

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, OCTOBER 10, 2011 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Tebon, Smith, Frutiger, Smythe-Eagle and Kiefer present, Schreiber absent. Also present: Village Administrator Patrick Vander Sanden, Deputy Brad Day, County Supervisor Bob Salov, Gloria Salov and Dave Lemke.

CONSENT AGENDA

Motion by Wilkinson, second by Tebon to approve the October 10, 2011 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM SEPTEMBER 26, 2011

Motion by Tebon, second by Wilkinson to approve the minutes from September 26, 2011 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance committee reviewed and approved all the vouchers presented.

Motion by Kiefer, second by Frutiger to approve payment of check #45533 to #45579 totaling \$45,297.03. All ayes, motion carried.

C. COMMITTEE REPORTS

1. JOINT INTERACTIVE 10/03/11

Smythe-Eagle reported that the Joint Interactive committee discussed the School contracting out for waste disposal removal on their own and the results of the new walking school bus. The next meeting will be December 5, 2011 at 8:00 am at the Deerfield Village Hall.

2. COMMUNITY CENTER 10/03/11

Schreiber absent, no report given.

3. CABLE TV 10/05/11

Cable discussed concerns that arose during the Homecoming parade, a bulletin board for WDEE's use and the installation of the "Weather Bug" system,

4. PLANNING COMMISSION 10/10/11

Kiefer reported that the Planning Commission met prior to the Board meeting and that all the agenda items they discussed are also on the Board agenda.

5. FINANCE 10/10/11

Kiefer reported that Finance met prior to the Board meeting and that all the agenda items they discussed are also on the Board agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Bob Salov informed the Board that Dane County postponed their major bonding. The bonding had included funding of the 911 Center and vehicles for the Dane Co. Sherriff's department. Salov also asked the Board to let him know of any items they would like to be brought up before the County Board.

B. OFFICER BRAD DAY – DEERFIELD/CAMBRIDGE POLICE DEPARTMENT

Officer Day distributed a handout showing the breakdown of incidents in Deerfield and Cambridge for 2011. He also informed the board that a suspect associated with the burglaries in Deerfield and Cambridge had been arrested and that a community watch group was established which will meet again on October 13, 2011 at the Deerfield Middle School. The Board thanked Officer Day for coming and suggested that he give updates on a regular basis.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. ECONOMIC DEVELOPMENT LOAN/TAX DELINQUENCY ISSUES – THE RAILHOUSE BAR

Vander Sanden reminded the Board that back in June the Village had entered into a repayment agreement with Bob Griggas in order to recoup delinquent payments on their Economic Development Loan and outstanding taxes. Per the agreement a monthly payment of \$500.00 would come from Arnie Schulz (owner of the liquor license at the Railhouse Bar) and four quarterly payments of \$6,000.00 would come from Bob Griggas. Currently Schulz is up to date on his payments but we have not received the August 31st quarterly payment from Griggas. The Committee discussed their options and agreed that a letter should be sent to Griggas requesting him to tell us what monetary payments he could make and when.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR A TEMPORARY CHANGE OF PREMISES FOR CONSUMING ALCOHOLIC BEVERAGES FOR HUMMER’S HIDEOUT, LLC OCTOBER 15 & 16, 2011

Kiefer informed the Board that this request is just like the one Hummer’s Hideout made last year allowing them to have a wild game feed as a fund raiser for the Community Center. Finance approved the license but amended the address of where the license was being transfer from and to. The Board also stated that a fence will need to be erected per the police’s request. Motion by Smith, second by Tebon to approve the request for a temporary change of premises for consuming alcoholic beverages from 36 N. Main Street to 36, 38 & 40 N. Main Street for Hummer’s Hideout, LLC, October 15 & 16, 2011 and that a fence be erected around the area. All ayes, motion carried.

C. REVIEW & ACTION:

1. DEERFIELD PARKS & OPEN SPACE PLAN – USE OF CONSULTANT

Vander Sanded stated that the Parks committee has spent a considerable amount of time revising the Village’s Parks & Open Space plan but it has come to the point that the use of a consultant might need to be considered. At the last Parks meeting the committee reviewed proposals from Vierbicher and Ruekert-Mielke and agreed to recommend hiring Ruekert/Mielke to conduct a review of the Village’s Parks and Open Space Plan and to do a Parks Impact Fee study. The Board questioned where the funding would come from. Vander Sanden stated that the savings came from hiring part-time help to do the Villages mowing, instead of outsourcing, and the Village not having to mow Savanna Park and its corridor. Motion by Wilkinson, second by Frutiger to approve hiring Ruekert-Mielke to do a Parks & Open Space plan update and a Park Impact Fee study not to exceed \$10,500.00. All ayes, motion carried.

ORDINANCES

A. ORDINANCE O-2011-02: AN ORDINANCE TO AMEND SECTION 24.24 “R-3 – TWO-FAMILY RESIDENTIAL DISTRICT” OF THE VILLAGE ZONING CODE (CHAPTER 24) TO NOT PROHIBIT DETACHED GARAGES

Kiefer stated that the need for this change arose when the Planning Commission discovered an inconsistency in the Village’s ordinances when Mike Berge requested that he be allowed to build a detached garage on property he owns that is zoned R-3. The Planning Commission held a Public Hearing, prior to this meeting, and approved this change to section 24.24 of the Village zoning code.

Motion by Tebon, second by Frutiger to approve Ordinance O-2011-02 an ordinance to amend section 24.24 “R-3 – two – family residential district” of the Village zoning code to not prohibit detached garages as presented. All ayes, motion carried.

B. ORDINANCE O-2011-03: AN ORDINANCE TO AMEND SECTION 24.81 “PLAN COMMISSION” OF THE VILLAGE ZONING CODE (CHAPTER 24) TO CHANGE THE MEMBERSHIP OF THE PLAN COMMISSION

Kiefer informed the Board that section 24.81 “Plan Commission” states that the membership shall consist of seven members: the Village President, one at-large Village Trustee, the Chair of the Parks Committee or an additional citizen member and four citizen members. This amendment would eliminate the “Chair of the Parks or an additional citizen” being required and to change it to read “two at-large Village Trustees”. The Planning Commission held a Public Hearing, prior to this meeting, and approved this change to section 24.81 of the Village zoning code.

Motion by Wilkinson, second by Kiefer to approve Ordinance O-2011-03 amending section 24.81 “Plan Commission” of the Village zoning code changing the composition of the membership for the Plan Commission. All ayes, motion carried.

C. ORDINANCE O-2011-04: AN ORDINANCE TO AMEND SEVERAL SECTIONS OF THE PROPERTY MAINTENANCE ORDINANCE (CHAPTER 32)

Vander Sanden informed the Board that the main reason for amending this ordinance was to give the Police and the Building Inspector the authority to enforce violations of this ordinance without having to receive a written notice. The other change to the ordinance is to remove “The Environmental Committee” and replace it with “The Planning Commission” due to the fact that the Village does not have an Environment Committee. The Planning Commission held a Public Hearing, prior to this meeting, and approved the changes to Chapter 32 of the Village zoning code.

Motion by Smythe-Eagle, second by Tebon to approve Ordinance O-2001-04, an ordinance to change several sections of the Property Maintenance Ordinance (Chapter 32) and to change “The Environmental Committee” to “The Planning Commission” throughout the ordinance. All ayes, motion carried.

COMMUNICATIONS

A. CONSIDERATION OF 2011 TRICK OR TREAT HOURS

Clerk McCredie informed the Board the other area communities were contacted to find out when they were having Trick or Treat. The majority consensus was on October 31.

Motion by Smythe-Eagle, second by Smith to approve holding Trick or Treat on October 31, 2011 from 5 to 7 pm. All ayes, motion carried.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sanden reported that the next Community Watch group meeting is scheduled for October 13th at 6:30 pm, leaf pick-up will start Monday, October 24th and will continue, on Mondays, for the next six (6) weeks, the budget workshop meeting is scheduled for October 17th. The plan is to have the 2012 budget finished and ready for final approval at the November 14th Board meeting.

ADJOURN

Motion by Smythe-Eagle, second by Smith to adjourn at 8:00 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer