

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, SEPTEMBER 26, 2011 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:03 pm by President Kiefer. Roll call: Wilkinson, Tebon, Smith, Frutiger, Smythe-Eagle, Schreiber and Kiefer present. Also present: Village Administrator Patrick Vander Sanden, Bob Klimoski from Rock Disposal, David Dinkel and Dave Lemke.

CONSENT AGENDA

Motion by Frutiger, second by Schreiber to approve the September 26, 2011 agenda with Pro Wood Care under Public Appearances being tabled and the date of October 10, 2011 under Licenses & Permits being amended to September 27, 2011. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM SEPTEMBER 12, 2011

Motion by Wilkinson, second by Frutiger, to approve the minutes from September 12, 2011 as amended. All ayes, Smith abstained, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance Committee reviewed and approved all the vouchers presented.

Motion by Wilkinson, second by Tebon to approve payment of check #45491 to # 45532 totaling \$38,104.06. All ayes, motion carried.

C. COMMITTEE REPORTS

1. FIRE COMMISSION 09/13/11

Kiefer reported that the Fire Commission discussed the Memorial to be erected in the front of the Fire Station, the vehicle replacement schedule and the blacktopping of the parking lots.

2. EMS 09/15/11

Frutiger reported that EMS discussed staffing issues at the Deerfield station, insurance coverage of identity theft, having Kim Banigan do payroll, the 2012 Budget, monetary recognition of interns and amending the 2011 budget to allocate funds from the health insurance line item to be used to pay for the Medical Director fee.

3. LIBRARY BOARD 09/16/11

Smythe-Eagle reported that he was unable to attend the meeting but reported that Kaia Fry, the head Librarian, has announced her retirement and that the Wisconsin Book festival is this month.

4. FINANCE 09/26/11

Kiefer reported that Finance met prior to the board meeting and everything they discussed is on the Board agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

B. PRO WOOD CARE – INTEREST IN DEERFIELD BUSINESS PARK - TABLED

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2011-10: A RESOLUTION DIRECTING THE VILLAGE ADMINISTRATOR AND ATTORNEY TO COMPLETE AN AGREEMENT WITH ROCK DISPOSAL, INC. FOR WASTE REMOVAL SERVICES IN THE VILLAGE OF DEERFIELD

Vander Sanden stated that at the last Board meeting he was directed to pursue an agreement with Rock Disposal, Inc. Attorney Anderson reviewed the agreement and made some revisions which will still require some fine tuning. Resolution R2011-10 allows Vander Sanden and Attorney Anderson to complete the agreement with Rock Disposal.

Motion by Smith, second by Tebon to approve resolution R2011-10, a resolution directing the Village Administrator and Village Attorney to complete an agreement with Rock Disposal, Inc. for waste removal services in the Village of Deerfield. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF ~~OCTOBER 10~~ SEPTEMBER 27, 2011 TO JUNE 30, 2012 TO KATRINA M. REESE

Kiefer informed the Board that the Finance Committee reviewed and approved the operator's license for Katrina Reese.

Motion by Schreiber, second by Frutiger to approve an Operator's license for the period of September 27, 2011 to June 30, 2012 to Katrina M. Reese. All ayes, motion carried.

C. REVIEW & ACTION:

1. VILLAGE OF DEERFIELD EMPLOYEE GRIEVANCE PROCEDURE

Vander Sanden informed the Board that 2011 Wisconsin Act 10 contained rules that required all municipal employers to develop

grievance procedures to be incorporated into the employer's personnel policies by October 1, 2011. Kiefer stated that the Personnel Committee reviewed the grievance procedure and approved changing the time frames of seven (7) days to ten (10) and from thirty (30) days to twenty (20). Personnel also approved adding the verbiage "mutually agreed upon hearing date as soon as possible" to the end of number three (3). The Board discussed who the Hearing Officer should be and agreed that a list of officers would be compiled.

Motion by Wilkinson, second by Tebon to approve the Village of Deerfield Employee Grievance Procedure with the time frames of seven (7) days being changed to ten (10), the time frames of thirty (30) days being changed to twenty (20) and to add "mutually agreed upon hearing date as soon as possible" to the end of number three (3). All ayes, motion carried.

2. FLOODPLAIN ISSUES

Vander Sanden informed the Board that he met with Bob Riege, Dave Riesop and David Dinkel to discuss the floodplain drainage issues behind Morningside Drive and Whitetail Way. The Township feels that there is an error in the methodology of the study done by M Squared in this area. Vander Sanden asked if anyone would be willing to help out with this issue and it was recommended that Jeff Quamme be contacted.

3. BUDGET EXPENDITURES – CULTURE/REC & CONSERVATION

The Culture, Recreation and Conservation portion of the Village's budget was included in the Board packet for everyone's review. Vander Sanden informed the Board that he is looking at scheduling a Finance meeting in the third or fourth week of October to review the 2012 budget and that he would like to have the budget finalized and ready for approval by the November 14th Board meeting.

4. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (TIF #2 ACTIVITY-DEERFIELD BUSINESS PARK)

Motion by Frutiger, second by Smythe-Eagle to move to closed session pursuant to §19.85(1)(E) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (TIF #2 Activity – Deerfield Business Park). Roll call vote: Wilkinson aye, Tebon aye, Smith aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye, motion carried.

5. MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY, PURSUANT TO § 19.85(1)(E) ON THE DELIBERATION OR NEGOTIATION ON THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (TIF #2 ACTIVITY- DEERFIELD BUSINESS PARK)

Motion by Frutiger, second by Smythe-Eagle to move open session pursuant to §19.85(1)(E) to take action, if any, on the deliberation or negotiation on the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (TIF #2 Activity – Deerfield Business Park). Roll call vote: Wilkinson aye, Tebon aye, Smith aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye, motion carried.

No action taken.

ORDINANCES

1. ORDINANCE O-2011-01: AN ORDINANCE TO PROHIBIT ENTRY OR PRESENCE IN VILLAGE PUBLIC BUILDINGS WHILE CARRYING FIREARMS

The Board reviewed ordinance O-2011-01 prohibiting entry or presence in village public buildings while carrying firearms. Motion by Smythe-Eagle, second by Wilkinson to approve ordinance O-2011-01 prohibiting entry or presence in village public buildings while carrying firearms. All ayes, motion carried.

COMMUNICATIONS

The October 2011 calendar was reviewed and amended.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sanden informed the Board that the painting of Norm Nelson's house is scheduled for Sunday, October 2nd.

ADJOURN

Motion by Tebon second by Kiefer to adjourn at 7:55 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer