. They were pleased to see that they would be in line for an increase in State Aid by 6%. The School District expects to hire 10 new staff for the next school year. The incoming kindergarten class will have more than 70 students, which is high. There was a dog bite report from a property near the school and the authorities are following up on it. The school has hosted a few drum & bugle corps this summer, but they are now finished.

2. COMMUNITY CENTER 7/02/12

Schreiber reported that the meeting did not take place due to lack of a quorum.

3. PUBLIC WORKS 7/09/12

Tebon reported that the Committee met earlier and discussed the street project, issues of parking on Legreid, the drainage ditch issues near the Dorshorst property on Hwy 73 and a sewer bill forgiveness issue that was tabled until the next meeting. The Committee also talked about an issue with Judy Hottman and the work behind her property in the alleyway.

4. FINANCE 07/09/12

Kiefer reported that the Committee met just prior to the Board and approved vouchers and two operator licenses that are on the Board Agenda this evening.

PUBLIC APPEARANCES

PUBLIC COMMENTS – none.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
ENGINEER UPDATE - 2012 VILLAGE STREET PROJECT**

Barden gave an update on the status of the Village Street project. He said S&L Underground was essentially done with their work, with the exception of the area north of S. Industrial Drive, where a DNR easement was being finalized. He said there will likely be some change orders from S&L due to some additional valves and a hydrant requested by John Doyle. Amon is working on Liberty now, with new fill planned for much of that street section after the proof roll. The undercutting and prep work is already done on Greenwood, Legreid and Washington. The concrete workers are expected toward the end of this week and will begin stringing for the curb & gutter. Barden said concrete won't likely be poured until next week. The asphalt is probably a few weeks away yet. Barden was questioned on the planned width of Legreid, and he said Legreid and Greenwood would remain the same width. He also said the property pins placed along the street could be retained after the project was complete. He also said the storm sewer underneath the old elementary school needs to be abandoned yet, which will be done with concrete slurry filling up the pipe.

2012 VILLAGE STREET PROJECT PAY REQUEST – AMON #1

Barden told the committee this was the first request under Contract B, and it include quantities included in work done on Greenwood, Legreid and the Alley. Motion by Wilkinson, second by Tebon to approve pay request #1 to Amon for the amount of

\$107,721.60. All ayes, motion carried.

NEW BUSINESS

RESOLUTIONS – none.

LICENSES & PERMITS

1. CONSIDER REQUESTS FOR AN OPERATOR’S LICENSE FOR THE PERIOD OF JULY 10, 2012 TO JUNE 30, 2013 TO JOHN P DALTON AND MELISSA J ERICKSON

Kiefer explained that the Finance Committee reviewed these requests and approved them. Motion by Tebon, second by Schreiber to approve operator’s licenses for the period of July 10, 2012 to June 20, 2013 to John P. Dalton and Melissa J. Erickson. All ayes, motion carried.

REVIEW & ACTION:

MIKE LAWSON, 331 S. ATWOOD LANE, LEASE/PURCHASE PIECE OF MEADOWWOOD PARK

Kiefer asked Mike Lawson, 331 S. Atwood Lane to explain his thought on the possible lease or purchase of the land behind his home within Meadowood Park. Lawson said he was interested in squaring off his backyard. He refuted earlier thoughts that this area of the park would be used as a soccer field. The amount of land he is interested in would not support the size of a soccer field. A question was asked about Mike’s intended use for the land. Mike said he would not change the grade of the land, but he would like to place a fence within it, and possibly a playground set. Tracy Lamphere, 332 Meadowlark Circle, presented a letter to the Village Board explaining her opposition to such a transaction. While she understands Mike’s interest in obtaining that land for his property, she and her family have used the parkland for recreation and is concerned that her direct access to the park would be threatened by a lease/sale. Tracy proposed another solution, which would be to appoint Mike Lawson as a “caretaker” to that section of the park, where he would maintain the land and use it as his own, with the knowledge that neighbors could still retain access. Vander Sanden explained that another neighbor emailed him with opposition to a lease or sale of the land to Mike because they use the park and don’t want to see a precedent set that allows property owners to purchase park/public land. Schreiber stated he had concerns with the request, stating that he would vote to maintain the status quo because of the opposition by the neighbors. However, he proposed that Lawson could look at buying a modified piece of the land in question so as to keep the direct access by Tracy Landphere’s property. McMullen stated that he didn’t support the proposal at this time because he didn’t want to limit access to the park by other neighbors. The Board discussed the economics of the situation, as Vander Sanden explained that the Assessor advised that parkland like that from Meadowood would be valued at about \$.96/square foot. Vander Sanden explained that this calculates to an added value of about \$4100 to Lawson’s property, which results in around \$25 in annual tax revenue for the Village portion of the tax bill. Lawson estimated the extra cost on his entire tax bill would be about \$200-250 per year. Motion by McMullen, second by Frutiger to have the Parks Committee take some more time to review this issue, including having Mike, some of the Trustees and the Village Administrator meet on site to review. All ayes motion carried.

PARKING/NO PARKING ON LEGREID – this item was tabled.

REAR-YARD/ALLEY CONSTRUCTION ISSUE – JUDY HOTTMAN, 105 S. MAIN ST – this item was tabled.

EMS NEW CAR – TRUSTEES FRUTIGER AND MCMULLEN

McMullen said this item was on for information only at this time, but the Deer-Grove EMS Commission has heard about the need for a new EMS response vehicle. The current car is a 2000 that was purchased used in 2006/7. McMullen said that the auditors for the EMS have said that the undesignated fund balance could be used to purchase the vehicle. Kiefer asked that a letter from the EMS Auditor be produced that supports using money from the undesignated fund for a new vehicle. The car needs considerable repair. The Commission has looked at a new Ford Interceptor SUV that is built to police specifications. The cost of the vehicle is \$25,000, with an additional \$10,000 for finishing. Also, there will soon be discussion regarding the need for a new ambulance.

For the response car, one proposal is to use undesignated revenue, and “fab” fund for the finishing costs, resulting in a net neutral affect to the taxpayers. There has also be discussion about the development of a budget line-item for capital equipment, but there has been resistance. Fritz asked about timeframe for the vehicle. McMullen said the Village Board isn’t asked to approve tonight, but the Commission is expected to soon take action and forward the proposal to the individual Boards for approval. On a related note, Frutiger requested that the issue of the joint EMS agreement be put on the next Board meeting agenda.

CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (ACCESS TO HWY 73) – this item was tabled.

Minutes from the Regular Meeting of the Deerfield Village Board
Date: July 9, 2012

CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (ACCESS TO HWY 73) – this item was tabled.

ORDINANCES – none.

COMMUNICATIONS – none.

STAFF REPORTS

A. ADMINISTRATOR’S REPORT

Vander Sanden explained that the “Uhaul” truck has been removed from Norm Nelson’s property and the loose items on the front yard were cleaned up. He shared photos taken from earlier in the day. Vander Sanden was directed by the Board to have the Building Inspector give another review and report back.

Dave Lemke reminded everyone that the DOT will be hosting a meeting on the Hwy 73/12 & 18 interchange project this coming Wednesday, July 11, at the Christiana Town Hall.

The Board reviewed the draft calendar for July. Kiefer asked the Board to submit any changes to the Village Administrator.

ADJOURN

Motion by Wilkinson, second by McMullen to adjourn the meeting at 8:15 p.m.

/S/ Patrick B. Vander Sanden
Village Administrator