

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD TO BE HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
JULY 12, 2010 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:05 PM. Roll call: Wilkinson, Tebon, Smith, Frutiger, Smythe-Eagle, Schreiber and Kiefer. Also present: Village Administrator Patrick Vander Sanden, John Doyle, Dave Heagney, Dave Lemke and Fred Fry

CONSENT AGENDA

Motion by Wilkinson, second by Smythe-Eagle to approve the July 12, 2010 agenda. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JUNE 28, 2010

Motion by Frutiger, second by Smith to approve the Board Meeting minutes from June 28, 2010 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer stated that the Finance Committee reviewed and approved the vouchers as presented.

Motion by Schreiber, second by Tebon to approve payment of check #44170 to #44214 totaling \$243,166.89 , but holding check #44190 to Gilbank until proper documentation is submitted. All ayes, motion carried.

C. COMMITTEE REPORTS

1. PERSONNEL 06/29/10

Kiefer stated the Personnel Committee met and continued work on the Personnel Manual for the Village. Another meeting is scheduled for next week.

2. CABLE 07/07/10

Smythe-Eagle reported that the Cable Commission is having trouble with the installation of new cameras at the High School gym. They are calling in the manufacturer to help resolve the issues. The Commission also talked about future needs. A new computer, which was in the current year budget, will soon be purchased. Smythe-Eagle also mentioned concerns with the temperature in the Cable TV room (up to 90 degrees) and its effect on the equipment. They will be discussing policies and budget at their next meeting.

3. EMS 07/08/10

Frutiger reported the Joint EMS Commission met in a special meeting last Thursday to discuss the Deer-Grove EMS Chief hiring. The Committee voted to direct the Chair, Paula Severson to offer the position to Duane Erschen. Duane is currently serving as the Interim Chief.

4. COMMUNITY CENTER 07/12/10

Schreiber reported that the meeting was happening already. Dave Lemke said the meeting did not have a quorum. Deerfield Days is this coming weekend.

5. PUBLIC WORKS 07/12/10

Tebon reported that the Public Works Committee met earlier, and that Walt Olson appeared to question the weed notice he received. Walt said that he is working with the Village to determine how is property would be classified for assessment purposes. Well #4 is about 60 days out from being ready for operation. Well #1 is nearing abandonment and the Village is working with the DNR to determine how to sequence the abandonment along with the new well coming on-line. Tebon also said much of what was done in Committee is on the Board agenda for tonight.

6. FINANCE 07/12/10

Kiefer stated that the Finance Committee met and approved the vouchers and the licenses that are on the Board agenda for tonight.

PUBLIC APPEARANCES

County Supervisor Bob Salov appeared before the Board to offer an update on County issues. Bob was glad that Dane County Cities and Villages Association Lobbyist Forbes McIntosh came to the last meeting to update the Board about their activities. Obviously, among the biggest issues before the county includes radio interoperability. Bob said he believes that any system should be funded through the County tax levy.

PUBLIC COMMENTS

Dave Heagney, 12 Simonson Boulevard, Deerfield, appeared and raised concerns about the effects of the statewide smoking ban on the downtown. He and his wife have seen many cigarette butts littered on sidewalks through the downtown. He was also concerned about bar patrons smoking outside that are intimidating to those just wanting to walk by. He wants the Village to review this and consider ways to curb these issues.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY**

Tebon stated that the Village Engineer has presented two pay requests from Gilbank who is the contractor for the wellhouse project. The pay requests include, request #1 which totals \$5,268.80 and pay request #3 was for \$122,440.04. The Request for Financial Assistance was also presented. Tebon said Myers explained that the Village can approve the requests, but should not issue checks to Gilbank until they submit Davis-Bacon forms, which are required per the ARRA funding.

Motion by Tebon, second by Wilkinson to approve Gilbank's pay request #1 for \$5,268.80 and #3 for \$122,440.04, but to hold the checks until the Davis-Bacon documents are submitted. All ayes, motion carried.

TIF #3 – BUSINESS IMPROVEMENT GRANT PROGRAM

Vander Sanden included examples of other communities that have downtown business improvement programs. He wanted feedback from the Board on how the TIF #3 grant program should be put together. After some discussion, the Board felt that the criteria for the grant program should not change from the previous one. Vander Sanden said he would take the information to create the new maximum payout guidelines.

NEIGHBORHOOD ELECTRIC VEHICLE (NEV) ORDINANCE

Vander Sanden reported that he had been talking with Village Attorney Connie Anderson about the regulations for Neighborhood Electric Vehicles (NEV). A new state law will take effect on October 1, 2010 that changes the authority of local municipalities with regard to regulating NEV's on state and county roadways. Vander Sanden said that Connie stated there are a few options, considering the delayed starting date. Vander Sanden was instructed to research the issue further.

NEW BUSINESS

RESOLUTIONS - NONE

LICENSES & PERMITS

1. DISCUSS/APPROVE ISSUANCE OF A TEMPORARY CLASS "B" LICENSE TO DEERFIELD VOLUNTEER FIRE DEPARTMENT FOR THE PERIOD OF JULY 18, 2010.

This item was withdrawn from the agenda as the Deerfield Volunteer Fire Department no longer needed to apply for their license.

2. DISCUSS/APPROVE ISSUING OF A "CLASS B BEER AND CLASS B LIQUOR" LICENSE TO ROBERT J. GRIGGAS d.b.a THE RAIL HOUSE, 12 S. INDUSTRIAL PARK ROAD FOR PERIOD JULY 12, 2010–JUNE 30, 2011

The Finance Committee noted that the application form was marked incorrect, but approved the application pending the correction of the license form.

Motion by Tebon, second by Schreiber to approve the issuance a "Class B Beer and Class B Liquor" license to Robert J. Griggas d.b.a. The Rail House, 12 S. Industrial Park Road for the period of July 12, 2010 to June 30, 2011 and that the application be corrected by the applicant. All ayes, motion carried.

3. DISCUSS/APPROVE "OPERATOR" LICENSES FOR THE PERIOD OF JULY 12, 2010 – JUNE 30, 2011 TO ALEXANDER, HANNAH M., BRANDENBURG, MARY BETH A., LACY, PAUL M., LUFKIN, KIMBERLY J., AND WILKE, SHALLON C.

Motion by Schreiber, second by Smythe-Eagle to approve issuing an "Operator" license to Hannah M Alexander, Mary Beth A. Brandenburg, Paul M. Lacy, Kimberly J. Lufkin and Shallon C. Wilke for the period of July 12, 2010 to June 30, 2011. All ayes, motion carried.

REVIEW & ACTION:

WEED ORDINANCE ISSUE – DOUG & BARBARA HILDRETH, 15 N. WASHINGTON STREET

Tebon explained that Barbara Hildreth, 15 N. Washington St, explained that her property has a steep slope on one side which makes it difficult to maintain the grass. She met with John Doyle and talked about other alternatives for the situation, including making the difficult strip a "no-mow" area. Barbara planted some crown vetch in the area, which has begun to take. John Doyle explained that while crown vetch is an invasive plant, it would be ok so long as the area is weeded and maintained, and that the Public Works Committee was comfortable with that arrangement.

Motion by Tebon, second by Frutiger to allow the Hildreths to plant crown vetch on their steep slope, so long as they keep the area weeded and that it is mowed each fall. All ayes, motion carried.

CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (TIF #2 ACTIVITY)

Motion by Smith, second by Frutiger to move to closed session at 7:44 PM pursuant to § 19.85(1) (e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (TIF #2 activity). Roll call vote: Wilkinson aye, Tebon aye, Smith aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried.

MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY PURSUANT TO § 19.85(1)(E) ON THE DELIBERATION OR NEGOTIATION ON THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (TIF #2 ACTIVITY)

Motion by Smith, second by Tebon to move to open session at 7:53 PM pursuant to § 19.85(1) (e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (TIF #2 activity). Roll call vote: Wilkinson aye, Tebon aye, Smith aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried.

No action taken in open session.

ORDINANCES – NONE.

COMMUNICATIONS – NONE.

STAFF REPORTS

ADMINISTRATOR’S REPORT

Vander Sanden reported that the Madison Mallards are holding “Deerfield Community Day,” at their game next Thursday, July 22. The Mallards representatives are looking for local officials and community members to throw out the first pitch and sing the National Anthem. Vander Sanden also mentioned that the Village budget process will be starting soon for the 2011 Budget. Schreiber rose the issue of the lack of information last week about when the garbage pickup was to happen, considering the July 4th holiday.

ADJOURN

Motion by Tebon, second by Smythe-Eagle to adjourn at 7:57 PM. All ayes, motion carried.

/S/ Patrick Vander Sanden
Village Administrator