

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, SEPTEMBER 14, 2015 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:04 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, Reichert, McMullen, Evensen and Frutiger present. Also present: see sign-in sheet on file in the clerk's office.

**CONSENT AGENDA**

Motion by Frutiger, second by Schreiber to approve the September 14, 2015 agenda with the expiration date for the Operator's license being changed to 2016. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM AUGUST 24, 2015**

Motion by Evensen, second by Wilkinson to approve the minutes from August 24, 2015 as amended. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The Board reviewed the vouchers submitted and approved by the Finance committee for payment.

Motion by McMullen, second by Tebon to approve payment of check #50093 to #50143 totaling \$109,164.70. All ayes, motion carried.

**C. TREASURER'S REPORT FOR AUGUST 2015**

McCredie presented the August 2015 Treasurer report with the beginning balance in the checking account of \$2,526.27 deposits totaling \$253,024.38, checks totaling \$114,893.32 and the other expenses for the month totaling \$117,633.43 leaving an ending balance of \$23,023.90. The ending balance in the Money Market account was \$1,507,001.80 and the SIP's was \$1,657,497.99, resulting in a total fund balance at the end of August 2015 of \$3,187,523.69.

Motion by Evensen, second by Tebon to approve the August 2015 Treasurer's report as presented. All ayes, motion carried.

**D. COMMITTEE REPORTS**

**1. CABLE 09/02/15**

Dave Lemke reported that the Cable committee discussed the camera system in the high school gym and their 2016 budget.

**2. PUBLIC WORKS 09/14/15**

Frutiger reported that the Public Works committee discussed placing an ad for a full time public works position, the mowing of the greenspace in Savannah Park and the status of the 2013 street projects

**3. FINANCE 09/14/15**

Tebon reported that everything the Finance committee discussed/approved is also on the board agenda for final approval.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**A. RESOLUTIONS**

**1. RESOLUTION R2015-17 A RESOLUTION STATING INTENT TO WITHDRAW FROM PARTICIPATION IN THE LOCAL GOVERNMENT PROPERTY INSURANCE FUND (LGPIF) EFFECTIVE SEPTEMBER 30, 2015**

The Finance committee reviewed and recommended approval of Resolution R2015-17 to withdraw from participation in the LGPIF effective September 30, 2015 and to purchase a new policy from the Municipal Property Insurance Company (MPIC). The change is due to an increase in the LGPIF for the 2015/2016 term and by going with the MPIC the Village will save about \$6,000.00.

Motion by Schreiber, second by Tebon to approve Resolution R2105-17 a resolution stating intent to withdraw from participation in the LGPIF effective September 30, 2015. All ayes, motion carried.

**2. RESOLUTION R2015-18 A RESOLUTION AUTHORIZING A REPRESENTATIVE TO FILE AN APPLICATION FOR AN URBAN FORESTRY GRANT**

Resolution R2015-18 authorizes a Village representative to file an application for an Urban Forestry Grant for 2016. The Public Works Committee reviewed and recommended approval of resolution R2015-18. The amount of the grant is for \$10,000.00 but it is a 50/50 matching grant so the Village will need to spend \$10,000.00 and will then be reimbursed \$5,000.00.

Motion by McMullen, second by Evensen to approve Resolution R2015-18 authorizing a Village representative to file an application for an Urban Forestry Grant for 2016 in the amount of \$10,000.00. All ayes, motion carried.

**B. LICENSES & PERMITS**

**1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF SEPTEMBER 15, 2015 TO JUNE 30, 2015 2016 FOR LUKE J. KORNELSEN**

The Finance Committee reviewed and approved the issuance of an Operator's license for Luke J. Kornelsen.

Motion by Wilkinson, second by Tebon to approve the issuance of an Operator's license for the period of September 15, 2015 to June 30, 2016 for Luke J. Kornelsen. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. CONSIDER APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DGEMS DISTRICT AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 311 FOR 2016, 2017 AND 2018**

McMullen informed the Board that the agreement was approved without any legal help and was completed in three (3) committee meetings. There were three (3) changes made to the collective bargaining agreement with the first to Article 15.02 A. which changes the time that an employee can use earned vacation from one year to six (6) months and it changes the anniversary time to earn any additional vacation time from one year to six (6) months. The next change is to Article 15.02 E. that "will" allow vacation time to be counted as "hours worked" and it adds "This cannot be used to accrue additional overtime beyond the regularly scheduled maximum of 8 hours of overtime per week". The final change is to Article 25.3 which changes the time frame from three (3) months to six (6) months for the period of time when an employee is covered by Worker's Compensation that they will not suffer the reduction of any benefit. McMullen also informed the Board that both the Town and Village of Cottage Grove have approved the changes.

Motion by Schreiber, second by Tebon to approve the Collective Bargaining Agreement between the DGEMS District and the International Assoc. of Firefighter Local 311 for 2016, 2017 and 2018 will the changes incorporated. All ayes, motion carried.

**2. CONSIDER BORROWING PACKAGE FOR LAND, FIRE TRUCK AND REFINANCING OF 2006 BONDS**

McCredie informed the Board that she contacted Jim Mann regarding borrowing to cover the cost of purchasing the Westby properties and the new Fire Truck. Mann recommended that these costs be incorporate with the refinancing of the 2006 bonds. The action would take place at the October 19<sup>th</sup> Board meeting with the sale happening on November 9, 2015.

Motion by Tebon, second by Evensen to move forward with the borrowing process for the purchase of the Westby property, fire truck and refinancing of the 2006 bonds. All ayes, motion carried.

**3. CONSIDER SUBMISSION OF SITE ASSESSMENT GRANT (SAG) APPLICATION FOR THE PROPERTY LOCATED AT 40 W. NELSON TO WEDC**

McCredie stated that at the August 10<sup>th</sup> board meeting the Board approved entering into a contract with Ayres Associates to have them prepare and submit, to Wisconsin Economic Development Corporation (WEDC), a SAG application for the property located at 40 W. Nelson. A copy of the application is including in the Board packet with the budget submission request being \$126,480 and the Village providing a 50% matching fund amount of \$63,248 bringing the total project cost to \$189,728.00. The Village's matching fund portion can be allocated to TID #3 which means no tax dollars will need to be used. Attorney Anderson has reviewed and approved both the application and MOU.

Motion by Wilkinson, second by Evensen to approve submittal of the SAG application with the Village Administrator signing on behalf of the Village. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

**1. CONSIDER ADJOURNING THE OCTOBER 12<sup>TH</sup> BOARD MEETING TO OCTOBER 19<sup>TH</sup>**

Due to the cancelation of the October 12<sup>th</sup> Board meeting and the absence of the Village President McCredie questioned if the Board had any concerns with only having Tebon and Schreiber approving any bills that might come due prior to the 19<sup>th</sup> meeting. This procedure has been used in the past and everyone was in agreement with it. McCredie also informed the Board that the tentative date and time for Trick-or-Treat is October 31, 2015 from 4 to 7pm.

**ADJOURN**

Motion by McMullen, second by Evensen to adjourn at 7:30 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer