

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
AUGUST 8, 2011 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Tebon, Frutiger, Schreiber and Kiefer present, Smith and Smythe-Eagle absent. Also present: Village Administrator Patrick Vander Sanden, Don and Chris Kositzke, Norman and Karen Nelson and David Lemke.

CONSENT AGENDA

Motion by Kiefer, second by Tebon to approve the August 8, 2011 agenda with resolution R2011-06 being changed to R2011-07. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JULY 25, 2011

Motion by Wilkinson, second by Frutiger to approve the minutes from July 25, 2011 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance Committee reviewed and approved all the vouchers presented.

Motion by Frutiger, second by Tebon to approve payment of check #45380 to #45408 totaling \$67,491.14. All ayes, motion carried.

C. COMMITTEE REPORTS

1. JOINT EMS BOARD 07/28/11

Frutiger reported that the Joint EMS board agreed to postpone extending and/or amending the intermunicipal agreement between the four (4) communities and to have a joint meeting in May 2012 to discuss the coverage in Deerfield. Their next meeting will be August 18, 2011.

2. JOINT INTERACTIVE COMMITTEE 08/01/11

Wilkinson reported that due to a lack of a quorum the meeting was cancelled.

3. PUBLIC WORKS 08/08/11

Tebon reported that Public Works discussed changing the Village's weed notice procedure and agreed to have the Village Attorney proceed with changing the Village's weed ordinance. Public Works also reviewed various 2012 public works projects submitted by the Village's engineer.

4. PERSONNEL 08/08/11

Kiefer reported that Personnel went into closed session and this issue will also be discussed by the Board tonight.

5. FINANCE 08/08/11

Kiefer reported that Finance met prior to the board meeting and approved an Operator's license request and the vouchers, both of which are on tonight's agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. UPDATE ON PROPERTY MAINTENANCE ISSUES AT THE NORMAN NELSON PROPERTY

Vander Sanden distributed pictures of the Nelson property he had taken this morning and informed the board that Project Home had been scheduled to paint the Nelson's house on Sunday but due to the rain it will have to be rescheduled. The pictures showed that no changes had taken place since June and Vander Sanden stated that per the Village's Attorney letter the weeds and yard are the next step in the plan to be worked on. Kiefer thanked the Nelsons for all their effort in cleaning up the property.

2. CHRIS KOSITZKE SCOUT PROJECT

Chris Kositzke came before the board to inform them that he completed his Eagle Scout project, of 16 picnic tables for the new pavilion in Firemen's Park. Kositzke also informed the board that he acquired donations from the Deerfield Lions, Nelson-Young Lumber Company, Menards, Farm & Fleet and the Deerfield Chamber of Commerce for the project but is still short by \$949.28. In February, the Board had agreed to look at the monetary issue if there was a short fall. It was agreed upon that the Village should reimburse Kositzke the amount of the short fall but requested that receipts from the project be submitted.

Motion by Wilkinson, second by Schreiber to reimburse Chris Kositzke the deficit of \$949.28 remaining on his Eagle Scout project. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2011-06: A RESOLUTION AMENDING THE AGREEMENT FOR THE OPERATION OF THE EASTERN DANE COUNTY JOINT MUNICIPAL COURT

Vander Sanden informed the Board that Attorney Anderson had reviewed the agreement for the operation of the Eastern Dane County Joint Municipal Court and has a couple of concerns. The Board agreed to take the agreement back to the committee level to discuss these concerns.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF AUGUST 8, 2011 TO JUNE 30, 2012 TO JOSHUA W. DOUGLAS

Kiefer informed the Board that the Finance Committee had reviewed and approved the Operator's license for Joshua W. Douglas.

Motion by Tebon, second by Schreiber to approve an Operator's license for the period of August 8, 2011 to June 30, 2012 to Joshua W. Douglas. All ayes, motion carried.

C. REVIEW & ACTION:

1. BUDGET REVIEW: GENERAL GOVERNMENT EXPENSES

Vander Sanden informed the Board that he included the General Government section of the Village's Fund budget and asked them to contact him if they had any questions.

2. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO §19.85(A)(C) FOR THE CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES

Motion by Wilkinson, second by Frutiger to move to closed session at 7:24pm pursuant to §19.85(A)(C) for the consideration of promotion, compensation or performance evaluation data for Village employees. Roll call vote: Wilkinson aye, Tebon aye, Frutiger aye, Schreiber aye and Kiefer aye, motion carried.

3. MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY ON THE CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES

Motion by Wilkinson, second by Frutiger to move to open session at 7:32 pm to take action, if any on the consideration of promotion, compensation or performance evaluation data for Village employees. Roll call vote: Wilkinson aye, Tebon aye, Frutiger aye, Schreiber aye and Kiefer aye, motion carried.

Motion by Schreiber, second by Tebon to approve reimbursing the Village employees their portion of pension that is deducted from their paychecks, due to the requirements of WI Act 10, through the end of 2011. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

Schreiber stated that he has had citizens contact him with concerns about policing issues.

STAFF REPORTS

ADMINISTRATOR'S REPORT

Vander Sanden informed the Board that the new Administrator in Cottage Grove is Matt Griese.

ADJOURN

Motion by Frutiger, second by Schreiber to adjourn at 7:40 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer