

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
NOVEMBER 8, 2010 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:00 pm. Roll call: Wilkinson, Tebon, Smythe-Eagle, Frutiger, Schreiber and Kiefer present, Smith absent. Also present: Village Administrator Patrick Vander Sanden, Public Works Director John Doyle, Shirley Teske/newspaper rep, Sigurd Bringe/Bank of Deerfield, Greg DeWall and Stephanie Schwartz/Truckstar Collision Center and Dave Lemke/camera operator.

CONSENT AGENDA

Kiefer informed the Board that the discussion of the Bartender's License form will be tabled due to the absence of Smith. Motion by Tebon, second by Wilkinson to approve the November 8, 2010 agenda as amended. All ayes, motion carried.

APPROVAL OF MINUTES FROM OCTOBER 25, 2010

Motion by Wilkinson, second by Schreiber to approve the minutes from October 25, 2010 as amended. All ayes, Frutiger abstained, motion carried.

APPROVAL OF VOUCHERS

The Committee reviewed the vouchers that were approved by the Finance Committee.

Motion by Frutiger, second by Tebon to approve the payment of check #44513 to #44576 totaling \$136,632.97. All ayes, motion carried.

COMMITTEE REPORTS

1. FINANCE 10/27/10

Finance approved the 2011 budgets for the Library, Fire Department, EMS and various expense and revenue accounts in the General budget.

2. COMMUNITY CENTER 11/01/10

The Community Center worked on their 2011 budget which should be finalized in December. A fund raiser is planned for November 20, 2010

3. CABLE TV 11/03/10

The Cable Committee discussed the temperature in the control room, coverage of school events, the on going problems with the gym cameras and the arrival of the new computer. Gerald Wichlacz is working on having the School and Village Board meetings available on line. Cable's policies and submission agreement were both approved and their 2011 Budget was passed.

4. PUBLIC WORKS 11/08/10

Everything discussed at the Public Works meeting is on the agenda and will be discussed at that time.

5. FINANCE 11/08/10

Finance reviewed the 2011 General, Water and Sewer budgets.

PUBLIC APPEARANCES

Greg DeWall owner of Truckstar Collision Center and Stephanie Schwartz Business Manager for Truckstar Collision Center came before the Board to express an interest in applying for funds through the TID #3 grant program and presented a plan for three (3) separate projects. They were concerned with getting bids for these projects without any commitment from the Village. The Board instructed DeWall and Schwartz to work with the Village Administrator on this.

A. PUBLIC COMMENTS

Lemke asked to speak when the Board discussed item #5 under Review & Action.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

Tebon informed the Board that Warren Myers, the Village's Engineer, was at the Public Works meeting and informed them that the Public Works employees will be receiving training for the Well on November 23rd, the sign for the well will be completed by the end of the month and a punch list is being worked on. Public Works approved pay request #7 from Gilbank for \$66,027.85 and a request for disbursement for financial assistance in the amount of \$71,416.80.

Motion by Tebon, second by Schreiber to approve payment of pay request # 7 to Gilbank Construction for \$66,027.85 and request number 12 for disbursement of Financial Assistance for \$71,416.80. All ayes, motion carried.

Public Works also reviewed and approved change order #3 for \$8,038.87 which consists of various items previously discussed and approved. Myers will also be submitting Change order #4 for additional pea gravel and grout needed in abandoning Well #1 which is being funded through the Well #4 project.

Motion by Tebon, second by Frutiger to approve change order #3 from Gilbank Construction for \$8,038.87 for additional

costs at Well #4. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS - NONE

B. LICENSES & PERMITS - NONE

C. REVIEW & ACTION:

1. BANK OF DEERFIELD – ALLEY VACATION ADJACENT TO POLICE STATION

Bringe came before the Board requesting the Village to vacate the 16' alley located behind the Bank of Deerfield which is basically used by Bank patrons. Bringe explained that by vacating the alley the land would become the property of the Bank which would allow the bank to proceed with expanding their building. Bringe also asked that if the vacation was approved that an easement be granted to the property to the north of the Bank. The Board was receptive to the vacation of the alley and instructed Vander Sanden to contact the Village Attorney to begin the process. Clerk McCredie questioned who would pay for the expenses incurred relating to the vacation and Bringe stated the Bank would be willing to pay.

Motion by Schreiber, second by Smythe-Eagle to forward the vacation of the alley located behind the Bank of Deerfield to the Planning Commission and to have Vander Sanden contact Attorney Anderson regarding the legal aspects of the vacation. All ayes, motion carried.

2. 2011 DEERFIELD UTILITY BUDGETS – WATER & SEWER

Vander Sanden presented the Board with the preliminary figures for the Water and Sewer utilities for their review.

3. 2011 DEERFIELD VILLAGE BUDGET

Vander Sanden presented the Board with the current figures for their review and informed them that any corrections/changes from the October 27th meeting have been noted. Vander Sanden stated that in order for the Village to qualify for funding under the Expenditure Restraint Program (ERP) we must stay under a 3.4% increase in the levy and at this point we are under that threshold. The Parks Committee and Tree Board will be meeting this week and after those figures are finalized a revised General budget will be prepared.

4. DENIAL OF BARTENDAR'S LICENSE FORM

Tabled.

5. DESIGNATION OF SNOWMOBILE ROUTES WITHIN THE VILLAGE OF DEERFIELD

Public Works reviewed and approved the snowmobile route within the Village of Deerfield that had been provided by Chad Petersen. The route is the same as last year but Petersen will be adding 10 MPH speed signs. A couple of concerns with having snowmobilers in the Village is that they have cut across the front yard of the Library as they were leaving the BP and Public Works has been unable to shovel the sidewalk where the snowmobilers cross because it gets too packed down. Lemke also expressed concerns with the sidewalk not being able to be shoveled. Tebon will contact Petersen regarding the sidewalk. Motion by Tebon, second by Frutiger to approve the snowmobile route as presented by Chad Petersen with Tebon working with Petersen on the sidewalk issue. All ayes, motion carried.

6. REVIEW OF SANITARY SEWER RATES

Tebon informed the Board that Public Works reviewed the Sanitary Sewer Rates and the equipment replacement fund per a requirement of the DNR for the Village's sanitary sewer operation. The Village's accounting firm will be contacted to see if a sewer rate study needs to be performed.

7. REQUEST FOR SEWER FORGIVENESS – 245 STONE BRIDGE CIRCLE/PERRY SANOY

Tebon informed the Board that Public Works approved forgiving \$343.00 for sewer usage billed to Perry Sanoy at 245 Stone Bridge Circle for water used to water grass in May 2010 which did not go to the sewer plant. McCredie informed the Board that this amount includes a minimum charge of \$24.87 and suggested that this amount not be forgiven.

Motion by Tebon, second by Wilkinson to forgive the sewer portion of the May 2010 bill for 245 Stone Bridge Circle/Perry Sanoy totaling \$319.12. All ayes, motion carried.

8. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO §19.85(A)(C) FOR CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES (EMPLOYEE WAGES)

Motion by Kiefer, second by Schreiber to move to closed session pursuant to §19.85(A)(C) for consideration of promotion, compensation or performance evaluation data for Village employees (employee wages). Roll call vote: Wilkinson aye, Tebon aye, Smythe-Eagle aye, Frutiger aye, Schreiber aye, Kiefer aye, motion carried.

9. MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY ON THE CONSIDERATION OF PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR VILLAGE EMPLOYEES (EMPLOYEE WAGES)

Motion by Frutiger, second by Wilkinson to move to open session at 8:20 pm to take action, if any on the consideration of promotion, compensation or performance evaluation data for Village employees (employee wages). Roll call vote: Wilkinson aye, Tebon aye, Smythe-Eagle aye, Frutiger aye, Schreiber aye, Kiefer aye, motion carried.

No action taken.

ORDINANCES - NONE

COMMUNICATIONS - NONE

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sanden reported that Rebecca Schulz resigned from the Planning Commission, that approximately 70% of the Village eligible voters voted and that the Public Hearing for the Village's budgets will be November 22, 2010 at 7:00 pm.

ADJOURN

Motion by Tebon, second by Frutiger to adjourn at 8:24 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer