

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, SEPTEMBER 22, 2014 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:03pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, Reichert, Fritz, Hasz and Frutiger present. Also present: See sign-in-sheet on file in the Clerk's office.

CONSENT AGENDA

Motion by Wilkinson, second by Tebon to approve the September 22, 2014 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM THE REGULAR BOARD MEETING ON SEPTEMBER 8, 2014 AND THE SPECIAL BOARD/PUBLIC WORKS MEETING ON SEPTEMBER 15, 2014

Motion by Tebon, second by Wilkinson to approve the minutes from the regular Board meeting on September 8, 2014 as written. All ayes, Hasz abstained, motion carried.

Motion by Tebon, second by Schreiber to approve the minutes from the Special Board/Public Works meeting on September 15, 2014 as written. All ayes, Reichert abstained, motion carried.

B. APPROVAL OF VOUCHERS

The Board members reviewed the bills recommended by the Finance committee for payment.

Motion by Schreiber, second by Tebon to approve payment of check #49053 to #49110 totaling \$85,713.87. All ayes, motion carried.

C. COMMITTEE REPORTS

1. FIRE COMMISSION 09/09/14

Frutiger reported that included in everyone's packet was a copy of a "Release of Use Agreement" for the portion of the Deerfield Joint Fire Department (DJFD) building currently being used by the Deer-Grove EMS (DGEMS). This agreement, which was prepared by Larry Hewitt and Kevin Nelson, would supersede the previous one signed by the Village and the Township. The new agreement gives DJFD access to the area for periodic maintenance and inspections which DGEMS personnel were concerned with. Frutiger also informed the Board that Town Supervisor, Mike Schlobohm, informed him that if the current agreement was reopened the Township would never give the Village another one. Reichert questioned how the Fire Department would be able to gain access to the breaker box, which is in the EMS quarters and Fire Inspections could be made. Frutiger stated that the Fire Departments microwave and pop machine were on that breaker and recommended that they be rewired and that if a fire inspection need to be done they could call DGEMS and someone would come over and let them in. The Board agreed that the current agreement should remain in place.

Frutiger also reported that cost of the new Fire truck was down to \$604,000.00 with no trade in and, that volunteers were still needed.

2. DEERFIELD CARES 09/12/14

Frutiger reported that the committee worked on the candidate forum scheduled for the 19th and the 25th of September.

3. SPECIAL BOARD/PUBLIC WORKS COMMITTEE 09/15/14

Village Engineer, Warren Myers, gave a presentation of the creation of a Stormwater Utility.

4. EMS 09/18/14

EMS discussed the turn-out gear loan and their 2015 budget.

5. LIBRARY 09/19/14

Fritz reported that the Library board discussed the new flower boxes that were installed and that they discovered that there are utilities in the area including fiber optics; they gave Leah permission to move forward with her strategic planning; they are still have problems with the amounts that SCLS is providing for fines and circulation numbers; they are looking at replacing the phone system which is 20 years old; there will be a trivia contest on October 1th that will serve as a fund raiser for the entire library system ; the Friends of the Library are working on obtaining 501C status; they are looking at purchasing a machine that will put covers on books; they will be hosting a EAB awareness program on October 16th and they have been having some maintenance issues with the thermostat, front door and bubbler.

6. PARKS 09/22/14

Fritz reported that the Parks Committee discussed the 2015 budgets and discussed projects such as fish ponds, Frisbee golf course, a fence at Firemen's Park, a dog park and a skateboard park.

7. FINANCE 09/22/14

Frutiger reported that the Finance Committee discussed the legal budget, Stormwater utility budget and approve the August 2014 Treasurer's report.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER REQUEST(S) FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF SEPTEMBER 23, 2014 TO JUNE 30, 2015 FOR EMILY A. HAINES AND LAWRENCE W. MERKLING

The Finance committee reviewed the operator's license applications and forwarded their recommendation to the Village Board.

Motion by Wilkinson, second by Tebon to approve the issuance of an Operator's license for the period of September 23, 2014 to June 30, 2015 for Emily A. Haines and Lawrence W. Merkling. All ayes, motion carried.

C. REVIEW & ACTION:

1. WRITE OFF OF SPECIAL ASSESSMENTS FROM 2001

Per state statutes the Village is required to write-off any special assessments that are outstanding after eleven years following December 31 of the year in which such assessments were dated. The Finance committee discussed and approved writing-off \$604.37 from 2001 for parcel #0712-214-5672-1.

Motion by Tebon, second by Schreiber to approve writing-off \$604.37 from 2001 for parcel #0712-214-5672-1. All ayes, motion carried.

2. CREATION OF STORMWATER UTILITY

Attorney Anderson attended the Finance Committee meeting and explained how the financial aspects of creating a Stormwater utility would affect the Village's levy. The committee also discussed delaying the start of the utility until July 1, 2015 so it would correspond with the School's budget year. The Village will also be required to adopt an ordinance and credit manual before the Utility could be enacted.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

McCredie reported on the status of the Westby properties, that there will be an informal conference with the Department of Revenue regarding the Olson appeal and that September 23rd is National Voter registration day.

ADJOURN

Motion by Fritz, second by Tebon to adjourn at 7:42 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer