

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,
NOVEMBER 22, 2010 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 7:04 pm. Roll call: Wilkinson, Tebon, Smith, Frutiger, Smythe-Eagle, Schreiber and Kiefer present. Also present: Village Administrator Patrick Vander Sanden, Scott Mack/ Fire Chief, Kaia Fry/ Head Librarian, Shirley Teske/Newspaper rep and Dave Lemke/camera operator.

CONSENT AGENDA

Kiefer informed the Board that the Finance committee tabled the discussion of the “Bartender’s License Form” so the form can be distributed to the local tavern owners for their review and comments.

Motion by Tebon, second by Frutiger to approve the November 22, 2010 agenda with the “Bartender’s License Form” being tabled. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM NOVEMBER 8, 2010

Motion by Frutiger, second by Tebon to approve the minutes from November 8, 2010 as amended. All ayes, Smith abstained, motion carried.

B. APPROVAL OF VOUCHERS

The Board reviewed that vouchers that were approved by the Finance committee.

Motion by Schreiber, second by Wilkinson to approve the payment of check # 44577 to #44624 totaling \$65,808.78. All ayes, motion carried.

C. COMMITTEE REPORTS

1. FIRE COMMISSION 11/09/10

Kiefer reported that the Fire Commission discussed the “Adopt-a-Hydrant” program and worked on a policy to use for renting the meeting room at the Fire Station.

2. PARKS 11/10/10

The Park Committee approved the snowmobile route for the 2010/2011 season and to allocate an additional \$3,000.00 for security cameras. They also discussed the long term impact of taking over the park and other areas in the Savannah Parkway development.

3. TREE BOARD 11/10/10

This was the first meeting for the Tree Board and they agreed they should meet twice a year. The Board discussed and agreed to add an additional \$10,000.00 to the “Tree and Brush” account to start the removal of Ash trees on Village property due to the infestation of the Emerald Ash Borer.

4. CAMBRIDGE/DEERFIELD POLICE 11/15/10

This was an extra meeting for the Cambridge/Deerfield Police committee to work on the 2011 budget with a big part of it being an increase in the Judge’s wage. Cambridge has allocated funds to cover the raise but they have not approved it. The Village of Deerfield’s separation from the joint court was also discussed. The Village of Cambridge informed the Village of Deerfield that if they did not wish to continue with the joint court that we could withdraw at any time.

5. EMS 11/18/10

The EMS commission reviewed their finance standings and discussed the hiring of new legal counsel and is receiving RFP’s from audit firms. Frutiger also informed the Board that Laura Zakowski turned in her resignation letter as Medical Director.

6. LIBRARY BOARD 11/19/10

The Library Board discussed the following items: the 2011-2015 Technology plans, a Library postings policy, Lego night, the tree lighting ceremony and the Gingerbread House program.

7. FINANCE 11/22/10

The Finance committee discussed various items all of which are on the regular Board agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS - NONE

B. PUBLIC HEARING VILLAGE OF DEERFIELD 2011 BUDGET

Kiefer opened the public hearing for the Village of Deerfield 2011 budget. No one spoke. Kiefer closed the public hearing for the Village of Deerfield 2011 budget.

C. PUBLIC HEARING VILLAGE OF DEERFIELD 2011 SEWER UTILITY BUDGET AND RATES

Kiefer opened the public hearing for the Deerfield 2011 Sewer Utility budget and rates. No one spoke. Kiefer closed the public hearing for the Deerfield 2011 Sewer Utility budget and rates.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

Vander Sanden informed the Board that no action was needed regarding Well #4

2. VILLAGE OF DEERFIELD 2011 BUDGET

Vander Sanden informed the Board that the current 2011 General budget reflects a 2.7% levy increase resulting in a mil rate of 5.82 due to changes made to the budget since the budget workshop. The Parks budget was increased by \$3,000.00 for security cameras, \$8,000.00 was added for a Storm water Utility study and an additional \$10,000.00 was added to the “Tree and Brush” category to aid in the eradication of the Emerald Ash Borer.

Vander Sanden also informed the Board that the Library’s budget shows a capital addition of \$1,292.00 which was not covered in the proposed 2011 General budget and the Municipal Judge’s salary shows an increase. The Board agreed to keep the Judge’s wages the same as budgeted for in 2010 and recommend that the Library submit a request to the Community Development Trust Fund for their capital addition.

Motion by Smythe-Eagle, second by Frutiger to approve the 2011 Village of Deerfield’s General budget with an amendment to reflect the reduction of \$1,200.00 for the Municipal Judge’s wage. All ayes, Smith nay, motion carried.

3. VILLAGE OF DEERFIELD 2011 SEWER UTILITY BUDGET AND RATES

Vander Sanden informed the Board that the 2011 Sewer Budget stayed basically the same as its 2010 budget except for some reallocation of wages. The rates will be looked at by the Village Auditors and can be adjusted at a later date if necessary.

Motion by Tebon, second by Smith to approve the 2011 Village of Deerfield Sewer Utility budget and rates as presented. All ayes, motion carried.

4. VILLAGE OF DEERFIELD 2011 WATER UTILITY BUDGET

Vander Sanden informed the Board that the 2011 Water Utility budget stayed basically the same as its 2010 budget except for the addition of two (2) handhelds used for meter reading, some reallocation of wages and a portion of the budget being allocated to fund the N. Industrial Park project.

Motion by Tebon, second by Smith to approve the 2011 Village of Deerfield Water Utility budget as presented. All ayes, Smith nay, motion carried.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2010-17 “A RESOLUTION TO ADOPT THE 2011 BUDGET FOR THE VILLAGE OF DEERFIELD”

Tebon made a few addition corrections to the resolution.

Motion by Tebon, second by Frutiger to approve resolution R2010-17 “A Resolution to adopt the 2011 budget for the Village of Deerfield” with corrections. All ayes, Smith nay, motion carried.

2. RESOLUTION R2010-18 “A RESOLUTION TO ADOPT THE 2011 BUDGET AND RATES FOR THE VILLAGE OF DEERFIELD SEWER UTILITY”

Motion by Frutiger, second by Tebon to approve resolution R2010-18 “A Resolution to adopt the 2011 budget and rates for the Village of Deerfield Sewer Utility”. All ayes, motion carried.

B. LICENSES & PERMITS - NONE

C. REVIEW & ACTION:

1. DENIAL OF BARTENDAR’S LICENSE FORM

This agenda item was tabled.

2. MAILBOX ACROSS FROM POST OFFICE

Vander Sanden informed the Board that he received a request to have the mailbox moved across the street from the Post Office. Post Office personnel informed him that the Village needed to approve the move. The Board agreed that moving the mailbox across from the Post office was not the proper location and alternate locations will be looked into.

ORDINANCES

A. ORDINANCE #O-2010-04: AN ORDINANCE ASSUMING RESPONSIBILITY OF TREASURER

The approval of this ordinance is a yearly requirement needed in order for the Village Treasurer to pick up the tax bills. McCredie informed the Board that a change was made to this year's ordinance that will change it from being an annual requirement to a permanent one. This change was recommended by the Dane County Treasurer. Motion by Smythe-Eagle, second by Smith to approve Ordinance #O-2010-04 an Ordinance assuming permanent responsibility of the Treasurer. All ayes, motion carried.

COMMUNICATIONS

A. DECEMBER CALENDAR

The Board reviewed the December calendar and made a few corrections. The cancellation of the last Board meeting in December was discussed along with giving the members of the Finance Committee the authority to approve the bills at that time.

Motion by Frutiger, second by Wilkinson to cancel the December 27, 2009 Board meeting and to give the members of the Finance Committee the authority to approve the bills at that time. All ayes, motion carried.

Tebon stated he talked with Chad Petersen regarding the newly seeded area, the speed signs and the shoveling of the snowmobile route in the Village. Petersen will look into getting a salt bucket for the groomers to use on the sidewalks.

Schreiber thanked everyone involved in the preparation of the 2011 budgets.

STAFF REPORTS

ADMINISTRATOR'S REPORT

Vander Sanden informed the Board that the last week for leaf/compost pick up will be November 29, 2010 and that the Village is closed Thursday and Friday in observance of Thanksgiving.

ADJOURN

Motion by Wilkinson, second by Kiefer to adjourn at 8:14 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer