

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
OCTOBER 25, 2010 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:00pm. Roll call: Wilkinson, Tebon, Schreiber, Smythe-Eagle and Kiefer present, Smith and Frutiger absent. Also present: Village Administrator Patrick Vander Sanden, Public Works Director John Doyle, Shirley Teske, David Dinkel and Dave Lemke.

CONSENT AGENDA

Motion by Tebon, second by Smythe-Eagle to approve the October 25, 2010 agenda with item No. C4 under Review and Action being tabled. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM OCTOBER 11, 2010

Motion by Wilkinson, second by Smythe-Eagle to approve the minutes from October 11, 2010 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board that the Finance committee reviewed and approved the voucher as presented.

Motion by Wilkinson, second by Smythe-Eagle to approve payment of check #44467 to #44512 totaling \$251,628.37. All ayes, motion carried.

C. COMMITTEE REPORTS

1. CAMBRIDGE/DEERFIELD POLICE COMMISSION 10/12/10

The commission discussed the lack of revenue of court fines and the conflict of interest between having the Cambridge Village President and the Municipal Judge being husband/wife. The commission also reviewed the police report for August and September. Their next meeting will be in 2 months.

2. FIRE COMMISSION 10/12/10

Vander Sanden reported on the Fire Commission and EMS meetings due to the absence of Frutiger.

The Commission reviewed the Fire Protection agreement and has been sent to both the Town and Village Board for review: approved their 2011 budget and passed it on to both the Town and Village Boards for their approval: discussed the removal of snow from the fire hydrants and the sale of the old ambulance.

3. PARKS 10/13/2010

Parks discussed their 2011 budget.

4. EMS BUDGET MEETING 10/14/10

EMS passed the budget at the commission level and sent it to all four boards for their approval

5. LIBRARY 10/15/10

No report given due to the absence of Smith.

6. BID 10/20/10

The BID committee discussed their 2011 budget and denied a grant application from Steve Bilsky because the work had already been completed.

7. PERSONNEL 10/20/10

Personnel passed the Village's personnel manual and then went into closed session to discuss wages.

8. EMS 10/21/10

EMS worked on procuring legal counsel and will probably make a decision at their next meeting; there are looking at hiring a payroll services because they are going to utilize W-2s for all staff, interns and volunteers and they approved the use of the \$45,000.00, plus interest, that was put away last March as levy credits on the 2011 assessment which equated to a credit to the Village of \$6011.20.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Smythe-Eagle informed the newspaper representative that he did not give the TIF report at the last Board meeting and that the correct person is Patrick Vander Sanden.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

Well #4 should be up and running this week and the Public Works employees will be having training tomorrow about the well.

NEW BUSINESS

A. RESOLUTIONS

1. R2010-16: A RESOLUTION ENDORSING AN ALTERNATIVE EMERGENCY RADIO SYSTEM PROPOSAL WITH DANE COUNTY

Vander Sanden informed the Board that Dane County has presented a new proposal for the emergency radio system. The proposal creates a new VHF system that would be compatible with the State of Wisconsin and the City of Madison's 800

MHz system. The costs of this system are also expected to come in less than the original DaneCom plan and in order for the new plan to pass 70% of the population must sign on.

Motion by Tebon, second by Smythe-Eagle to approve resolution R2010-16 endorsing an alternative emergency radio system proposal with Dane County. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR ISSUANCE OF AN “OPERATORS” LICENSE FOR THE PERIOD OF OCTOBER 25, 2010 – JUNE 30, 2011 TO JACI L. LOEFFLER AND FIONA K. RYAN

Kiefer informed the Board that Finance reviewed and approved Jaci L. Loeffler’s Operator’s license which had previously been denied. Her application was amended and she provided a letter explaining the situations found during her background check. They also approved the operator’s license for Fiona K. Ryan.

Motion by Tebon, second by Schreiber to approve the issuance of an Operator’s license for the period of October 25, 2010 to June 30, 2011 to Jaci L. Loeffler and Fiona K. Ryan. All ayes, motion carried.

C. REVIEW & ACTION:

1. TID TRANSFER (TID #5 TO TID #3)

Vander Sanden informed the Board that the Village can transfer funds from one TID to another by a simple motion and that TID #5 can be left active in case something comes along in the next few years. Currently TID #3 has a balance of \$221,565.00 of which, pending approval, the following payments need to be subtracted. Payment #6 for \$104,160.00 to Savannah Parkway and \$10,712.00 to Richard Ireland.

Motion by Schreiber, second by Tebon to approve transferring \$221,565.00 from TID #5 to TID #3 and to use these funds to pay incentive payment #6 for \$104,160.00 to Savannah Parkway and \$10,712.00 to Richard Ireland. All ayes, motion carried.

2. INCENTIVE PAYMENT #6 TO SAVANNAH PARKS PROJECT

Tebon informed the Board that Public Works reviewed and approved payment #6 to Savannah Parkway, LLC for \$104,160.00. Per section 9.4.2.3 of the October 29, 2008 development agreement regarding the public improvements in the Plat of Savannah Parkway and development incentives in Tax Incremental Financing district No. 3 (TID #3) Warren Myers, the Villages Engineer, has recommended that payment #6 in the amount of \$104,160.00 be made reimbursable to Don Tierney/Savannah Parkway, LLC for the construction of accepted public improvements through the first lift of asphalt in the second 20 TID #3 lots. Myers also recommended that the Village formally accept the curb & gutter, sidewalk, street base course and storm sewer and begin the one year guarantee period for those improvements subject to the correction of the defects noted on the punch list attached to Myer’s October 20, 2010 letter.

Motion by Tebon, second by Wilkinson to approve release of payment #6 in the amount of \$104,160.00 to Savannah Parkway, LLC and to accept the curb & gutter, sidewalk, street base course and storm sewer and begin the one year guarantee period for those improvements subject to the correction of the defects noted on the punch list attached to Myer’s October 20, 2010 letter. All ayes, motion carried.

3. POLICY #2010-1 GENERAL WATER SERVICE DURING CONSTRUCTION OF NEW HOME

Tebon stated that Public Works approved policy #2010-1 for water service during construction of new homes. Currently \$23.70 is charged monthly for construction use and represents usage of 5,000 gallons. By adopting this policy the Village will be able to monitor any additional usage and bill accordingly for it.

Motion by Tebon, second by Schreiber to approve policy #2010-1 “General Water Service during Construction of New Home”. All ayes, motion carried.

4. DENIAL OF BARTENDAR’S LICENSE FORM

This agenda item was tabled.

5. PROPERTY MAINTENANCE ISSUE – NORM NELSON, 111 N. WASHINGTON STREET

Norm Nelson came before the Board to discuss the property maintenance issues at his house and to ask for an extension to complete the work. Nelson was informed that he had already been given six (6) months to clean up his property and that the Village now needs to proceed with the proper abatement procedures.

ORDINANCES - NONE

COMMUNICATIONS

A. NOVEMBER CALENDAR

Kiefer stated that additional meetings are being planned for November and will be added when the actual dates are decided.

STAFF REPORTS

A. ADMINISTRATOR’S REPORT

Vander Sanden informed the Board that Public Works is continuing with the leaf pick-up program and that Trick or Treats is scheduled for October 31 from 4 to 7.

ADJOURN

Motion by Wilkinson, second by Tebon to adjourn at 8:14pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer