

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
AUGUST 23, 2010 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:00 PM. Roll call: Wilkinson, Tebon, Smith, Smythe-Eagle, Schreiber and Kiefer present Frutiger absent. Also present: Village Administrator Patrick Vander Sanden, Leo Halpin, Norman and Karen Nelson, David Spencer, Dave Lemke, Fred Fry, David Dinkel, Tim Reese and Richard Ireland.

CONSENT AGENDA

Motion by Smith, second by Smythe-Eagle to amend the August 23, 2010 agenda to allow for the discussion of item number C1 under “Review & Action” to be heard after agenda item number D in “Public Appearances” and to table Resolution 2010-12. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM AUGUST 9, 2010

Motion by Tebon, second by Wilkinson to approve the minutes from August 9, 2010 as amended.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance Committee reviewed and approved the vouchers as presented.

Motion by Schreiber, second by Tebon to approve the payment of check #44284 to #44336 totaling \$50,692.70.

All ayes, motion carried.

C. COMMITTEE REPORTS

1. CAMBRIDGE/DEERFIELD POLICE COMMISSION 08/10/2010

Wilkinson informed the Board that the Police Commission discussed their 2011 budget and combining the two municipality’s ordinances. They also reviewed the June/July police reports.

2. CABLE TV 08/16/2010

Smythe-Eagle reported that the Cable Commission discussed purchasing a new computer and DVD burner, the possibility of the Village Board meetings going live and setting up a function on the Village’s website that would allow viewers to watch the Village Board meetings. Their next meeting is scheduled for September 1, 2010 at 4:30 PM.

3. PARKS 08/18/2010

Wilkinson reported that the Parks Committee discussed their 2011 budget. They also reviewed an expense worksheet for each of the Village Parks and thought that at the present time it would be too much for the Community Center to take over the Community Park.

4. EMS 08/19/2010

Vander Sanden reported for Frutiger in his absence. EMS discussed their 2011 budget, reviewed a job description for the accounts manager and worked on a credit card policy and a response policy. They also terminated the Ad hoc Chief recruitment Committee.

5. LIBRARY 08/20/2010

Smith reported that the Library Board discussed the hiring of a new page, the Go Big Read program, their policy manual, their 2011 budget, and that the Library will be closing during their conversion process.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS – Dinkel inquired about the TID #3 manual and the Board informed him they would allow him to discuss the issue when they got to TID#3 under the “Review & Action” portion of the agenda.

B. OPPORTUNITY TO WELCOME NEW BUSINESS TO BUSINESS PARK

Leo Halpin, Vice President of Operation for Melster Candies, introduced himself and informed the Board that Melster Candies makes candy such as Circus peanuts and that they are currently working with companies like Farley and Brach. Halpin also informed the Board that Melster Candies has outgrown their current building in Cambridge and are currently looking for a new home and like the environment of Deerfield. The proper financing has been acquired and they would like to start building by the end of November with a completion date of July 2011. Melster currently employs 105 employees and runs 3 shifts but by building a new building in Deerfield they would be able to increase the number of employees to 160 to 175 with 1 or 2 coming in from out of state and the rest being new local hires.

Kiefer welcomed Halpin to Deerfield and thanked him for choosing Deerfield.

C. NORM NELSON, 111 N. WASHINGTON ST, DEERFIELD (PROPERTY MAINTENANCE)

Norm Nelson came before the Board to inform them that he has no money and is unable to correct the problems at 111 N. Washington Street. Nelson was instructed, by the Board, to contact the Building Inspector to discuss

the vehicles on his property and that they could not forgive him of his obligation to clean up his property as they need to stand behind the Village's ordinances.

D. DAVID SPENCER, 111 ELIZABETH CT, DEERFIELD (WORK ON TERRACE TREES)

David Spencer, 111 Elizabeth Court introduced himself as the President of the Condo Association for Elizabeth Court. He informed the Board that the Association took it upon themselves to beautify the terrace way areas around their property and that the Dean Clinic has also followed suit. The project, with approval from the Public Works Director, was 2 years in the making at a cost of \$1,000.00 to \$1,100.00 which was paid through condo fees. Spencer is now asking the Board to write a "Thank You" letter to the Condo Association and to include the Dean Clinic in it, for beautifying the area. The Association will then distribute the letter to the residents. The Board thanked Spencer and informed him that a letter would be sent. They also informed him that it would be the Condo Association's responsibility to maintain/repair the landscaping.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

Vander Sander stated that there was no action needed at this time.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION 2010-12: TO AWARD CONTRACT FOR N. INDUSTRIAL DRIVE PROJECT

Resolution 2010-12 was tabled.

2. RESOLUTION 2010-13: RECYCLING RESOLUTION

Kiefer informed the Board that the Village's previous recycling resolution list the "Village Deputy Clerk" as the person responsible for the administration of the DNR recycling grant. Resolution 2010-13 changes the responsible party from "Village Deputy Clerk" to "Village Clerk".

Motion by Schreiber, second by Smith to approve resolution 2010-13 "Recycling Resolution" changing the responsible party for administration of the DNR recycling grant from "Village Deputy Clerk" to "Village Clerk". All ayes, motion carried.

B. LICENSES & PERMITS – NONE

C. REVIEW & ACTION:

1. ALLOWING THE FIRE DEPARTMENT TO ENCROACH IN FIREMAN'S PARK FOR LEVELING OF LOT (29 W. NELSON STREET)

Tim Reese from the Deerfield Volunteer Fire Department informed the Board that the Fire Department would like to level the lot at 29 W. Nelson Street but in order to do so they would need to encroach on Firemen's Park. The Parks Committee approved the request contingent upon the Village Board's approval. The Board asked for this issue to be tabled until further investigation could be done.

2. RTA REFERENDUM

Kiefer stated that Don Imhoff, County Supervisor for District #3, is requesting that the Village approve placing a referendum question on the November ballot regarding the Dane County Regional Transit Authority (RTA). The RTA was created with the notion that the County would hold a referendum on the question of whether or not to fund the construction of a commuter rail line within the RTA District. At this point neither the RTA nor Dane County has taken any action toward holding the referendum so, many neighboring communities have taken it upon themselves to plan for their own local referendum which could cost the Village anywhere between \$600 to \$800.

Motion by Schreiber, second by Smith to approve having a resolution, on the next Village Board agenda, requiring an advisory referendum question, regarding the funding of a commuter rail line, being placed on the November 2, 2010 ballot. All ayes, motion carried.

3. PLOW TRUCK – TIRE CHAIN ACCESSORY

Tebon stated that the purchase of the plow truck was funded through the State Trust Fund loan program which does not have enough funds left in it to cover the entire cost of the equipment. Public Works agreed that this accessory is very important and instructed Village Staff to check into the possibility of additional funds available to cover the difference. Vander Sanden suggested that the funds remaining of \$1,854.12 from the State Trust Fund Loan program be used to cover the majority of the cost with the balance of \$455.88 being taken from the Snow & Ice account.

Motion by Tebon, second by Wilkinson to approve the purchase of an "Insta-Chain" accessory using the remaining funds of \$1,854.12 in the State Trust Fund loan account and \$455.88 from the Snow & Ice account to fill the gap. All ayes, motion carried.

4. TID #3 GRANT MANUAL

Discussion was held regarding the TID #3 Grant Manual. The Board agreed to distribute the manual, through the Deerfield Chamber, so local businesses could review it. Vander Sanden was also instructed to prepare a spread sheet showing how transferred funds from TIF #4 to TIF #3 would affect the TIFs.

5. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (TIF #2 ACTIVITY)

Motion by Schreiber, second by Smith to move to closed session pursuant to §19.85(1)(E) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (IF #2 activity). Roll call vote: Wilkinson aye, Tebon aye, Smith aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried.

6. MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY PURSUANT TO § 19.85(1)(E) ON THE DELIBERATION OR NEGOTIATION ON THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (TIF #2 ACTIVITY)

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ORDINANCES – NONE

COMMUNICATIONS

Kiefer informed the Board that the September calendar will be in their bins and to let Village Staff know about any additions or correction and that the meeting with Sharon Mason-Boersma was postponed to August 30, 2010 at 3:00 PM at the Deerfield Village Hall.

STAFF REPORTS - NONE

ADMINISTRATOR'S REPORT - NONE

ADJOURN

Motion by Schreiber, second by Smythe-Eagle to adjourn at 8:53 PM. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer