

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
SEPTEMBER 27, 2010 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:00 PM. Roll call: Wilkinson, Tebon, Frutiger (arrived at 7:42 PM) Smythe-Eagle, Schreiber and Kiefer present, Smith absent. Also present: Village Administrator Patrick Vander Sanden, David Lemke, David Dinkel, Greg DeWall owner of Truck Star Collision, Inc., Dick Ireland and Dane County Supervisor Bob Salov.

CONSENT AGENDA

Motion by Tebon, second by Wilkinson to approve the September 27, 2010 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM SEPTEMBER 13, 2010

Motion by Wilkinson, second by Smythe-Eagle to approve the minutes from September 13, 2010 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance Committee reviewed and approved the vouchers as presented.

Motion by Wilkinson, second by Tebon to approve the payment of check #44378 to #44433 totaling \$20,344.83. All ayes, motion carried.

C. COMMITTEE REPORTS

1. FIRE COMMISSION 9/14/10

Kiefer reported that the Fire Commission discussed the Fire Protection Agreement, the new Dane County Radio System and were given an update on the purchase of a new 2010 Dodge Ram Truck. They also discussed the final payment for the LED sign, the 2011 budget and a plan for snow removal from around fire hydrants.

2. ELECTION 9/14/10

McCredie reported that 257 people voted at the September 14th election and that a copy of the ballot was included in their packets with the breakdown.

3. BID 9/15/10

Kiefer reported that the BID committee discussed replacing the metal trash receptacles on Main Street in the spring of 2011 and that they worked on their 2011 budget.

4. EMS 9/16/10

Report was given under Communications.

5. LIBRARY BOARD 09/17/10

No report was given due to the absence of Smith.

6. FINANCE 9/27/10

Kiefer informed the Board that the items discussed by the Finance Committee are also on the Board agenda for further discussion.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Salov updated the Board on the status of the Dane County Radio System and the Regional Transit Authority.

B. SHAWN HANEY, CANDIDATE FOR DANE COUNTY SHERIFF

Shawn Haney did not appear.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

Vander Sanden presented samples of lettering for Well #4 to see which ones were preferred. The Board instructed Vander Sanden to make the decision.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2010-15: A RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX

Kiefer stated that this is an annual resolution that relieves the Village of any tax for the support of the County Library Service. Motion by Wilkinson, second by Tebon to approve resolution R2010-15, a resolution requesting exemption from County Library tax. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR ISSUANCE OF AN “OPERATORS” LICENSE FOR THE PERIOD OF SEPTEMBER 27, 2010 – JUNE 30, 2011 TO THOMAS J. GINN, JACI L. LOEFFLER AND WESLEY T. MAIER.

Kiefer informed the Board that at the last Finance meeting Jaci L. Loeffler’s operator’s license was denied due to an incomplete application and questions regarding her background check. The committee instructed Loeffler to complete the application and to write a letter explaining the information discovered in her back ground check. To date she has not

completed either of the requirements so the approval of her license was tabled until the proper information is received. The Committee approved and recommended issuance of the two (2) other applications.
Motion by Smythe-Eagle, second by Tebon to approve the issuance of an Operators license for the period of September 27, 2010 to June 30, 2011 to Thomas J. Ginn and Wesley T. Maier. All ayes, motion carried.

C. REVIEW & ACTION:

1. TID #3 GRANT PROGRAM

Vander Sanden stated he had not heard back from Jim Mann but based on some preliminary investigation of the plan it shows that additional borrowing might be needed.

2. DAVE DINKEL – AMENDMENT OF EXISTING TID #3 GRANT

Dinkel came before the Board to request an amendment to his existing TID #3 grant for Liberty Commons. The original grant allowed for the creation of additional space for Suite 121 and 119 located north of the Hardware Store. Dinkel is requesting that the grant be moved to create exterior improvements at Suite 101 instead. This project will include raising the parapet 4 feet, adding a door on the west side of the building and adding additional windows. The main entrance door will be placed at an angle, in the south east corner of the suite, leaving the roof section over hanging and the brick wainscoting will be in the same tones currently on the building.

Motion by Tebon, second by Smythe-Eagle to approve amending the existing TID #3 grant to David Dinkel for Liberty Commons by transferring the original funds granted for Suite 121 and 119 to Suite 101 to be used for exterior work, contingent upon the removal of the time frame associated with the original grant. All ayes, motion carried.

3. 2011 BUDGET DISCUSSION & OUTLOOK

Vander Sanden informed the Board that he provided them with some very preliminary information for the 2011 budget. On the revenue end, the State Shared Revenue is down again, interest income continues to be very low and the Court revenue is also very low. The largest impacts for the 2011 expenses are the debt payments, health insurance and wages. Similarly to 2009 Vander Sanden recommended that a couple of Finance meetings be held to discuss the 2011 budget at which all Board members can attend.

4. DEERFIELD-CAMBRIDGE MUNICIPAL COURT

Vander Sanden informed the Board that this is the final year of the 2 year term for the Judge's position and that per our agreement the time to withdraw is past the allowed time so the Village is committed to another 2 year term. Kiefer stated that the Judge for the joint court is requesting an increase in pay due to the additional work she is performing. The Board was concerned with the decrease in revenue and questioned if the Village needed to pay for the Judge's pay increase and the consensus was that we do not need to do so.

5. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO §19.85(A)(C) FOR CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES (EMPLOYEE WAGES)

Motion by Frutiger, second by Smythe-Eagle to move to closed session pursuant to §19.85(A)(C) for consideration of promotion, compensation or performance evaluation data for Village Employees. Roll call vote: Wilkinson aye, Tebon aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried.

6. MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY ON THE CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES (EMPLOYEE WAGES)

Motion by Schreiber, second by Frutiger to move to open session pursuant at 8:20 PM to §19.85(A)(C) for consideration of promotion, compensation or performance evaluation data for Village Employees. Roll call vote: Wilkinson aye, Tebon aye, Frutiger aye, Smythe-Eagle aye, Schreiber aye and Kiefer aye. Motion carried. No Action taken in open session.

ORDINANCES – NONE

COMMUNICATIONS

Frutiger reported that EMS reviewed new audit and legal services and the 2011 budget.

A. OCTOBER CALENDAR

No discussion.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sanden informed the Board that the anticipated date for Well #4 going on line is schedule for October.

ADJOURN

Motion by Smythe-Eagle, second by Schreiber to adjourn at 8:34 PM. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer