

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, NOVEMBER 12, 2012 AT 7:00 P.M. (OR IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE
MEETING)**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:02 pm.. Roll call: Wilkinson, Tebon, McMullen, Fritz, Frutiger Schreiber and Kiefer present. Also present: Village Administrator, Patrick Vander Sanden, Public Works Director, John Doyle and as listed on the sign in sheet on file in the Clerk's office.

CONSENT AGENDA/SIGN IN SHEET

Motion by McMullen, second by Wilkinson to approve the November 12, 2012 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM OCTOBER 22, 2012 AND NOVEMBER 5, 2012

Motion by Frutiger, second by Fritz to approve the minutes from October 22, 2012 as amended. All ayes, Tebon and McMullen abstained, motion carried.

Motion by Tebon, second by McMullen to approve the minutes from November 5, 2012 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Finance Committee reviewed and approved payment of all the bills presented.

Motion by McMullen, second by Frutiger to approve payment of check # 46789 to #46850 totaling \$96,146.11. All ayes, motion carried.

C. COMMITTEE REPORTS

1. JOINT INTERACTIVE COMMITTEE 11/05/12

The School reported that they will set the mill rate at \$13.13/1,000 which is down \$0.22 from 2012; the scoreboard fundraising was a success and it will be installed in the spring of 2013 and they are concerned with EMS service for the school buses while they are in the Township due to their EMS contract change, the Town will be contacted.

2. SPECIAL BOARD 11/05/12

The Board passes a resolution authorizing special assessments on Legreid, Greenwood and Washington Street for the 2012 street projects. They also approve the Deerfield PTO bagging the "No Parking" signs on W. Quarry and Meadow Trace during their craft sale on November 10, 2012.

3. COMMUNITY CENTER 11/05/12

The Community Center worked on their 2013 Budget and has scheduled their annual Bingo night for November 17, 2012.

4. CABLE 11/07/12

Cable finalized their 2013 budget which will include enhancing the coverage in the Village Board meeting room.

5. FINANCE 11/12/12

The Finance Committee worked on the Village's 2013 budget.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Duane Erchen thanked the Board for their consideration and time commitment these last couple of months regarding the joint EMS agreement.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. 2013 VILLAGE BUDGET

Vander Sanden informed the Board that he is still looking at the amount of revenue the Village will be receiving from the Water utility, the Shared Revenue will remain the same as in 2012 and that the Misc. Revenue account is lower due to a one-time windfall of un-cashed Performance bonds that accumulated over the years and used in 2012. On the expense end Vander Sanden reminded the Board that the Village needs to remain in the 5 million range in order to qualify for Expenditure Restraint funds, a new account for Administrator will be established lowering the amounts allocated to Clerk and Treasurer, the Board per diem amount is proposed to be increased by \$10.00 per meeting effective April of 2013, there is an allocation of \$750.00 under Maps/Plat Books to pay for a zoning tool allowing the viewing of zoning information for each parcel in the Village, the Machinery & Equipment category was increased by \$1,500.00 to purchase a portable radio and the Community Center's budget was increase \$500.00 totaling \$18,000.00. The rest of the budget information was tabled to the next meeting.

The board requested that the Public Fire Protection information be sent to the tax exempt entities and that we educate the citizens about the potential change in its collection.

2. REVOLVING LOAN FUND

Vander Sanden informed the Board that he is still working on the consolidation of the Village's Revolving Loan Fund (RLF) to be regionally. There are concerns with joining with just the Dane County communities and going regionally gives our residents the opportunity to a larger amount of funds.

Motion by Wilkinson, second by Tebon to approve backing the regional concept for the Village's Revolving Loan fund. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. FIRE PROTECTION AGREEMENT

At the last Village Board meeting the Board reviewed the Fire Protection agreement and submitted a list of questions/concerns to the Commission which Kevin Nelson responded to. The Board reviewed the answers and made the following changes:

- #1 - the board was still concerned with the wording and request that section G be stricken
- #2 - okay
- #3 - add the wording “budgeted items only”(if allowed to purchase then allowed to sell)
- #4 - changing the wording to “proportional” instead of percentage.
- #5 - okay

2. EMS AGREEMENT

The Board reviewed the current EMS agreement which both the Village and Town of Cottage Grove have approved. Motion by McMullen, second by Schreiber to approve the Village President signing the EMS agreement as presented. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

Breakfast with Santa will be held on December 9th at the Fire Station.
Kiefer reminded the Board member that the time for circulating nomination papers for the Spring Election is soon.

STAFF REPORTS

A. ADMINISTRATOR’S REPORT

Vander Sanden reported that the Community Center’s Bingo night is this Saturday at the Deerfield High School and that the Library’s Lego contest will be held Thursday, November 15th.

ADJOURN

Motion by McMullen, second by Wilkinson to adjourn at 8:17 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer