

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, AUGUST 10, 2015 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:00pm by President Frutiger. Roll call: Wilkinson, Schreiber, McMullen, Evensen and Frutiger present, Tebon and Reichert absent. Also present: see sign-in sheet on file in the clerk's office.

**CONSENT AGENDA**

Motion by Wilkinson, second by Evensen to approve the August 10, 2015 agenda as presented. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM JULY 27, 2015**

Motion by Evensen, second by Wilkinson to approve the minutes from July 27, 2015 as amended. All ayes, McMullen abstained, motion carried.

**B. APPROVAL OF VOUCHERS**

The Board reviewed the vouchers submitted for payment and approved by the Finance committee.

Motion by McMullen, second by Wilkinson to approve payment of check #50018 to #50050 totaling \$63,704.34. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. EMS 07/28**

McMullen reported that the bargaining committee came to a tentative agreement which will be presented at the next regular EMS meeting for final approval.

**2. JOINT INTERACTIVE 08/10**

Wilkinson reported that the installation of the new wooden floor, in the small gym at the high school, is completed, the schools State Aid remained about the same for their 2015/2016 budget and that the school is not happy with the way the Court system is handling their truancy issues.

**3. PUBLIC WORKS 08/10**

Frutiger reported that the Public Works committee listened to a presentation given by Eugene Laschinger from Town & Country Engineering on the phosphorus evaluations required by the Village's WPDES permit and were updated on future chip sealing projects and a notification received from the DNR.

**4. FINANCE 08/10**

The Finance committee reviewed and approved the vouchers and an Operator's license request.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF AUGUST 11, 2015 TO JUNE 30, 2016 FOR ELAINE RAE GULSETH**

Frutiger informed the Board that the Finance Committee reviewed and approved the Operator's license request from Elaine Rae Gulseth.

Motion by Schreiber, second by McMullen to approve the issuance of an Operator's license for the period of August 11, 2015 to June 30, 2016 for Elaine Rae Gulseth. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. DISCUSS/CONSIDER PHOSPHORUS EVALUATIONS REQUIRED BY THE VILLAGE'S WPDES PERMIT**

At the Public Works Committee meeting Eugene Laschinger from Town & Country Engineering gave a report on the phosphorus evaluations required by the Village's WPDES permit. Some of the items discussed were the conditions prior to the WWTP permit issuance, the new permit requirements, options for compliance and the compliance period checkpoints. In 2015 a Facilities plan or Engineering Report Evaluation of potential alternatives that can meet the new limits needs to be prepared and submitted at a cost of \$5,000.00 to \$7,000.00. The Public Works committee approved Town & Country preparing and submitted this report.

Motion by Frutiger, second by Schreiber to approve Town & Country beginning the Facilities Planning Evaluation, as required by the Village's WPDES permit, at a cost not to exceed \$7,000. All ayes, motion carried.

**2. DISCUSS/CONSIDER ENTERING INTO A CONTRACT WITH AYRES ASSOCIATES FOR THE SUBMISSION OF A WISCONSIN ECONOMIC DEVELOPMENT CORPORATION (WEDC) SITE ASSESSMENT GRANT (SAG) APPLICATION FOR 40 W. NELSON STREET**

At the August 10, 2015 board meeting the Board agreed to move forward with entering into a contract with Ayres Associated for the submission of a WEDC SAG application for 40 W. Nelson and a cost not to exceed \$6,000.00 and to split this cost with Truckstar Collision Center Inc. Representatives from Truckstar were questioned if they were okay with this agreement

and they stated that they were.

Motion by Wilkinson, second by Schreiber to approve the contract with Ayres Associates for the submission of a WEDC SAG application for 40 W. Nelson at a cost not to exceed \$6,000.00 and the cost sharing agreement with Truckstar Collision Center, Inc. All ayes, motion carried.

**3. DISCUSS EMS IMPACT FEE FOR BCP**

McCredie informed the Board that on July 23, 2015, Design Structures, the construction company building BCP's addition, submitted an application for a building permit on the building. As part of this procedure one of the items required to be paid is an EMS impact fee. Per Village ordinance the formula (a copy is included) is the estimated cost of the project (4,100,500.00) divided by 1,000 times 6.52 which brings the amount owed to \$26,735.26 and McCredie questioned if the Board wished to impose this amount? The Board agreed that this was not an appropriate amount and a review of the ordinance needs to be revisited. An EMS Impact fee proposal was submitted by David Dinkel, on behalf of BCP, and the Board agreed that the calculation used in item #6 was more appropriate. That formula is of \$4,500,000.00 (cost of BCP project)/\$400,000.00 (cost of a home with a fee of \$679) = 11.25 REU (Residential Equivalent Unit). 11.25 times \$670.00 = \$7,638.75.

Motion by Evensen, second by McMullen to approve charging BCP \$7,638.75 for their EMS Impact fee and to look at amending the Village's calculation for the imposition of impact fees. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

McCredie reported the State of Wisconsin's preliminary equalized value report is out and the Village's 2015 percent of increase is 1.28 and the Village received a Thank you note from the family of Robert Ponath. McCredie also informed the Board that BCP is submitting the permit application for the foundation work and questioned if it is okay for the Building Inspector to issue the permit prior to the building façade and landscaping plans being approved. The Board was okay with the permit being issued.

**ADJOURN**

Motion by Evensen, second by McMullen to adjourn at 7:30 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer