

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, SEPTEMBER 28, 2015 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 by Acting Chair Schreiber. Roll call: Wilkinson, Tebon, Schreiber, McMullen and Evensen present, Frutiger and Reichert absent. Also present: see sign-in sheet on file in the clerk's office.

CONSENT AGENDA

Motion by Evensen, second by Tebon to approve the September 28, 2015 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM SEPTEMBER 14, 2015

Motion by McMullen, second by Evensen to approve the minutes from September 14, 2015 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Tebon informed the Board that the Finance committee reviewed and approved payment of the all the vouchers submitted except for the check to WI Mapping. This invoice was for survey work related to the BCP project but three (3) of items listed were not addressed in the Offer to Purchase. These items, totaling \$2,420, are for 1) road vacation map and legal description, 2) final certified survey map combining Village lot, Ryan Bros parcel and cul-de-sac design and 3) legal descriptions for access easement, lift station, gas and electric utility. The Finance committee agreed to split this cost with BCP and the Village each paying \$1,215.

Motion by Wilkinson, second by McMullen to approve payment of check #50144 to #50174 with check #50172, to Wisconsin Mapping, being voided and reissued in the amount of \$1,215.00 bringing the check total to \$49,329.03. All ayes, motion carried.

C. COMMITTEE REPORTS

1. SPECIAL DEER-GROVE EMS 09/15/15

McMullen reported the Deer-Grove meet with the Village of Marshall in closed session to discuss long range planning.

2. DEER-GROVE EMS 09/17/15

McMullen reported the Deer-Grove approved their 2016 budget which equated to a decrease for both the Village of Deerfield and Cottage Grove and an increase for the Town of Cottage Grove.

3. LIBRARY 09/18/15

Wilkinson reported that the Library is getting a new web page design, two (2) pages were hired, the budget process for 2016 will begin in early October and the symposium attended by the employees was a great success.

4. DCCVA 09/23/15

McCredie reported that DCCVA discussed the appointment to the CARPC and the Madison Metropolitan Sewerage District, the 2016 operating and maintenance cost for DanCom and Legislative/State Budget updates.

5. DEERFIELD CARES 09/24/15

Lemke reported that Deerfield Cares discussed a book called "How to Raise a Drug Free Kid" by Joseph A. Califano Jr. They felt a lot could be gotten from reading this book and it is available for check out at the Deerfield Public Library.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

**1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF SEPTEMBER 29, 2015 TO
JUNE 30, 2016 FOR NATASHIA G. KROCAK**

The Finance Committee reviewed and approved the issuance of an Operator's license for Natasha Krocak.

Motion by Wilkinson, second by Tebon to approve the issuance of an Operator's license for the period of September 29, 2015 to June 30, 2016 for Natasha G. Krocak. All ayes, motion carried.

C. REVIEW & ACTION:

1. TRICK-OR-TREAT HOURS FOR 2015

McCredie informed the Board that Trick-or-Treat falls on a Saturday this year. Both the Fire Department and the Community Center were contacted to discuss extending the timing due to this fact and everyone agreed that the hours should be changed to 4 pm to 7 pm.

Motion by McMullen, second by Tebon to hold Trick-or-Treat on October 31, 2015 from 4 pm to 7 pm. All ayes, motion carried.

2. WRITE-OFF OF SPECIAL ASSESSMENTS FROM 2002

Per State statutes, any unpaid special assessment shall be void 11 years following December 31 of the year in which such assessments were dated. This means any special assessments from 2002 need to be written off. In 2002 the Village had only one (1) parcel with unpaid specials in the amount of \$486.85 on parcel #0712-214-5672-1 owned by Hilleque Creative Laminates Crop. The Finance Committee approved this write-off.

Motion by Evensen, second by Tebon to approve writing-off \$486.85 for unpaid special assessments from 2002 on parcel #0712-214-5672-1 owned by Hilleque Creative Laminates Crop. All ayes, motion carried.

3. RESCHEDULING OF THE OCTOBER 12, 2015 BOARD MEETING TO OCTOBER 19, 2015

At the last Village Board meeting discussion was held on the need to reschedule the October 12, 2015 meeting to October 19, 2015.

Motion by Schreiber, second by McMullen to approve rescheduling the October 12, 2015 Village Board meeting to October 19, 2015. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

Schreiber stated that the Community Center will be hosting a Fish Fry Monday, October 12, 2015.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

McCredie reported that the Village did not receive the Stormwater grant that was applied for.

ADJOURN

Motion by McMullen, second by Evensen to adjourn at 7:12 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer