

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE  
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, JULY 28, 2014 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The Meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Schreiber, Reichert, Fritz, Hasz and Frutiger present, Tebon absent. Also present: See sign-in sheet kept on file in the clerk's office.

**CONSENT AGENDA**

Motion by Wilkinson, second by Reichert to approve the July 28, 2014 agenda with the addition of item #4 – Deerfield Cares 7/24/14 and #5 Finance 7/28/14 under Committee Reports. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM JULY 14, 2014**

Motion by Fritz, second by Hasz to approve the minutes from July 14, 2014 as written. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The Finance Committee reviewed the vouchers submitted and approved payment of all the checks listed.

Motion by Schreiber, second by Wilkinson to approve payment of check #48889 to #48931 totaling \$92,578.29. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. EMS 07/17/14**

EMS discussed the purchasing of turnout gear and financing options, a Request For Proposal for an ambulance billing service and pest related issues.

**2. LIBRARY BOARD 07/18/14**

The Library Board discussed the tax exempt status of the "Friends of the Library", various meetings attended by the Head Librarian, their 2015 budget, the cancellation of their August meeting and IT conversion problems.

**3. DCCVA 07/23/14**

DCCVA discussed the CARPC budget, the status of the DaneCom system and an increase in the 2015 membership fees.

**4. DEERFIELD CARES 07/24/14**

The Committee finalized their mission statement and scheduled a coffee meeting, to be held mid-September, with various candidates up for re-election.

**5. FINANCE 07/28/14**

The Finance Committee approved the vouchers, two (2) operator license applications and the Treasurer's report for June 2014.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

Dave Lemke stated that the Deerfield Lutheran Church has installed a "Little Free Library" which will house free donated books that others can borrow.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. 2012 STREET PROJECTS CHANGE ORDER NO. 6**

At the Board's July 14<sup>th</sup> meeting two (2) credits for the 2012 Street projects were approved. One of the change orders, for Legreid Street, was for \$2,000 and the other one, for the N. Washington/E. Nelson Street intersection, for \$1,466.50. Inadvertently an additional \$300.00 credit was overlooked for concrete work needed at the N. Washington/E. Nelson Street intersection increasing the amount from \$1,466.50 to \$1,766.50. Change order No. 6 reflects this change.

Motion by Wilkinson, second by Fritz to approve Change Order No. 6 for the 2012 Street Projects for a credit in the amount of \$3,766.50. All ayes, motion carried.

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**1. CONSIDER/APPROVE REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JULY,**

**29, 2014 TO JUNE 30, 2015 FOR SONJA H. BECKSTROM AND CAJIN PITZNER**

The Finance Committee reviewed and approved the issuance of an operator’s license for Sonja Beckstrom and Cajin Pitzner.

Motion by Schreiber, second by Fritz to approve the issuance of an operator’s license for the period of July 29, 2014 to June 30, 2015 for Sonja H. Beckstrom and Cajin Pitzner. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. PROCLAMATION FOR SPINAL CORD AWARENESS MONTH**

The Village received a request from Madison SCI to proclaim September as National Spinal Cord Injury Awareness month. Fritz suggested that we take this one step further and recommended the following activities happen during September:

- Board meetings – if the meeting goes over one (1) hour have everyone stand up and stretch
- Office staff - stand up and stretch every hour
- Public Works employees - discuss safety issues needed to prevent back injuries
- Library – display material related to safety issues to prevent back injuries
- Cable – Air information about September being National Spinal Cord Injury Awareness month
- Newspaper – publish information about September being National Spinal Cord Injury Awareness month

Motion by Fritz, second by Reichert to proclaim September as National Spinal Cord Injury Awareness month. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**A. ADMINISTRATOR’S REPORT**

McCredie informed the Board that the nights for the regular Public Works and Planning Commission were switched in order to accommodate for various Planning Commission items. McCredie also requested that she be allowed to attend a Dane County Emergency Management panel discussion that will be reviewing the City of Verona’s response to their June 17 tornado. The meeting is on August 7<sup>th</sup> but due to staffing it will mean that the Village Hall will be closed for the afternoon. McCredie informed the Board that notice regarding the closing would be posted. The Board was okay with the closing.

**ADJOURN**

Motion by Fritz, second by Hasz to adjourn at 7:25 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer