

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, OCTOBER 8, 2012 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:00 pm. Roll call: Wilkinson, McMullen, Frutiger Schreiber and Kiefer present, Tebon and Fritz absent. Also present: Village Administrator, Patrick Vander Sanden and as listed on the sign in sheet on file in the Clerk's office.

CONSENT AGENDA/SIGN IN SHEET

Motion by Frutiger, second by McMullen to approve the October 8, 2012 agenda with the addition of DCCVA 09/26/12 under Committee reports. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM SEPTEMBER 24, 2012

Motion by Wilkinson, second by Frutiger to approve the minutes from September 24, 2012 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance Committee reviewed and approved payment of all the bills presented with the exception of check #46710 to B. R. Amon which will be voided and a new check reissued to S & L Underground.

Motion by Wilkinson, second by Kiefer to approve payment of check #46707 to #46738 totaling \$124,714.37 with check #46710, to B.R. Amon, being voided and reissued to S & L Underground with check #46738. All ayes, motion carried.

C. COMMITTEE REPORTS

1. PARKS 10/01/12

The Parks committee worked on the Village's park plan with a representative from Ruckert-Mielke which will be used to establish future impact fees and an ongoing tree trimming issue by the Community Park was discussed.

2. PERSONNEL 10/01/12

Personnel approved posting a limit term job position for Public Works.

3. CABLE 10/03/12

In the absence of McMullen Dave Lemke reported on the Cable meeting. The Cable committee discussed their 2013 budget, Homecoming activities and the WeatherBug.

4. PUBLIC WORKS 10/08/12

Everything that Public Works discussed is on this agenda except for a sewer forgiveness request that was denied because it did not meet the criteria of the policy.

5. FINANCE 10/08/12

Everything that Finance discussed is on this agenda.

6. DCCVA 09/12/12

DCCVA agreed to keep the dues for 2013 the same as they were in 2012, Dave Gawenda, Treasurer for the City of Madison reported that the City is looking at collecting taxes in four installments, John DeJung was present and discussed additional towers being built. The DaneCom invoice that was billed to the municipalities, for operating and maintenance costs, was discussed and the Monona City Administrator has agreed to be in charge of setting up a group purchasing plan for these costs. The CARPC fees were tabled.

PUBLIC APPEARANCES

Bob Salov, Dane County Board Supervisor, updated the Board on some of the issues the County has been working on and reminded them that if they have any questions he is more than willing to attend a meeting to address them.

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. DEER-GROVE EMS JOINT MUNICIPAL AGREEMENT

Vander Sanden informed the Board that included in their Board packet were 2 (two) copies of the EMS agreement. One showing the changes and comments from the EMS Attorney and, the other being what was approved at the last Joint EMS Commission meeting. The Village of Deerfield's changes were accepted and Attorney Anderson's concern regarding the withdrawal procedure was resolved by Baker Tilley.

Motion by Wilkinson, second by McMullen to approve the Deer-Grove EMS joint municipal agreement including the changes from the Town of Cottage Grove. All ayes, motion carried.

2. DEER-GROVE EMS – CAR PURCHASE

McMullen reported that both the Town of Cottage Grove and the Commission have approved the car purchase contingent upon the cost not to exceed \$30,000.00 and the money used to purchase the car come from funds in the undesignated fund. The State bid of the vehicle is \$25,000.00 and extras required will be approximately \$5,000.00.

Motion by Kiefer, second by Wilkinson to approve the car purchase for Deer-Grove EMS, at a cost not to exceed \$30,000.00, contingent upon the approval of the three (3) municipalities. All ayes, motion carried.

3. UPDATE ON 2012 STREET PROJECT, CHANGE ORDER & PAY REQUEST #4 - S& L UNDERGROUND & TRUCKING, INC.

Barden updated the Board on Amon's progress of the 2012 street project:

- The terrace restoration on Legreid & Washington issues were addressed by Forest Landscaping last week
- The alley restoration and shouldering is complete
- There are some damaged curbs that need to be repaired
- At Judy Hottman's house the top soil is in but the wild flowers are not
- Paving is the large outstanding item
- Barden will contact Eric Nelson to inform him that the restoration of his property needs to be done by Alliant Energy, due to their installation of a gas main, and not by the project. Barden has also contacted Alliant regarding this issue

And, on S & L's progress of the 2012 street project:

- All of S & L's work is complete but a portion owed is being held due to disputes on a change order, an invoice from Roto Rooter that S & L needs to reimburse the Village for, reimbursement to Bill Holland for a damaged tire and finalization of quantities.

Barden explained the items requested on change order #1 from S & L for \$11,281.25 and also recommended payment of pay request #4 to S & L Underground & Trucking for \$54,372.79.

Motion by McMullen, second by Frutiger to approve payment of change order #1 and pay request #4 to S & L Underground & Trucking totaling \$54,372.79. All ayes, motion carried.

Barden informed the Board that Town & Country will be requesting payment of an additional \$5,000.00 to \$6,000.00 for additional work performed, at the Village's request, that were not part of the original contract. The additional work includes Liberty Street, Hottman's wall, parking on Legreid and customer complaints/ issues.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2012-13 REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX

Resolution R2012-13 requests that the Village of Deerfield be exempted from the payment of any tax for the support of the County Library Service.

Motion by Schreiber, second by Wilkinson to approve resolution R2012-13 requesting exemption from County Library tax. All ayes, motion carried.

2. RESOLUTION R2012-14 AUTHORIZING A REPRESENTATIVE TO FILE AN APPLICATION FOR AN URBAN FORESTRY GRANT

Vander Sanden informed the Board that this resolution is being presented on behalf of the Public Works Director, John Doyle, and is part of the grant requirement. The grant is intended to provide assistance for the Village to update our tree inventory and for funds to fight the Emerald Ash Borer. The grant, which is a 50/50 matching grant, is for \$14,000 of which the Village will be reimbursed \$7,000.

Motion by Wilkinson, second by McMullen to approve resolution R2012-14 authorizing John Doyle to file an application for an Urban Forestry grant for \$14,000. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. WALT OLSEN, PROPOSAL FOR LAND ON LONDON ROAD

Vander Sanden informed the Board that Olson presented his proposal to the Planning Commission and that they were open to the concept but recommended that the proposal be presented to the Village Board to get their feelings before going forward. Olson is proposing the creation of 4 residential lots, on London Road which is currently zoned A-1 Agriculture. He will be requesting that the lots be rezoned to E-1 – Estate Single-Family Residential which is intended to provide for spacious living. Olson would also limit the driveway access points with lot 1 sharing his current driveway, lots 2 and 3 sharing a common driveway and lot 4 having its own access. Olson also stated that the lots had a positive perk test which is good since these lots would not be on the Village's water and sewer service. Olson informed the Board that he has purposely left the area between lot 3 and 4 open as this is where the Village has designated a future road. Kiefer questioned Olson about an outstanding invoice for engineering/legal expenses from his Drumlin Hill development that needs to be taken care of. Olson stated he was not aware of this and McCredie informed him that he could stop in and get a duplicate. The Board agreed that this was a good use of the space and liked the general concept.

2. PRELIMINARY 2013 VILLAGE BUDGET –REVIEW

Vander Sanden stated that the 2013 budget information provide is very preliminary but is being presented to give everyone an overview and to address any questions. As in previous years additional updates will be forth coming and a separate meeting

will be scheduled to discuss the budget.

3. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (PUBLIC LIBRARY)

Motion by McMullen, second by Frutiger to move to closed session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (public library). Roll call vote: Wilkinson aye, Schreiber aye, Frutiger aye, McMullen aye and Kiefer aye. Motion carried.

4. CONSIDER A MOVE TO OPEN SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (PUBLIC LIBRARY)

Motion by Wilkinson, second by McMullen to move to open session. Roll call vote: Wilkinson aye, Schreiber aye, Frutiger aye, McMullen aye and Kiefer aye. Motion carried.

Motion by McMullen, second by Wilkinson to approve the Library Board to proceed with the negotiation of the purchase of public property contingent upon Board approval. All ayes, motion carried.

**ORDINANCES
COMMUNICATIONS
STAFF REPORTS**

A. ADMINISTRATOR'S REPORT

Vander Sanden reported that Trick-or-Treat will be October 31st from 5 to 7 pm and that the DOT has schedule a Hwy 73 and 12 & 18 interchange update meeting for Wednesday, October 10th from 5 to 7 pm.

ADJOURN

Motion by Wilkinson, second by McMullen to adjourn at 8:08pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer